## LETTER

## For parents and caregivers of out-of-zone applicants – when the applicant is not yet eligible for enrolment at the school

Thank you for your application for enrolment of your son/daughter <*name*> at *<school name*>.

I note that <*name*> does not turn 5 until <*date*>[If the school has cohort entry: This makes <name> eligible for enrolment with the cohort enrolling on <date> ], This is outside the enrolment period for which applications are currently being accepted. I will therefore hold this application over for consideration alongside others relating to the second/third/fourth enrolment period, for which applications close on <date>.

I will be in touch with you soon after that date to let you know the outcome of your application.

Yours sincerely