AIDE MEMOIRE

Te Ahu o te Reo Māori ki Te Tonga Award Ceremony

<table>
<thead>
<tr>
<th>Date:</th>
<th>8 October 2019</th>
<th>Priority:</th>
<th>Medium</th>
</tr>
</thead>
<tbody>
<tr>
<td>To:</td>
<td>Hon Kelvin Davis, Associate Minister of Education</td>
<td>METIS No:</td>
<td>1207412</td>
</tr>
<tr>
<td>From:</td>
<td>Kirilina Johnstone, Group Manager</td>
<td>Security Level:</td>
<td>In confidence</td>
</tr>
</tbody>
</table>

Purpose

1. The purpose of this aide memoire is to provide you with information to support your attendance at the award ceremony for Te Ahu o te Reo Māori ki Te Tonga, at El Rancho, Waikanae on Thursday 17 October at 11:30am.

Background

2. Kāuru Education Group (Kāuru) is a whānau based Māori education consultancy from Ōtaki managed by Te Whataunui Winiata. Since 15 July, when you attended the official launch in Ōtaki, Kāuru has led the delivery of weekly classes to approximately 140 participants.

3. Te Ahu o te Reo Māori supported the education workforce within the Kāpiti, Horowhenua, Porirua, Hutt Valley and central Wellington regions. As outlined in Table 1 below, there are 654 early childhood education providers, schools and kura across these regions. The 140 participants came from 83 (13%) of these centres and/or schools.

Table 1

<table>
<thead>
<tr>
<th>Region</th>
<th>Total ECE providers, schools and kura in region</th>
<th>Number of participating ECE providers, schools and kura in region</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wellington</td>
<td>247</td>
<td>17</td>
</tr>
<tr>
<td>Hutt Valley</td>
<td>220</td>
<td>6</td>
</tr>
<tr>
<td>Porirua</td>
<td>89</td>
<td>18</td>
</tr>
<tr>
<td>Kāpiti</td>
<td>67</td>
<td>37</td>
</tr>
<tr>
<td>Horowhenua</td>
<td>31</td>
<td>5</td>
</tr>
<tr>
<td>TOTAL</td>
<td>654</td>
<td>83</td>
</tr>
</tbody>
</table>

We get the job done Ka oti i a mātou ngā mahi
We are respectful, we listen, we learn He rōpū manaaki, he rōpū whakarongo, he rōpū ako mātou
We back ourselves and others to win Ka manawanui ki a mātou me ētahi ake kia wikitoria
We work together for maximum impact Ka mahi ngātahi mō te tukinga nui tonu
Great results are our bottom line Ko ngā huanga tino pai a mātou whāinga mutunga
Details of the Awards Ceremony

4. There are two awards ceremonies. The first will be held on 17 October. Kāuru will host a full day event to recognise and celebrate the achievements of approximately 70 successful participants.

5. A second ceremony will be held the following week on 24 October, where the remaining 70 participants will be acknowledged.

6. Both ceremonies are intimate events for the participants of Te Ahu o te Reo Māori ki Te Tonga and provide an opportunity for Kāuru and the Ministry to celebrate the commitment and achievements of participants and encourage them to become champions of te reo Māori in their schools, kura, learning centres and communities.

Details for Thursday 17 October

7. Formalities will begin with a pōwhiri for yourself, your officials, Te Ahu o te Reo Māori facilitators, and families and whānau of the participants. Kāuru facilitators will support participants to lead the whaikōrero prior to providing the manuhiri with an opportunity to respond. This provides an opportunity for participants to exemplify and demonstrate their learning to you, and to their whānau members.

8. Following the formalities, we invite you to address the participants and everyone in attendance. Kāuru have asked permission to video record you, to use at the awards ceremony the following week.

9. Kāuru has organised a designated space to accommodate media who choose to attend the celebration with you. This will ensure that they can capture the formalities without being intrusive to the proceedings. They will also identify a designated space for interviews with graduates, yourself and whānau members.

10. Kāuru welcomes your participation in the following activities on the day:
   - Karakia whakapūmāu
   - Presenting taonga to the kaiako during the ceremony
   - Making the closing address to all in attendance
   - The group photo.

11. Participants will receive personalised certificates and Te Ahu o te Reo Māori lapel badges.

Attendance at the award ceremony – Thursday 17 October

12. Te Whatanui Winiata and two kaumātua from the Winiata whānau, including Whatarangi Winiata and his sister Margaret Winiata will attend as Tangata Whenua. Seven Pūkenga (kaiako) will also be present including Kimo Winiata, Michael Paki, Mark Bradley, Justin Puna, Keelan Ransfield, Petina Winiata and Rongomai Te Hei.

13. Ministry of Education officials who will be in attendance will include:
   - Kiritina Johnstone, Group Manager, Te Uepū Reo Māori
   - Kara Nepe-Āparatu, Chief Advisor, Te Uepū Reo Māori
   - Pakake Winiata, Senior Manager, Te Uepū Reo Māori
- Karepa Wall, Senior Manager, Te Uepū Reo Māori
- Glenys Hauti-Parapara, Senior Manager, Te Uepū Reo Māori
- Tio Taiaki, Programme Manager, Te Uepū Reo Māori
- Samantha Keefe, Personal Assistant to Kiritina Johnstone, Te Uepū Reo Māori
- Naina West, Principal Advisor, Te Uepū Reo Māori
- Other members of Te Uepū Reo Māori.

Appendices – supporting material
14. The following documents are attached to support you to prepare for the day:
   - Agenda Appendix 1
   - Talking Points for Minster Davis Appendix 2
   - Draft Media Release Appendix 3
   - Communications Plan Appendix 4
   - Questions and Answers Appendix 5
   - Ministry Communication Activities Appendix 6
   - Event runsheet Appendix 7

Proactive Release
15. We recommend that this Aide Memoire is proactively released as per your expectation that information be released as soon as possible. Any information which may need to be withheld will be done so in line with the provisions of the Official Information Act 1982.

Glenys Hauti-Parapara
Group Manager (Acting)
Te Uepū Reo Māori

8/10/2019

Hon Kelvin Davis
Associate Minister of Education

[Signatures]
# AGENDA

Te Ahu o te Reo Māori ki Te Tonga Awards Ceremony

<table>
<thead>
<tr>
<th>Time</th>
<th>Topic</th>
</tr>
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<tbody>
<tr>
<td>10:50 am</td>
<td>Manuhiri arrive for Pōwhiri</td>
</tr>
<tr>
<td>11:00 am</td>
<td>Pōwhiri</td>
</tr>
<tr>
<td>11:30 am</td>
<td>Awards Ceremony – Participants are presented with personalised certificates and Te Ahu o te Reo Māori badges</td>
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<tr>
<td>11:30 am</td>
<td>Te Whatawai Winiata with Kāuru team and Minister Davis</td>
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<tr>
<td>1:10 pm</td>
<td>Closing Address</td>
</tr>
<tr>
<td>1:20 pm</td>
<td>Group Photo</td>
</tr>
<tr>
<td>1:30 pm</td>
<td>Hākari</td>
</tr>
<tr>
<td>3:00 pm</td>
<td>Whakakapi</td>
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</tbody>
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**Attendees:**
- Kāuru Education Group
  - Te Whatawai Winiata
  - Kataraina Hetet
  - Aroha Terekia
  - Matawai Winiata
  - Rangimārie Winiata
  - Mark Bradley
  - Justin Puna
  - Mikaele Paki
- Kimo Winiata
- Keelan Ransfield
- Rongomai Te Hei
- Petina Winiata
- Kaumātua
  - Te Whatawai Winiata
  - Maragaret Winiata
- Government Official
  - Hon Kelvin Davis
- Ministry Officials
  - Kirtila Johnstone
  - Pakake Winiata
- Members of Te Uepū Reo Māori