




5 December 2022



Tēnā koe 

Thank you for your email of 7 October 2022 to the Ministry of Education requesting the following information:

All internal reports, briefing notes, emails and minutes of relevant meetings between the Ministry of Education's Wellington and Christchurch staff related to the Ministry's decision to reduce the roll of Chisnallwood Intermediate school to 400. We request this information for the period from 2013 to present.

Your request has been considered under the Official Information Act 1982 (the Act).

Upon searching our records, we have only identified information in scope of your request from the period 2020 to 2022. That information is detailed below.

I have supplied the extracted minutes relevant to the scope of your request in **Appendix A**. The reports and briefing notes mentioned in these minutes are supplied in the following three appendices.

The report of the 9 April 2020 meeting is supplied in **Appendix B**.

A report referenced in the minutes of the 25 June 2020, 11 February 2021 and 8 April 2021 meetings is supplied in **Appendix C**. I am withholding some information from this report under section 9(2)(f)(iv) of the Act, to maintain the constitutional conventions for the time being which protect the confidentiality of advice tendered by Ministers of the Crown and officials.

Emails between staff relevant to the scope of your request are supplied in **Appendix D**. Some information has been redacted as out of scope of your request. I am also withholding names and phone numbers of those outside the Ministry under section 9(2)(a) of the Act, to protect the privacy of natural persons.

I am refusing the attachments to the emails between staff under section 18(d) of the Act, as the information is or will soon be publicly available. Education Report 1286070 "Chisnallwood Intermediate (3314) Capacity – Addendum" has already been proactively released on the Ministry's website at <https://www.education.govt.nz/our-work/information-releases/advice-seen-by-our-ministers/>, while Education Report 1280447 "Chisnallwood Intermediate (3314) Capacity" is currently being prepared for proactive release. We also understand these reports are both available on the school website.

Please note, the Ministry now proactively publishes official information responses on our website. As such, we may publish this response on our website after five working days. Your name and contact details will be removed.

Thank you again for your email. You have the right to ask an Ombudsman to review this decision. You can do this by writing to info@ombudsman.parliament.nz or Office of the Ombudsman, PO Box 10152, Wellington 6143.

Nāku noa, nā



Nancy Bell
Hautū | Deputy Secretary
Te Mahau | Te Tai Runga (South)