



21 May 2020

[Redacted]

Tēnā koe [Redacted]

Thank you for writing to the Ministry of Education on 12 February 2020 to request information about classrooms at Arowhenua Māori School:

- *All documents held by the Ministry of Education in relation to the construction of new classrooms at Arowhenua Māori School.*

On 21 February 2020, you agreed to clarify your request, for the following information:

- *Education Reports, Briefing Notes and Aide Memoires relating to the construction of new classrooms at Arowhenua Māori School, as well as other key documents, including but not limited to; business cases and a master plan, if applicable.*
- *Correspondence with [Arowhenua Māori School], in particular any requests or formal bids for funding or improvements.*

You also agreed to a clarified time frame of 1 January 2017 to 31 December 2018.

Your request has been considered under the Official Information Act 1982 (the Act).

There are 14 documents within scope of your request. A list of documents, and my decisions regarding their release, are attached to this letter as **Appendix A**.

Some information relating to members of the school's community has been redacted under section 9(2)(a) of the Act, to protect the privacy of natural persons. One piece of information has also been redacted under section 9(2)(j) of the Act, to allow the Ministry to carry out commercial negotiations without prejudice. We have not identified any countervailing public interest in the release of this information.

Thank you again for your request. Under section 28(3) of the Act, you have the right to refer this response to an Ombudsman. You can do this by emailing info@ombudsman.parliament.govt.nz.

Nāku noa, nā



Kim Shannon
Head, Education Infrastructure Service

Appendix A

List of documents within scope of the request

Information has been withheld from the documents under the following sections of the Act:

- Section 9(2)(a), to protect the privacy of natural persons, and
- Section 9(2)(j), to allow the Ministry to carry out negotiations without prejudice.

Doc	Date	Title/subject line/description	Redactions
1	1 Mar and 21 May 2018	Annual property visit Emails between Ministry Property Advisor and the Principal of Arowhenua Māori School (AMS)	
2	16 Jun 2018	Arowhenua Maori School Email from AMS Principal to Ministry Property Advisor	9(2)(a)
3	15-19 Jun 2018	Arowhenua Maori School – Network comment Internal emails	
4A	11 Jul 2018	Arowhenua Maori School Visit (i) Email from AMS Principal to Ministry Property Advisor	
4B	11 Jul 2018	Notes from property hui Attached to Document 4A	9(2)(j)
5	13 Jul 2018	<i>Memo: Arowhenua Māori School Build Roll and Master Planning Capacity</i> Advice to Coralanne Child, Director of Education for Canterbury-Chatham Islands	9(2)(a)
6	21 Aug 2018	Arowhenua Maori School (ii) Email from AMS Principal to Ministry Property Advisor Follows on from Document 4A	
7	4 Sep 2018	Arowhenua Maori School Wish List (i) Email from AMS Principal to Ministry Property Advisor	
8A	6 Sep 2018	Arowhenua Maori School (iii) Emails between AMS Principal and Ministry Property Advisor Follows on from Documents 4A and 6	
8B	15 Oct 2018	Arowhenua Maori School (iv) Emails between AMS Principal and Ministry Property Advisor Follows on from Documents 4A, 6 and 8A	
9	Oct 2018	Project Request Form	
10A	2 Nov 2018	Arowhenua Maori School (v) Email from AMS Principal to Ministry Property Advisor	9(2)(a)
10B	2 Nov 2018	Arowhenua Maori School (v) Emails between AMS Principal and Ministry Property Advisor	
11	12 Nov 2018	Annual School Visit Emails between AMS Principal and Ministry Property Advisor	9(2)(a)

From: Bronwyn Te Koeti [mailto:principal@arowhenuamaori.school.nz]
Sent: Monday, 21 May 2018 1:37 PM
To: Karren Madden <Karren.Madden@education.govt.nz>
Subject: bAnnual property visit

Kiaora Karren, I hope all is good with you. I am just following on from a conversation I had with you during your property visit last term about looking at new property managers. We need to start to get things moving and therefore would appreciate a list of accredited managers. regards, Bronwyn

Bronwyn Te Koeti
Principal
Arowhenua Maori School
33 Huirapa Street
Temuka
ph. 03 6157391
email office@arowhenuamaori.school.nz

On Thu, Mar 1, 2018 at 4:05 PM, Karren Madden
<Karren.Madden@education.govt.nz> wrote:

Afternoon Bronwyn,

It's time again for your annual school property visit.

Would you be available at 9am on the 13th March. If this time or date does not suit please feel free to suggest an alternative.

I look forward to your reply.

Cheers,

Karren Madden | Property Advisor | Education Infrastructure Services
DDI +64 3 378 7595 Mobile +64 27 512 2597
Te Urutī | [48 Hereford St](#) | West End
Christchurch 8013

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We get the job done *Ka oti i a mātou ngā mahi*
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Great results are our bottom line *Ko ngā huanga tino pai ā mātou whāinga mutunga*

2

From: Bronwyn Te Koeti [mailto:principal@arowhenuamaori.school.nz]
Sent: Saturday, 16 June 2018 1:49 PM
To: Karren Madden <Karren.Madden@education.govt.nz>
Subject: cArowhenua Maori School

Kia ora Karren,

I am writing to you to add to our current concerns regarding the conditions of our school property particularly regarding Health and Safety.

We are an "almost" special character school that was established in 1895 as a Native School and currently the only school in South Canterbury offering a full (Level 2) te reo Maori programme. We are proud of our local histories and are in the process of incorporating them into our school vision, curriculum and Graduate Profile. We have established role growth sitting on 61.

Y0-1 (7)

Y2 (5)

Y3 (11)

Y4 (9)

Y5 (13)

Y6 (5)

Y7 (9)

Y8 (2)

Apart from the many issues raised from your previous visit, we have additional growing concerns regarding maintaining the health & safety, well-being and dignity of our tamariki when they are unwell or injured as we have no sickbay. This has now become a huge issue as we currently have [REDACTED] children ([REDACTED] % of the role) with life threatening conditions! [REDACTED] 9(2)(a) OIA

[REDACTED] We also have [REDACTED] other children with high health needs.

We also have no where for our children when they have counselling, family group conferences, scoping interviews etc. We also have no break out spaces for individual learning and behavior. Recently I have had a request for [REDACTED] 9(2)(a) OIA to seek somewhere off-site because my office which they were using was too noisy from the neighboring classroom.

Thank you Karren, I hope this is of some use to you, nga mihi, Bronwyn

Bronwyn Te Koeti

Principal

Arowhenua Maori School

33 Huirapa Street

Temuka

ph. 03 6157391

email office@arowhenuamaori.school.nz

From: [Karren Madden](#)
To: [Christopher Meakin](#); [Hamish Dennis](#); [Carey Clark](#); [Jill Forgie](#)
Subject: RE: Arowhenua Maori School - Network Comment
Date: Tuesday, 19 June 2018 10:51:00 AM
Attachments: [image001.jpg](#)
[image002.png](#)

Morning All,

Bronwyn from Arowhenua has sent through the roll numbers and the situation is below. These numbers do not include the ORRS space, that will be an additional deficit.

Net area	131% deficit
Gross area	160% deficit
Actual TS	2
Entitled TS	4

Approved 5YA 2014/15 \$45,000
Remaining 5YA 2014/15 \$34,000

I am ready to submit the PRF and just need a dialogue from Network, our plan is to be ahead of the game on this one so if you could get something to me as soon as possible.

Cheers,

Karren Madden | Property Advisor | Education Infrastructure Services
DDI +64 3 378 7595 | Mobile +64 27 512 2597

From: Christopher Meakin
Sent: Monday, 18 June 2018 10:28 a.m.
To: Hamish Dennis <Hamish.Dennis@education.govt.nz>; Carey Clark <Carey.Clark@education.govt.nz>
Cc: Karren Madden <Karren.Madden@education.govt.nz>
Subject: RE: Arowhenua Maori School - Network Comment

Corey is going to flick me a pair of old property briefs to work off ... I would rather use paper or WORD personally.

From: Hamish Dennis
Sent: Monday, 18 June 2018 8:58 a.m.
To: Christopher Meakin <Christopher.Meakin@education.govt.nz>; Carey Clark <Carey.Clark@education.govt.nz>
Cc: Karren Madden <Karren.Madden@education.govt.nz>
Subject: RE: Arowhenua Maori School - Network Comment

Hi Chris,

Can you please alter the following as required,

I don't know much about Arowhenua

"Arowhenua Maori School is a key provider of Maori Medium Education in the local schooling network.

Sector Enablement and Support are working with the school regarding the potential establishment of an enrolment scheme. This will not prevent the need for teaching space, but will clarify enrolment procedures at the school."

Kind Regards,

Hamish

Hamish Dennis | Network Analyst - Canterbury | SE&S Canterbury
DDI +64 3 378 7797 | Ext 37797

From: Karren Madden

Sent: Friday, 15 June 2018 2:51 p.m.

To: Hamish Dennis <Hamish.Dennis@education.govt.nz>

Cc: Christopher Meakin <Christopher.Meakin@education.govt.nz>

Subject: Arowhenua Maori School - Network Comment

Afternoon Hamish,

I am currently completing a PRF (Project request form) for Arowhenua Maori School to address property issues.

The issues include:

Roll growth

Deficit SPG space 92%

Current asset condition

Delivering the curriculum (flexible learning spaces/DQLS standards)

The question is.....

What are the demographic pressures? Is there an alternative network solution (eg. Zoning, recapitate existing schools, transporting students to other schools etc)?

Cheers,

Karren Madden | Property Advisor | Education Infrastructure Services
DDI +64 3 378 7595 Mobile +64 27 512 2597
Te Uruti |48 Hereford St |West End
Christchurch 8013

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We work together for maximum impact *Ka mahi ngatahi mo te tuinga nui tonu*

Great results are our bottom line *Ko nga huanga tino pai a matou whainga mutunga*



From: Bronwyn Te Koeti [mailto:principal@arowhenuamaori.school.nz]
Sent: Wednesday, 11 July 2018 2:32 PM
To: Karren Madden <Karren.Madden@education.govt.nz>
Subject: d: Arowhenua Maori School Visit

Thanks Karren, sounds like a date! Look forward to seeing you. nga mihi, Bronwyn

Bronwyn Te Koeti
Principal
Arowhenua Maori School
33 Huirapa Street
Temuka
ph. 03 6157391
email office@arowhenuamaori.school.nz

On Wed, Jul 11, 2018 at 1:59 PM, Karren Madden
<Karren.Madden@education.govt.nz> wrote:

Afternoon Bronwyn,

I would like to make a time to bring our group manager Brian Mitchell to have a look the current condition of Arowhenua Maori School. He is interested in finding the best way forward in relation to property for your school.

Brian has indicated that he will be in Christchurch on the 14th of August. How does 11am sound for a visit?

I look forward to hearing from you.

Cheers,

Karren Madden | Property Advisor | Education Infrastructure Services
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Notes from property hui (s) Wednesday 07/11/2018 11:00 am

Present: Bronwyn Te Koeti (Principal), Karren Madden (MoE Property Advisor), Natalie McCullough (Junior Project Manager, School Support), Simon Trotter (Project Delivery Manager, MoE), Gabrielle Wall (D & G Consulting)

- Introductions
- Karren announced that they have (so far) been successful with funding.
- Once project is underway 5YA will be put on hold and any excess funding will go into project. A new 10 Year Property plan will be re-instated upon project completion.
- Was explained the hold ups with the temporary classroom was due to Timaru District Council requiring a resource consent before building permit process could start.
- Gabrielle Wall was introduced. She is an independent consultant who will be acting as our "Navigator" to support us with our work brief.
- Gabrielle has asked that a working (advisory) group be formed in order to have initial input as experts on the community. It does not have to be BoT exclusive.
- A quote has been given for raising and shifting "hall" 9(2)(j) OIA.
- BoT will have to document the decision to return ownership of hall to MoE in order for works to start.
- Currently the MoE are looking at creating four new learning environments. Using existing classrooms as refurbished admin/staff/sickbay etc.
- Question regarding new classroom start-up funding was raised. Each learning environment brings approx. \$10,000. It is up to the kura as to how this is spent.
- Question raised regarding other temporary upgrade such as plumbing (or lack of) in staff area. Simon suggested that we just go ahead and send invoice to them.

Further meeting between Bronwyn and Gabrielle

- Need to think of key community people for working group. BoT, Runanga etc.
 - Phone meeting Monday, 12/11/2018 at 11.00pm
 - Working group meeting set for Wednesday 21/11/2018. 5.30-8.00pm
-

Phone meeting notes (Monday 12/11/2018 @ 11.00am)

Bronwyn and Gabrielle

Gabrielle will come down and meet with group. Meeting should be approx. 2 ½ hours.

Will be looking at broad questions based on recently worked strategic plan in order to create questions for consultation survey and community (whanau hui) meeting. Date she would be available for a community meeting is Monday 26/11/2018. Will need to change date for BoT meeting(?)



MEMO

To: Coralanne Child, Director of Canterbury
From: Jill Forgie, Education Manager
Cc: Emma Royal, Education Adviser
 Karren Madden, School Property Adviser
 Carey Clark, Regional Lead Advisor,
 Hamish Dennis Network Analyst
Date: 13/07/2018
Subject: Arowhenua Māori School Build and Master Planning Capacity

Purpose

This memo is to inform you that:

- According to recent demographic analysis Arowhenua Māori School **meets eligibility for an additional teaching space**
- Agree to forward this memo to Infrastructure Advisory Service (IAS) to commence planning based on the roll numbers in the attached summary

Background

As at July 2017 Arowhenua Māori School was the only provider of Māori Medium Education (MME) at Level 2. In the previous year, two other schools offered Level 3 MME.

Māori Medium Education by schools in Timaru District, 2016 & 2017 (non-Māori students shown in brackets)¹

2016	Level 1: 81-100%	Level 2: 51-80%	Level 3: 31-50%	Level 4(a): up to 30%	Level 4(b): At least 3 Hours	Level 5: Less than 3 Hours	Level 6: Taha Māori
Bluestone School			23 (12)				517 (453)
Arowhenua Maori School			53 (5)				
St Joseph's School (Temuka)			117 (93)				
total			193 (110)				517 (453)

2017	Level 1: 81-100%	Level 2: 51-80%	Level 3: 31-50%	Level 4(a): up to 30%	Level 4(b): At least 3 Hours	Level 5: Less than 3 Hours	Level 6: Taha Māori
Bluestone School			23 (12)				497 (428)
Arowhenua Maori School		51 (3)					
total		51 (3)	23 (12)				497 (428)

The Ministry supported a District wide project that intended to develop and enhance language acquisition by developing access and resources for schools. The early focus of this work was the

¹ Note other schools in the District provide MME at Level 4b and below but are not shown in this data

growth of provision at lower levels with the ultimate goal to develop capacity and capability to deliver at higher levels; and foster increased demand for schooling in te reo.

The Ministry of Education are currently in discussion with Arowhenua Māori School about establishing an enrolment scheme. The scheme would include a special programme for bi-lingual Te Reo at the school.

The level of provision meets the property policy² for funding teaching spaces (Level 3 and higher).

Current Situation (source: [I:\X Schools - Individual\A - E\Arowhenua\enrolment scheme\Arowhenua Local demand.msg](#))

A total of 56 student records were able to be mapped from the March 2018 Arowhenua Māori School roll return. Of these students seven (13%) were living within the school's Transport Entitlement Zone (TEZ), 21 (38%) came from the Temuka township and 21 (38%) from the Timaru township. The remaining 73 local year 1-8 students in the schools TEZ were enrolled at other local schools.

Arowhenua Māori School currently has two teaching spaces and was operating at 140% utilisation (October 2017). The March 2018 roll was 61 – 19 more students than in March 2017.

Oct 2017 roll	Local School aged population (March 2018) in home zone	Current school capacity	Ratio of Capacity to demand
56	80	40	0.5

A capacity to demand ratio is used to express the total local demand for a school compared to the capacity available at the school. This measure helps ensure we are not providing more capacity at a school than is needed to meet the demand for local students.

With a capacity to demand ratio of 0.5 the school would not have enough space to accommodate all state school students if they decided to attend. At March 2018 seven (9%) of local students attended Arowhenua Maori School (local state school market share).

The majority of the roll is made up of students travelling from other school catchments to access Māori medium education provide at Arowhenua Māori School. A more appropriate assessment of the capacity to be provided at Arowhenua Māori School is the percentage of student spaces provided compared to the number of Māori students in the District. This comparison does not take into account non-Māori students that also access MME and consequently understates likely demand.

Planning roll for Arowhenua Māori School (source: [I:\X Network Provision\Network Management\Regional network lead advisor\Regional analysis\Maori medium education\July2017 MME by South Island TA.xlsx](#))

The number of Māori students in Timaru District has grown from 917 in July 2013 to 1,164 students in July 2017. The table below shows the number of Māori students enrolled at schools within Timaru District (territorial authority boundary) and their enrolment of Māori language immersion levels in 2017. Note that the percentages refer to the proportion of time spent teaching in Te Reo.

² <http://confluence.moe.govt.nz/display/EISKH/Out+of+zone+enrolments+-+property+provision>

Number of Māori students by Māori medium education, July 2017

Territorial authority	Level 1: 81- 100%	Level 2: 51- 80%	Level 3: 31- 50%	Level 4(a): up to 30%	Level 4(b): At least 3 Hours	Level 5: Less than 3 Hours	Level 6: Taha Māori	No Māori language learning / N A	# Maori Students
Timaru District	0	48	11	0	12	154	524	415	1164

This shows that in 2017 4% of Māori students in Timaru District were enrolled in Level 2 provision (and none at Level 1).

There has been a 21% growth in the number of Māori students at schools in the Timaru District between 2013 and 2017. Recent roll growth at Arowhenua Māori School reflects increased demand for Level 2 MME from whānau across the District. The roll currently exceeds capacity of the school with this now a limiting factor to students access MME.

Providing more capacity for Level 2 MME will improve access to Te Reo provision and ensure teaching space is the not limiting factor for this provision.

The following table shows the various build capacity and what this would provide as a percentage of the total number of Māori students (as at July 2017).

Build capacity	% of Māori students (as at July 2017)
40 (current)	3.4%
80 (proposed build capacity)	6.9%
120	10.3%
160 (proposed master planning capacity)	13.7%

Build Capacity: is the projected number of students the school will need to accommodate in 2023 (five-year projection).

Master Planning Capacity: is an estimate of the greatest projected number of students the school will need to cater for in the long term.

Master Planning Capacity	Build Capacity (planned school capacity @ 2019)	Local State student population March 2018	Ratio of build capacity to demand
160	80	80	1.0

The recommended build capacity will meet current demand and provide for a fourth teaching space to accommodate further roll growth. The 80 student spaces represent around 7% of Māori students in the District.

How will property deliver this?

The funding of roll growth is proposed to be combined with a re-development project. The majority of existing school property will be rebuilt and master planned for a possible future roll of 160 students.

Inclusion on the roll growth funding prioritisation schedule

The recommended build capacity of 80 would require funding for two roll growth teaching spaces. Arowhenua Māori School has already been included in the national roll growth funding prioritisation schedule.

Addition to the schedule will not guarantee funding for roll growth will be allocated to this school as the national prioritisation process determines allocation.

Summary

- a) Arowhenua Māori School's October 2017 roll was 56 with the school operating at 140% utilisation.
- b) Discussions have been held with the school regarding the implementation of an enrolment scheme. The scheme would include a special programme that outlined the criteria for enrolment into the bi-lingual classes.
- c) The roll is anticipated to remain above the current capacity of 40 student spaces.
- d) A build capacity of 80 is recommended which will require roll growth funding for two teaching space. This improve access to bi-lingual provision in the Timaru District.
- e) Arowhenua Māori School has been added to the national roll growth funding prioritisation schedule for consideration in Budget 2018.
- f) The Master Planning capacity is 160 student spaces.

PEER REVIEW SIGN OFF:

Network:

- I have read the memo and confirm the information contained is based on the most accurate and up to date data we had at the time of writing.
- I confirm that the recommendations sit within the network planning framework.

Carey Clark

Regional Lead Advisor, Network

- I have read the memo and confirm the information contained fits within the overall implementation plan for the sustainability of the network.

Garry Williams

Education Manager – network portfolio

Recommendations

I recommend that you:

- a) **note** the contents of this memo and the attached summary sheet.

AND

- b) **Sign** the attached summary and forward this memo to Infrastructure Advisory Services to commence Master Planning based on these roll numbers



Jill Forgie
Education Manager



Coralanne Child
Education Director Canterbury

Date

18/7/18

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To: Simon Cruickshank, Regional Property Mgr, IAS – South Island

From: Coralanne Child, Director of Education, Canterbury

Date: 13/07/2018

Subject: Arowhenua Māori School: Build & Master planning capacity to inform Master Planning

The Table below outlines the key roll information required to commence Master Planning.

Roll	Date effective to	# students
Build Capacity i.e. the projected number of student spaces required based on the in-zone (or in-catchment) roll in year 5 following the analysis.	2023	80
Master Planning Roll i.e. the greatest projected number of students the school will need to cater for over the next 15 years and is used to future proof property provision on the school site. This is a planning capacity, with no budget for students over and above the Build Capacity.	2033	160

- a) **note** that in addition to the property entitlement generated from the above roll the specific needs of the school regarding the following types of provision need to be considered:

Specific property provision	Capacity/roll	Source
Current ORS students	9/2 high ORS	K2 roll data (March 2018)
Maori Medium education (Levels 1 & 2)	51	Education Counts (July 2017)
Yr 7 & 8 'outside' technology roll	nil	K2 roll data (July 2017)
Special school satellite provision	nil	Special Schools Project lead

- b) **note** that these figures have not been discussed with the school

Coralanne Child
Director of Education, Canterbury
Dated: 15/7/18

From: [Bronwyn Te Koeti-James](#)
To: [Karren Madden](#)
Subject: 1 Arowhenua Maori School
Date: Tuesday, 21 August 2018 10:53:54 AM

Kia ora Karren, I am writing to follow up on our meeting with yourself, Simon, and Brian Mitchell (Group Manager) last Tuesday. First of all I want to personally thank you for all the obvious effort and work you have carried out behind the scenes already. Here at Arowhenua Maori School we are over-joyed by the response and suggested solutions that Brian has proposed for our school going forward and are eagerly awaiting for to the formal proposal that was discussed (in writing) so as to present to our board.

In order to make good preparations for the leased classroom that was proposed as part of phase 1, are you able to keep us in the loop regarding any updates?

Looking forward to your response. Once again, many thanks, Bronwyn

Bronwyn Te Koeti
Principal
Arowhenua Maori School
33 Huirapa Street
Temuka
ph. 03 6157391
email office@arowhenuamaori.school.nz

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6

From: [Bronwyn Te Koeti-James](#)
To: [Karren Madden](#)
Subject: 2: Arowhenua Maori School Visit
Date: Monday, 27 August 2018 1:42:14 PM
Attachments: [image001.jpg](#)
[image002.png](#)

Kia ora Karren, thank you for the phone call last Friday. Do you have that email ready by any chance? It would be good to get the ball rolling with the board at our meeting tonight. Nga mihi, Bronwyn

From: Karren Madden <Karren.Madden@education.govt.nz>
Sent: Wednesday, 11 July 2018 2:34 PM
To: Bronwyn Te Koeti <principal@arowhenuamaori.school.nz>
Subject: RE: Arowhenua Maori School Visit

Thanks Bronwyn ☺

Karren Madden | Property Advisor | Education Infrastructure Services
DDI +64 3 378 7595 | Mobile +64 27 512 2597

From: Bronwyn Te Koeti [<mailto:principal@arowhenuamaori.school.nz>]
Sent: Wednesday, 11 July 2018 2:32 p.m.
To: Karren Madden <Karren.Madden@education.govt.nz>
Subject: Re: Arowhenua Maori School Visit

Thanks Karren, sounds like a date! Look forward to seeing you. nga mihi, Bronwyn

Bronwyn Te Koeti
Principal
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ph. 03 6157391
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Afternoon Bronwyn,

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Brian has indicated that he will be in Christchurch on the 14th of August. How does 11am sound for a visit?

I look forward to hearing from you.

Cheers,

Karren Madden | Property Advisor | Education Infrastructure Services

From: [Bronwyn Te Koeti-James](#)
To: [Karren Madden](#)
Subject: 3 Arowhenua Maori School Wish List
Date: Tuesday, 4 September 2018 12:46:01 PM

Kia ora Karren, I have created a wish-list as requested in consultation with the board and staff.

Phase One:

Additional (temporary) classroom,
Heat pumps for two older rooms (Kohurau and Takapo),
Plumbing in Staffroom and new dishwasher,
Wheelchair ramps for classroom doorways,
Removal of shelving unit in Takapo and shift wall (nonload bearing and not to ceiling) over to create more room,

Phase Two:

Investigate sun shelters,
Carpets need replacing,
Admin area upgrade (Manaakitanga a school value and no-where to greet etc),
More areas around school for display,
Bigger staffroom,
Break out spaces (both teaching and nonteaching),
More storage
Sick Bay,
Use original school building as a hall/library (shift and renovate) This building is extremely important to the school community.
Toilet upgrade, no hot water in boys toilet and urinal too high for junior boys!
Revamping of older block (air circulation, flexible learning spaces, furniture, no hot water in one room)
Investigate state of older building roof, (while the main roof has been replaced the veranda appears to be in the same state as the old school hall).
Student kitchen (Y7-8) technology where we can create a culturally responsive technology program and practice manaakitanga.
Safer wiring,
Swimming pool (new pump, changing sheds)
More drinking fountains/filters
New classroom(s) (permanent),
Garage/caretaker shed upgrade,
The school sits amongst swamp, rivers and ponds at the back of the school property, where there is an abundance of bird-life. It is currently "out of bounds" because there is only farm fencing and in some places none. It would be good to have security fencing so that viewing of this area could be utilised.
Nga mihi,

Bronwyn Te Koeti
Principal
Arowhenua Maori School
33 Huirapa Street
Temuka
ph. 03 6157391
email office@arowhenuamaori.school.nz

From: [Bronwyn Te Koeti-James](#)
To: [Karren Madden](#)
Subject: 4 Arowhenua Maori School Visit
Date: Thursday, 6 September 2018 10:12:10 AM
Attachments: [image001.jpg](#)
[image002.png](#)

Thank you Karren, I trust you got our school community "wish list". Wondering how we are getting on with the classroom? I know building consent may be an issue therefore thank you for the urgency of this project, are we likely to have this classroom up and running by day 1 next term? Bronwyn

From: Karren Madden <Karren.Madden@education.govt.nz>
Sent: Monday, 27 August 2018 3:05 PM
To: Bronwyn Te Koeti-James <principal@arowhenuamaori.school.nz>
Subject: RE: Arowhenua Maori School Visit

Afternoon Bronwyn,

Firstly, sorry I could only catch hold of Simon today. Could you (Arowhenua BoT) please send through your "wish list" as requested by Brian at the meeting.....bearing in mind we will attempt to accommodate your requests which are within Ministry policy. Once you sent it through we will discuss it with you and the BoT and begin the process.

As for an update, Yvone Caetano will contact you shortly about the temporary accommodation, we have marked this as urgent.

BoT owned Building: We are currently seeking prices to address the feasibility to move the original school building, address the compliance issues and restoration of the building. As mentioned at the meeting, this can only happen if the building is returned to Ministry ownership and will have to be a staged process.

I look forward to hearing from you shortly, please let me know if you have any questions.

Cheers,

Karren Madden | Property Advisor | Education Infrastructure Services
DDI +64 3 378 7595 | Mobile +64 27 512 2597

From: Bronwyn Te Koeti-James [<mailto:principal@arowhenuamaori.school.nz>]
Sent: Monday, 27 August 2018 1:42 p.m.
To: Karren Madden <Karren.Madden@education.govt.nz>
Subject: RE: Arowhenua Maori School Visit

Kia ora Karren, thank you for the phone call last Friday. Do you have that email ready by any chance? It would be good to get the ball rolling with the board at our meeting tonight. Nga mihi, Bronwyn

From: [Karren Madden](#)
To: ["Bronwyn Te Koeti-James"](#)
Cc: [Yvone Caetano - School Support Ltd \(yvone.caetano@schoolsupport.co.nz\)](#)
Subject: RE: Arowhenua Maori School Visit
Date: Monday, 15 October 2018 1:18:00 PM
Attachments: [image001.jpg](#)
[image002.png](#)

Hi Bronwyn,

Yvone will be able to answer that question 😊 Yvone???

I have copied Yvone into this email.

Cheers,

Karren Madden | Property Advisor | EIS
DDI +6433787595 | Mobile +64 27 512 2597

From: Bronwyn Te Koeti-James [mailto:principal@arowhenuamaori.school.nz]
Sent: Monday, 15 October 2018 12:20 p.m.
To: Karren Madden <Karren.Madden@education.govt.nz>
Subject: RE: Arowhenua Maori School Visit

Kiaora Karren, hope all is well with you. Last week I had a conversation with Timaru District Council (Building Inspector) who basically approved consent for the temporary classroom. Do we have an update on the progress of this? Bronwyn

From: Karren Madden <Karren.Madden@education.govt.nz>
Sent: Thursday, 6 September 2018 2:22 PM
To: Bronwyn Te Koeti-James <principal@arowhenuamaori.school.nz>
Subject: RE: Arowhenua Maori School Visit

Hi Bronwyn,

I'm sorry I had written the majority of this email and then parked it in my draft file.

We will be able to accommodate the majority, if not all of your requests 😊 how we deliver the final project will differ from your list.

Phase 1 – Temporary classroom onsite. I have a price and just need funding loaded (which will be shortly) before it's on its way. I will keep you up to date on the progress.

After the temporary space is on site we will come down and meet with the school and BOT to confirm the best way forward and put a plan in place to minimise the disruption to the school.

Please let me know if you or the BOT have any questions 😊

Cheers,

Karren Madden | Property Advisor | EIS
DDI +6433787595 | Mobile +64 27 512 2597

From: Bronwyn Te Koeti-James [<mailto:principal@arowhenuamaori.school.nz>]
Sent: Thursday, 6 September 2018 10:12 a.m.
To: Karren Madden <Karren.Madden@education.govt.nz>
Subject: RE: Arowhenua Maori School Visit

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We back ourselves and others to win *Ka manawanui ki a mātou, me ētahi ake kia wiktoria*
We work together for maximum impact *Ka mahi ngātahi mō te tūkinga nui tonu*

Great results are our bottom line *Ko ngā huanga tino pai ā mātou whāinga mutunga*



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Project Request Form

211436

This form should be used at the beginning of any potential project to request seed funding (standard \$50k for primary schools and \$100k for secondary schools) for Capital Works to complete a business case options analysis. If non-standard seed funding is required, enter in box below and provide evidence of requirement in 'Description of problem/opportunity' section.

School name	Arowhenua Maori School		
Date (DD/MM/YYYY)	8/10/2018	Author name	
Seed funding amount (if different from standard)	\$	Additional funding required (amount and details)	
School number	3,280	School type	
Location	Temuka	Region	Canterbury
Principal	Bronwyn Te Koeti-James	Decile	4
Chair of Board		School zoning	yes
Site size (net)		Statutory intervention	
Community of Learning status			

	Roll	ORS	Special Needs	Out of Zone roll
Current		%	%	%
Post project		%	%	%
5 years		%	%	%

Description of problem / opportunity

2 TS of Roll Growth classroom and \$1.12M school funded from Budget 18

Demand on school ☐ Static ☒ Growing ☐ Declining

Network comment

What are the demographic pressures? Is there an alternative Network solution (eg zoning, recapitate existing schools, transporting students to other schools etc)?

CHANGING ROLL AS PER MY PRIORITY
BUDGET APPROVED

Funding already loaded

Major drivers	Low	Med	High	Benefit	Related measure
Weathertightness	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/> Creates safe and inspiring learning environments and facilities	Measure against Ministry design standards for ventilation, heating, acoustics and lighting. Provides mitigation for identified health and safety risks
Roll growth/ capacity issues	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/> Reduces cost of managing the asset	Reduction in cost of utilities. Reduction in annual maintenance budget. Increased utilisation of existing network assets
Structural	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/> Legislative and regulatory compliance	Property evaluation completed. Resolution of any property evaluation concerns within 3 months
Lack of FLS	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/> Increased engagement and use of a facility across a community of schools	Shared facility for community of schools learning environment created. Opportunity for wider community activity.
Site related	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/> Improves ability to meet/ manage education accommodation demand	Schools teaching and non-teaching spaces "align" with (current or future) roll
Infrastructural	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>		
Health and safety	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>		
Condition	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>		
Accessibility	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>		

Project parameters / constraints

Estimated cost range	Time urgency (when does MP need to commence)	Network complexity
<input checked="" type="radio"/> \$1M - \$3M	<input type="radio"/> Low (24 months +)	<input type="radio"/> Low (within 24 months)
<input type="radio"/> \$3M - \$15M	<input type="radio"/> Medium (within 24 months)	<input type="radio"/> Medium (eg standard Network analysis report required)
<input type="radio"/> \$15M - \$25M	<input type="radio"/> High (within 24 months)	<input type="radio"/> High (within 12 months)
<input type="radio"/> \$25M+		

Existing reports

☐ Condition assessment

Link / file reference:

☐ Infrastructure report (high level, as per 10YPP and any specialist reports)

Link / file reference:

☒ Demographic report (not more than 3 months old)

Link / file reference:

☐ Weathertightness assessment

Link / file reference:

☐ Structural assessment

Link / file reference:

☐ Special Education assessment (if applicable)

Link / file reference:

☐ Other (please specify)

Link / file reference:

Existing funding

5YA remaining \$

Existing project budgets \$

Allocated, no project \$

Related projects

1

2

3

Top risks

Select category	Description
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

Endorsements and approval

Endorsed

Regional Infrastructure Manager signature

Name

Date

Endorsed (if applicable)

PROJECT ACCOUNTANT

Name

Date

Seed funding approved

GM, Infrastructure Advisory Services signature

Name

Date

Accepted into Capital Works

Director, Capital Works signature

Name

Date

10A

From: Bronwyn Te Koeti-James [mailto:principal@arowhenuamaori.school.nz]
Sent: Friday, 2 November 2018 4:27 PM
To: Karren Madden <Karren.Madden@education.govt.nz>
Subject: 7: Arowhenua Maori School

Thank you Karren, all sounding a bit positive. Yes I will be available at that time. Ngā mihi, Bronwyn

From: Karren Madden <Karren.Madden@education.govt.nz>
Sent: Friday, 2 November 2018 2:38 PM
To: Bronwyn Te Koeti-James <principal@arowhenuamaori.school.nz>
Subject: RE: Arowhenua Maori School

Afternoon Bronwyn,

I believe the council have everything they require now to grant the consent, so I expect that school support will be in contact with you shortly.

Caroline, Simon and I will be seeing you next Wednesday about the redevelopment, I was wondering if I could catch up with you at 10.30am for our annual school visit.

I look forward to hearing from you.

Cheers,

Karren Madden | Property Advisor | EIS
DDI +6433787595 | Mobile +64 27 512 2597

From: Bronwyn Te Koeti-James [mailto:principal@arowhenuamaori.school.nz]
Sent: Friday, 2 November 2018 10:12 a.m.
To: Natalie McCullough <natalie.mccullough@schoolsupport.co.nz>; Emma Royal <Emma.Royal@education.govt.nz>; Karren Madden <Karren.Madden@education.govt.nz>
Subject: Arowhenua Maori School



We are still waiting!!

Bronwyn Te Koeti

Principal

Arowhenua Maori School

33 Huirapa Street

Temuka

ph. 03 6157391

email office@arowhenuamaori.school.nz

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10B

From: Bronwyn Te Koeti-James [mailto:principal@arowhenuamaori.school.nz]
Sent: Friday, 2 November 2018 4:27 PM
To: Karren Madden <Karren.Madden@education.govt.nz>
Subject: RE: Arowhenua Maori School

Thank you Karren, all sounding a bit positive. Yes I will be available at that time. Ngā mihi,
Bronwyn

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To: Natalie McCullough <natalie.mccullough@schoolsupport.co.nz>; Emma Royal <Emma.Royal@education.govt.nz>; Karren Madden <Karren.Madden@education.govt.nz>
Subject: Arowhenua Maori School

From: Bronwyn Te Koeti-James [mailto:principal@arowhenuamaori.school.nz]
Sent: Monday, 12 November 2018 2:41 PM
To: Karren Madden <Karren.Madden@education.govt.nz>
Cc: Richie Waa [REDACTED] 9(2)(a) OIA
Subject: RE: Annual School Visit

Thank you Karren. [REDACTED] 9(2)(a) OIA I have taken down some notes from last Wednesday [REDACTED] are you able to skim over and make sure I have got everything correct and I haven't missed anything out. Ngā mihi, Bronwyn

From: Karren Madden <Karren.Madden@education.govt.nz>
Sent: Monday, 12 November 2018 2:08 PM
To: Bronwyn Te Koeti-James <principal@arowhenuamaori.school.nz>
Subject: Annual School Visit

Hi Bronwyn,

Thank you for the quick catch up last week, [REDACTED] 9(2)(a) OIA

The project is moving along, the consent for the temporary space should be through shortly. We have a quote to move the old school building and are waiting of pricing for remediation before we can make a submission for funding. You are now moving into your education brief. Exciting times ☺.

Good luck with the education brief, you're in good hands with Gabrielle ☺

Please feel free to send through any question that you or the Board may have around the process.

Cheers,

Karren Madden | Property Advisor | EIS
 DDI +6433787595 Mobile +64 27 512 2597
 48 Hereford Street, Christchurch

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