



29 OCT 2018

Dear [REDACTED]

Thank you for your email of 1 October 2018 to the Minister of Education, requesting the following information:

- *Each iteration of the Business Case for the modernisation of the Wainuiomata High School and presentation of options for the Minister with regards to this issue that was prepared by the Ministry.*

Your request was transferred to the Ministry of Education for response on 9 October 2018, and has been considered under the Official Information Act 1982 (the Act).

The Business Case for the modernisation of Wainuiomata High School was released to you with the Ministry's response of 9 October 2018. As a Business Case is developed as a "live" document no other "iterations" of the Business Case exist, and I am refusing this aspect of your request pursuant to section 18(e) of the Act.

I have identified three documents in scope of your request for, "...and presentation of options for the Minister with regards to this issue that was prepared by the Ministry". These are outlined, together with my decision as to their release, in the table below.

Number	Date	Document	Decision on Release
1	6 March 2018	Briefing Note – <i>Wainuiomata High School</i> (METIS 1108182)	Released in Part. Officials' direct dial details withheld under section 9(2)(a) of the Act.
2	3 May 2018	Briefing Note – <i>Wainuiomata High School redevelopment project</i> (METIS 1123909)	Released in Part. Officials' direct dial details withheld under section 9(2)(a) of the Act. Some information has been withheld under section 9(2)(j) of the Act, to enable the Ministry to carry out commercial negotiations.

3	13 June 2018	Education Report – <i>Improving the condition of the school portfolio</i> (METIS 113261)	<p>Released in Part.</p> <p>Information in scope of the request, and relating to Wainuiomata High School, has been extracted.</p> <p>Some information has been withheld under section 9(2)(j) of the Act, to enable the Ministry to carry out commercial negotiations.</p>
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As required under section 9(1) of the Act, I have considered the public interest considerations favouring the release of this information I have withheld under section 9(2)(a) and 9(2)(j) of the Act. I have identified no public interest considerations which outweigh the need to withhold this information at this time.

Thank you again for your email. If you have any further queries about this matter please direct these to enquiries.national@education.govt.nz. You also have the right to ask an Ombudsman to review our decision on your information request. You can do this by writing to info@ombudsman.parliament.nz or Office of the Ombudsman, PO Box 10152, Wellington 6143.

Yours sincerely



Kim Shannon
Head of Education Infrastructure Service

Briefing Note: Wainuiomata High School (478)

To:	Hon Chris Hipkins, Minister of Education		
Date:	6 March 2018	Priority:	Medium
Security Level:	In Confidence	METIS No:	1108182
Drafter:	Shirley Wilson	DDI:	
Key Contact:	Erika Ross	DDI:	
Messaging seen by Communications team:	No	Round Robin:	No § 9(2)(a) OIA

Purpose of the Report

You have requested an update about Wainuiomata High School, in particular information about the principal recruitment process and the rebuild process (state of play).

Summary

- The principal recruitment process for Wainuiomata High School has recently been completed. The former deputy principal, Janette Melrose, has been appointed to the Principal's role.
- The January 2018 Education Review Office report places the school on it's second successive 1-2 year review cycle.
- \$12m was announced for the school in July 2017. Planning for this redevelopment is currently underway.


Katrina Casey
Deputy Secretary
Sector Enablement and Support

6/3/2018


Kim Shannon
Head of Education
Infrastructure Service

7/3/18

Background

1. Wainuiomata High School is a decile 3, state, co-educational secondary school in the Hutt South Electorate.
2. The July 1 2017 roll was 660 students. This included 286 (43%) Māori, 84 (13%) Pasifika, 28 (4%) Asian, 9 (1%) Other, 243 (37%) European/ Pākehā, and 10 (2%) International students.
3. The school was established in 2002 following the merger of Parkway and Wainuiomata Colleges. The High School is the only secondary school in Wainuiomata.
4. In June 2015, a Limited Statutory Manager (LSM) was appointed with powers of employment, finance, curriculum and property. The LSM also advised the Board on communications and consolidating systems into practice.
5. In December 2017 the intervention was reviewed and the LSM's powers of property and finance were returned to the Board. The LSM no longer provides advice on communications or consolidating systems.

Principal Recruitment and Appointment

6. In June 2017, Martin Isberg resigned as principal effective from the end of term 4 2017.
7. In September 2017 the Ministry approved the school to offer the Principal Recruitment Allowance (PRA) as part of the recent recruitment process to appoint a new Principal.
8. A PRA is available to boards and principals that meet the relevant eligibility criteria. Boards with significant challenges can seek Ministry approval to offer the allowance when advertising to help attract a highly effective principal to a permanent principal vacancy.
9. Wainuiomata High School faces a number of significant challenges. The LSM and Board viewed the PRA as enabling them to attract the best field of applicants possible to the position, including experienced principals.
10. The Board ran two rounds of national advertising for the Principal's position.
11. In December 2017 the Board appointed Janette Melrose as principal. She started her role in January 2018.
12. Information about which appointments have been made with the allowance is not for release due to privacy protection of individuals. The allowance is an employment matter between the Board and the Principal.
13. Janette was previously the deputy principal and a long standing staff member at the High School. She is a beginning principal.
14. The Ministry is providing her with support, including the appointment of a mentor and leadership advisor through the Beginning Principal's programme.

Education Review Office Report

15. In January 2018, the Education Review Office placed the school on a one to two year review cycle, the second successive one to two year cycle.
16. The January report stated the following improvements were needed:
 - *student progress and achievement at all year levels*
 - *leadership for school organisational conditions and achievement of equity and excellence*
 - *internal evaluation for knowledge building to inform decision making for future development.*
17. In late 2017, the school was allocated 30 hours of Inquiry Time through the Ministry funded Professional Learning and Development (PLD) allocation process.
18. This will enable the school to have support to inquire into what needs to be the focus of future PLD. A facilitator in school, working alongside senior management, sharing good practice around inquiry, will support the school to ensure alignment of initiatives based on evidence.

School Redevelopment

19. A \$12m refurbishment to Wainuiomata High School was announced in July 2017, following approval of the Business Case in April.
20. Consideration was given to a number of options to address the school's significant property issues, which include deferred maintenance, leaky buildings, and earthquake resilience.
21. Should the Government consider additional funding should be prioritised to Wainuiomata High School, the Ministry would be able to extend the scope of planned refurbishment.
22. The school is 11 spaces over its current teaching space entitlement of 37.
23. The preferred approach to refurbishment of the school is to demolish five defective buildings, partially demolish one block that incorporates the defective new gym and lobby, and repair the old gym. This comprises 27 teaching spaces. Construction of three new Innovative Learning Environment buildings will provide 18 new teaching spaces. Landscaping and resurfacing of the court areas is also provided for in the proposed refurbishment.
24. The school completed its Education Brief in December 2017 and the Ministry engaged the lead design team, Stephenson and Turner in January 2018. The introductory meeting has taken place with the school and the Master Planning programme has just commenced.
25. The anticipated timeline for the refurbishment is for the Master Planning to be completed in May 2018, with the Detailed Design completed in February 2019. It is estimated the construction phase of the project will be approximately 18 months, with construction to start around June 2019.

Learning Support

26. Learning Support provides support for 12 High Ongoing Resourcing Scheme (ORS) students Wainuiomata High School.

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s 9(2)(a) OIA

28. In the past Learning Support has provided Severe Behaviour, Intensive Wraparound and Traumatic Incident Services to the High School.

Released under the Official Information Act 1982



Briefing Note: Wainuiomata High School redevelopment project

To:	Hon Chris Hipkins, Minister of Education		
Date:	3 May 2018	Priority:	High
Security Level:	In Confidence	METIS No:	1123909
Key Contact:	Sam Fowler Acting Deputy Head – Capital Works	DDI:	[REDACTED]
Messaging seen by Communications team:	No	Round Robin:	No s 9(2)(a) OIA

Purpose of Report

You have requested a further update about the proposed rebuild of Wainuiomata High School, following the previous briefing provided to you on 6 March 2018 (METIS 1108182 refers).

Summary

- A \$12m refurbishment to Wainuiomata High School was announced in July 2017.
- The Ministry and Wainuiomata High School are progressing well with the development of the school's Master Plan.
- An updated Business Case has been developed to support an expanded project scope.
- An option to undertake a full redevelopment at a cost of approximately [REDACTED] will be presented to the Minister for Cabinet consideration in late June/early July as part of an Omnibus Cabinet Paper, once the Ministry has completed consultation with the Treasury.

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Kim Shannon

Head of Education Infrastructure Service

Current Situation

1. The Ministry and Wainuiomata High School are progressing well with the development of the school's Master Plan.
2. An updated Business Case has been considered to support the proposal to expand the scope of the school's redevelopment.
3. An option to undertake a full redevelopment at a cost of approximately [REDACTED] will be presented to the Minister for Cabinet consideration in late June/early July as part of an Omnibus Cabinet Paper, once the Ministry has completed consultation with the Treasury.

s 9(2)(j) OIA

Project Scope

4. Subject to Cabinet approval, the proposed expanded scope for redevelopment is:
 - Strengthening works to Block E Auditorium, including foundations;
 - Demolish/Rationalisation of Blocks H, I, K (relocatable buildings);
 - Demolish Blocks A, B and C, and replace with new single story Innovative Learning Environment buildings;
 - Demolish toilet/change/circulation between the Old and New Gym (Block G), and replace with new;
 - Demolish Block F (Caretaker/Boiler) and replace with new;
 - Demolish Block J, and replace with new (attached to Block L);
 - Minor weathertightness repairs to Blocks D and S;
 - Block W Wharanui teaching space – the scope is still to be confirmed as it is subject to school/Iwi consultation during Master Planning. It is likely that this building will be retained and developed, as the Ministry understands there are items of cultural significance (including carvings) within the building foundations;
 - Extensive landscaping work.
5. The increased scope of building remediation and replacement will address all building condition issues on site.
6. We remain on track for the Master Planning process to be completed in May 2018, with the Detailed Design phase commencing following Cabinet consideration of the [REDACTED] redevelopment proposal.
7. It is estimated the construction phase of the project will be approximately 18 months, with construction commencing in 2020.

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Wainuiomata High School Redevelopment

- 11 In 2017, a Business Case was completed for the redevelopment of Wainuiomata High School. Four options were considered at that time. They ranged from a minimum option (cost of around \$700k) through to full redevelopment and upgrade option (cost of [REDACTED] [REDACTED] s 9(2)(j) OIA s 9(2)(j) OIA
- 12 The medium option for redevelopment was approved as the most cost effective. [REDACTED] [REDACTED] was agreed to address the defected buildings on site and to provide quality learning spaces.
- 13 The full redevelopment option addresses defective buildings plus redeveloping the admin spaces, wharehau and auditorium. The full redevelopment option has been included in the attached Cabinet paper. It requires an additional [REDACTED] million, taking the overall project cost to [REDACTED] million.

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Released under the Official Information Act

