



6 July 2021



Tēnā koe ■

Thank you for your email of 8 June 2021 to the Ministry of Education requesting a copy of the document the criteria on the NOVO 37t form is derived from and as detailed in Clause 4.18.4 of the Secondary Teachers' Collective Agreement.

Your request has been considered under the Official Information Act 1982 (the Act).

Education Payroll Limited (EPL) makes amendments to forms based on the criteria in the relevant collective agreements, or where additional clarification can be provided. The current NOVO37t form (version 1.6) includes criteria for eligibility of Secondary Teachers and was published on 16 January 2018.

There is no one "document" from which the criteria on the NOVO 37t form is derived and to this extent it is necessary for me to refuse your request under section 18(e) of the Act as the requested document does not exist. However, set out below is an explanation of how the criteria for Secondary Teachers on the NOVO37t form has been derived.

Criteria

- 1. Hold current certification (either Full, Provisional or Subject to Confirmation) or a current Limited Authority to Teach.*

It is a legal requirement for all teachers in New Zealand to hold either a practising certificate or a Limited Authority to Teach (LAT) and as such this has been detailed as a requirement for the Māori immersion teacher allowance.

- 2. Employed on a permanent, part-time, fixed-term or official job-share basis.*

The allowance requires employees to have timetabled hours and to be permanent or fixed-term. The employee can be full time or part time.

We note that although criteria 1 and 2 are specifically detailed in the Secondary Teachers' Collective Agreement both requirements have previously been clarified with the PPTA in a 24 October 2017 email from Tanya Duncan (Chief Advisor) to Jane Benefield (Advisory Officer) and Paul Benefield (Field Officer) to which no objection was made.

- 3. Deliver the curriculum for at least 6 timetabled hours per week in approved immersion programmes at Maori immersion levels 1, 2, or 3*

Clause 4.18.1 requires teachers to “instruct in Te Reo Māori...”. We consider that “Deliver the curriculum” reflects the Secondary Teachers’ Collective Agreement’s requirement but we are open to adjusting this wording to include the exact wording if you wish.

Approved Māori Immersion levels are defined in the Māori Language Funding Criteria as follows:

- *Level 1* 81–100% of the time, i.e. for more than 20 and up to 25 hours per week
- *Level 2* 51–80% of the total time, i.e. for more than 12.5 and up to 20 hours per week
- *Level 3* 31–50% of the total time, i.e. for more than 7.5 and up to 12.5 hours per week

4. Resource Teachers, including Resource Teachers Māori, are not entitled to the Māori Immersion Teacher Allowance.

This statement reflects the Ministry’s position that Resource Teachers of Learning Behaviour are not classroom teachers who deliver the curriculum and therefore do not meet the requirement to “instruct in Te Reo Māori” as per our previous correspondence on this matter.

Please note, the Ministry now proactively publishes OIA responses on our website. As such, we may publish this response on our website after five working days. Your name and contact details will be removed.

Thank you again for your email. You have the right to ask an Ombudsman to review this decision. You can do this by writing to info@ombudsman.parliament.nz or Office of the Ombudsman, PO Box 10152, Wellington 6143.

Nāku noa, nā



Kim Shannon
Te Tumu Waihanga
Head of Education Infrastructure Services