



Education Report: Ministerial Appointments to the Regional Health Schools' Boards

To:	Hon Jan Tinetti, Associate Minister of Education (School Operations)		
Date:	23 September 2022	Priority:	High
Security Level:	In Confidence	METIS No:	1294429
Drafter:	Sarah Smart, Senior Adviser, School Governance, Te Pae Aronui	DDI:	04 4638169
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Messaging seen by Communications team:	No	Round Robin:	No

Purpose of Report

The purpose of this paper is for you to consider the candidates recommended for appointment to the Boards of the Northern Health School (1210), the Central Regional Health School (1630) and the Southern Health School (1631):

Summary

1. There are three Regional Health Schools, which are special institutions as defined by the Education and Training Act 2020 and stated within Schedule 2¹. These schools provide continuity of education for students when their physical or mental health needs mean they are unable to attend their regular school.
2. Each school has an alternative constitution approved under section 95 of the Education Act 1989 (New Zealand Gazette notice number 2003-go4216). Each constitution specifies up to five members are to be appointed by the Minister of Education.
3. As Associate Minister of Education (School Operations) with delegations for Te Mahau operational matters, you must appoint up to five members to the Boards of each Health School. The current members were appointed on 25 September 2019 for a term of office of up to three years. We facilitate the process of seeking and recommending candidates for your consideration, on your behalf.

¹ Schedule 2 of the Education and Training Act 2020 replaced Schedule 5 of the Education Act 1989

4. We placed advertisements in national newspapers and several online platforms, seeking expressions of interest from members of the public who wished to be considered for a board member role on one of the Boards. Applications were open from Wednesday 29 June to Sunday 17 July 2022. Information about the candidates is provided in Annex 2.
5. A selection panel, comprising of two Ministry staff, the President of the New Zealand School Trustees Association (NZSTA) and the Principal of Oaklynn Specialist School met on 9 and 10 August 2022 to shortlist the candidates for recommendation.
6. The panel recognised the need for each board to have suitably qualified or experience members with a range of skills to ensure its ongoing effectiveness. In making recommendations, the panel considered the balance of skills, knowledge, experience and perspective that each candidate would contribute, in order to best reflect the diverse community that each board serves. The panel also took into account the need for continuity for each board, and was committed to recommending candidates who represent ethnic, gender and age diversity.
7. The panel has recommended five candidates for appointment for each board. Each candidate has skills and experience from a range of backgrounds such as governance, legal, non-government organisations, education, health, mental health and disabilities, and welfare.
8. Letters confirming the appointments are attached for your signature if you approve the recommended appointees.

Recommended Actions

It is recommended that you:

- a. **agree** to appoint the following candidates to the Boards of the three Regional Health Schools until seven days after the date of the next Triennial election for the Board in 2025.

Northern Health School (1210)	
Joanne Walker	<input checked="" type="checkbox"/> Agree / <input type="checkbox"/> Disagree
John Huston	<input checked="" type="checkbox"/> Agree / <input type="checkbox"/> Disagree
Grant Kelly	<input checked="" type="checkbox"/> Agree / <input type="checkbox"/> Disagree
Patricia Mitchell	<input checked="" type="checkbox"/> Agree / <input type="checkbox"/> Disagree
Paul Sisson	<input checked="" type="checkbox"/> Agree / <input type="checkbox"/> Disagree
Central Regional Health School (1630)	
Jeffrey Sanders	<input checked="" type="checkbox"/> Agree / <input type="checkbox"/> Disagree
Loise Dawson-Mikaere	<input checked="" type="checkbox"/> Agree / <input type="checkbox"/> Disagree
Jennifer George	<input checked="" type="checkbox"/> Agree / <input type="checkbox"/> Disagree
Sara Williams	<input checked="" type="checkbox"/> Agree / <input type="checkbox"/> Disagree
John McElwee	<input checked="" type="checkbox"/> Agree / <input type="checkbox"/> Disagree
Southern Health School (1631)	
Craig Scott	<input checked="" type="checkbox"/> Agree / <input type="checkbox"/> Disagree
David Ivory	<input checked="" type="checkbox"/> Agree / <input type="checkbox"/> Disagree
Eddie Norgate	<input checked="" type="checkbox"/> Agree / <input type="checkbox"/> Disagree
Nicola Leete	<input checked="" type="checkbox"/> Agree / <input type="checkbox"/> Disagree
Rachel Huggins	<input checked="" type="checkbox"/> Agree / <input type="checkbox"/> Disagree

And if you agree:

- b. **sign** the letters provided in Annex 3 to the successful candidates, confirming their appointments;
- c. **sign** the letters provided in Annex 4 to the Principals of the Northern Health School, Central Regional Health School and Southern Health School, confirming the appointments;

- d. **note** that the Ministry of Education will thank all other unsuccessful candidates, and the current members who did not reapply for consideration, in writing after you have confirmed the appointments;

We also recommend that you:

- e. **agree** that this Education Report be proactively released. Any information that might need to be withheld, will be done so in line with the provisions of the Official Information Act 1982.

Proactively release / Not release



Sean Teddy
Hautū | Deputy Secretary
Te Pae Aronui

27/09/2022



Hon Jan Tinetti
Associate Minister of Education
(School Operations)

01/10/2022

Background

1. Regional Health Schools (RHS) are special institutions as defined by the Education and Training Act 2020 (the Act) and stated within Schedule 2.
2. The three RHS (formerly known as Hospital Schools) provide flexible education services and continuity of learning throughout the country to meet the learning needs of school-aged students who are absent from school for significant periods of time because of health or mental health conditions. They are:
 - **Northern Health School**
The Northern Health School (NHS) covers the upper North Island and has its administrative centre in Auckland. NHS also manages and delivers an intensive wraparound service for young people in the long-term care of Oranga Tamariki
 - **Central Regional Health School**
The Central Regional Health School (CRHS) covers the lower North Island and has its administrative centre in Wellington. CRHS also provides education services for students in Oranga Tamariki, youth justice, and care and protection residences in the lower North Island.
 - **Southern Health School**
The Southern Health School (SHS) services the South Island and has its administrative centre in Christchurch. SHS also work in partnership with youth drug and alcohol rehabilitation services.
3. The constitution for the Boards of Hospital Schools was published in the *New Zealand Gazette* on 3 July 2003 (Notice number 2003-go4216). It provides for up to five members appointed by the Minister of Education to the Board of each RHS. The authority to appoint has not been delegated. We facilitate the process of seeking and recommending candidates for your consideration, on your behalf.
4. There is also provision in the constitution for up to four members to be co-opted by each Board. The Principal and an elected staff member make up the remainder of the Board.
5. In considering appointments to each Board, it is desirable as far as it is reasonably practicable to take the following into account:
 - the ethnic and socio-economic diversity of the student body; and
 - the fact that approximately half the population of New Zealand is male and half female; and
 - the character of the schools; and
 - the character of the community served by the institutions administered by the Board; and
 - the availability of expertise and experience in governance within the membership of the Board.
6. The Ministerial Appointment of Board Members to the RHS Boards are conducted every three years in line with the Triennial Elections of Boards, so that appointed members can take office in line with the elected staff representative.
7. The current Ministerial Appointed Board Members' terms of office will end on 25 September 2022. The new appointments are for a term of office not exceeding three years, commencing from the date you sign the letters to the Appointees, and ending seven days after the date of the next Triennial election for the Board in 2025.

The candidates

8. A summary of the advertising, evaluation criteria and processes are attached as Annex 1.
9. Below details, by school, all the applications received. Information for all candidates is included in Annex 2.

Northern Health School (16)	Central Regional Health School (21)	Southern Health School (15)
Joanne Walker *	Jeff Sanders *	Craig Scott *
9(2)(a)	Lois Dawson-Mikaere *	David Ivory *
John Huston **	Jennifer George *	Eddie Norgate *
Grant Kelly	9(2)(a)	9(2)(a)
9(2)(a)		
Patricia Mitchell		
9(2)(a)		
	Sara Williams	
	9(2)(a)	
		Nicola Leete
		Rachel Huggins
		9(2)(a)
Paul Sisson	John McElwee	
	9(2)(a)	
Recommended for appointment		
Current Board Member *		
Current Board Member moving to another board **		

10. The panel has recommended five candidates for appointment for each RHS.

Northern Health School (NHS)

11. The panel recommended the following candidates for Ministerial Appointment:
 - Joanne Walker (current member recommended for reappointment)
 - John Huston (current member of CRHS Board)
 - Grant Kelly
 - Patricia Mitchell
 - Paul Sisson

12. Recommendations for the appointments were made on the basis of experience in governance, health (including mental health) and disability sector, education (including special and alternative education) and cultural capability. As there was only one incumbent Board member, 9(2)(a) [REDACTED], reapplying for consideration to the NHS Board, the panel felt that recommending 9(2)(a) [REDACTED] for the NHS Board would bring some important Health School governance experience to this board.

Central Regional Health School (CRHS)

13. The panel recommended the following candidates for Ministerial Appointment:
- Jeff Sanders (current member recommended for reappointment)
 - Lois Dawson-Mikaere (current member recommended for reappointment)
 - Jennifer George (current member recommended for reappointment)
 - Sara Williams
 - John McElwee
14. Recommendations for the appointments were made on the basis of experience in the areas of governance, health, education (including special and alternative education), transition between secondary and tertiary education, disability sector, neurodiversity, and cultural capability.

Southern Health School (SHS)

15. The panel recommended the following candidates for Ministerial Appointment:
- Craig Scott (current member recommended for reappointment)
 - David Ivory (current member recommended for reappointment)
 - Eddie Norgate (current member recommended for reappointment)
 - Nicola Leete
 - Rachel Huggins
16. Recommendations on the appointments were made on the basis of experience in the areas of governance, education, the legal system, health (including child and adolescent mental health), and cultural capability.

Risks and mitigations

17. Efforts were made during the advertising and assessment process, to ensure a robust and fair process was followed, and steps were taken to mitigate any obvious risks. Each candidate was required to complete an eligibility declaration as required under clause 9, of Schedule 23 of the Act. They were also asked to declare any conflicts of interest.
18. All completed expressions of interest were put to the panel for careful consideration. During the assessment process, the panel had the opportunity to independently evaluate each of the candidates and then collectively discuss candidate recommendations. This enabled moderation and opportunity to discuss other valuable or intangible skills or knowledge identified through the candidate's application documents.
19. The panel acknowledged the risks associated with significant board turnover and careful consideration was given to ensure continuity of membership to mitigate any potential transitional risks.

20. Reference checks with two nominated referees were undertaken on all new candidates recommended for appointment. Following the completion of these checks, the selection panel reviewed the information to confirm the final recommendations.
21. We can verify that the selection process was conducted in a robust, fair and transparent manner, in line with our obligations under the Human Rights Act 1993. All information gathered from candidates was done so in compliance with the principles of the Privacy Act (2020).
22. The panel is satisfied that the recommended applicants have the necessary skills and experience to meet the requirements of the role of a board member. Recommendations were made on the basis of maintaining a balance of skills and diversity on each Board.

Next steps

23. Letters confirming the appointments are provided for your signature (see Annex 3).
24. We will write to all unsuccessful applicants and thank them for their interest. We will also write to all current Ministerial Appointment Board Members who did not re-apply, thanking them for their contribution to the Board during their tenure.
25. Following this appointment process, each new Board will meet to elect a new Board Presiding Member.

Proactive Release

26. It is recommended that this Education Report be proactively released. Any information that might need to be withheld, will be done so in line with the provisions of the Official Information Act 1982.

Annexes

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|----------|--|
| Annex 1: | Advertising and Evaluation process of candidates |
| Annex 2 | Applicants considered by the Panel for each Board |
| Annex 3: | Letters to successful applicants |
| Annex 4: | Letters to principals informing them of appointments |

Annex 1: Advertising and Evaluation process of candidates

Seeking candidates

1. We sought expressions of interest from people wishing to be considered for a Board Member position on one of the RHS in national and provincial newspapers and via several online platforms².
2. Applications were open from Wednesday 29 June 2022 until Sunday 17 July 2022. 33 expressions of interest were received.
3. One candidate withdrew their expression of interest prior to the initial panel meeting.
4. NHS had 16 in total, including four candidates only wishing to be considered for this board and one incumbent Board Member reapplying.
5. CRHS had 21 in total, including four candidates only wishing to be considered for this board and four incumbent Board Members reapplying.
6. SHS had 15 in total, including two candidates only wishing to be considered for this board and three incumbent Board Members reapplying.
7. 13 candidates submitted expressions of interest for more than one board.
8. Applicants were required to complete a declaration stating that they were eligible to become a Board member in regard to the eligibility criteria specified in clauses 9 and 10 of Schedule 23 of the Act. Applicants were also required to declare any conflicts of interest.

Evaluation of candidates

9. The panel assembled to consider the applications comprised:

Name	Role	New/returning to panel
Lorraine Kerr	President, NZSTA	Returning
Deidre Alderson	Director of Education, Auckland	Returning
Louise Doyle	Principal, Oaklynn Specialist School	Returning
Nicky Hampshire	Chief Adviser Network, Learning Support	New

10. The key criteria used to evaluate the knowledge and experience of each of the candidates are listed below:
 - Does the candidate's application demonstrate an interest/experience/understanding of the school's purpose, vision, values and/or student community?
 - Does the candidate's application demonstrate/indicate cultural competence?
 - Does the candidate's application demonstrate experience in governance?
 - The candidate's relevant knowledge/experience.
11. Following the closing date, panel members were provided applicant documentation – Curriculum Vitae (CV), cover letters and any accompanying attachments. The panel assessed these against the above criteria. Brief candidate biographies were also

² including the Ministry's Careers Centre, the *Education Gazette* online, and the Māori and Pacific Job Board

provided. These outlined previous experience, motivation for applying, education and key skills outlined within the CV and cover letter.

12. Additional checks were undertaken to identify any controversial information associated with the candidate. Any information found was communicated to the panel.
13. The panel convened on 9 and 10 August 2022 to discuss the assessment of candidate applications and shortlist the candidates who would be reference checked.
14. During this meeting, and prior to commencing shortlisting, the panel discussed any potential conflicts of interests in assessing the applicants:
 - Lorraine Kerr declared conflicts with four of the candidates who she knew in a professional capacity.
 - Deidre Alderson declared a conflict with one candidate who she knew in a professional capacity.
 - Louise Doyle declared a conflict with one candidate who she knew in a professional capacity.
 - Nicky Hampshire declared a conflict with two candidates, one of who she knew in a personal capacity and one in a professional capacity.
15. The panel decided that the knowledge that the panel had of the applicants in these capacities did not preclude them from consideration. The panel members removed themselves from discussion and assessment of candidates where conflicts had been declared.
16. As a large number of applications were received, the panel members first noted the candidates they did not believe should be considered further based on the criteria for appointment. Nine candidates were discussed, and the panel agreed not to proceed with these applications. The panel felt that the candidates did not have sufficient skills or experience to contribute to a board, or the information supplied made it difficult to assess their knowledge, skills and experience.
17. All remaining candidates were then reviewed, starting with the candidates for NHS, followed by the CRHS and SHS. The panel decided to consider the candidates' applications as a whole and to classify these into three sub-groups, for each RHS:
 - yes – for further consideration
 - possibly for consideration
 - not progressing/already excluded
18. Once the initial short list for each region had been agreed, the panel then discussed each short list collectively with consideration given to Board continuity, the skills and knowledge across the group, age, gender and ethnic diversity. A process of iteration and elimination occurred until only five candidates remained for each board, and the panel reached a unanimous decision.
19. Reference checks on the new recommended candidates were conducted. All references were satisfactory and did not highlight any concerns.
20. The panel agreed that any current members being recommended for re-appointment would not require reference checks as the incumbents had already served terms on the Boards, and no issues or concerns had been raised regarding their appointment, then reference checks would not be required. Reference checks were also conducted during the last round of appointments.

Sara Williams

Recommended for appointment to the Central Regional Health School Board.

Pat Mitchell

Recommended for appointment to the Northern Health School Board.

John Huston

Recommended for appointment to the Northern Health School Board.

Annex 3: Letters to successful applicants

Hon Jan Tinetti

Minister of Internal Affairs
Minister for Women
Associate Minister of Education



Joanne Walker

Ref: JT1880

9(2)(a)

Tēnā koe Joanne

I am pleased to confirm that I have re-appointed you to the Board of the Northern Health School in accordance with its constitution, approved under section 95 of the Education Act 1989, which is now section 122 of the Education and Training Act 2020.

You have been re-appointed because of the balance of skills, experience and attributes that you bring to the Board. I am confident with your experience, you will continue to support sound governance practice, provide direction, and contribute to the ongoing development of the Board during your appointment term.

Your appointment is for a term of up to three years commencing from the date of this letter. Your term will end seven days after the date of the next Triennial election for the Board in 2025. Before that time, the Ministry of Education will commence the appointment process for this position in the following term, and you will be welcome to reapply for selection.

I have also appointed John Huston, Pat Mitchell, Grant Kelly and Paul Sisson to the Board, effective from the date of this letter.

I have advised the Principal of the Northern Health School, Richard Winder, of your appointment. Richard will be in contact with you in the near future to inform you of the details about the next Board meeting, which will include the appointment of a new Board Presiding Member.

Thank you for your willingness to accept this appointment and act in the best interests of the students attending the Northern Health School. I congratulate you on your re-appointment and wish you a rewarding and successful term of office.

Nāku noa, nā

Hon Jan Tinetti
Associate Minister of Education (School Operations)

Hon Jan Tinetti

Minister of Internal Affairs
Minister for Women
Associate Minister of Education



John Huston

Ref: JT1881

9(2)(a)

Tēnā koe John

I am pleased to confirm that I have appointed you to the Board of the Northern Health School in accordance with its constitution, approved under section 95 of the Education Act 1989, which is now section 122 of the Education and Training Act 2020.

You have been appointed because of the balance of skills, experience and attributes that you bring to the Board. I am confident with your experience on the Central Regional Health School Board, you will continue to support sound governance practice, provide direction, and contribute to the ongoing development of the Northern Health School Board during your appointment term.

Your appointment is for a term of up to three years commencing from the date of this letter. Your term will end seven days after the date of the next Triennial election for the Board in 2025. Before that time, the Ministry of Education will commence the appointment process for this position in the following term, and you will be welcome to reapply for selection.

I have also appointed Joanne Walker, Pat Mitchell, Grant Kelly and Paul Sisson to the Board, effective from the date of this letter.

I have advised the Principal of the Northern Health School, Richard Winder, of your appointment. Richard will be in contact with you in the near future to inform you of the details about the next Board meeting, which will include the appointment of a new Board Presiding Member.

Thank you for your willingness to accept this appointment and act in the best interests of the students attending the Northern Health School. I congratulate you on your re-appointment and wish you a rewarding and successful term of office.

Nāku noa, nā

Hon Jan Tinetti
Associate Minister of Education (School Operations)

Hon Jan Tinetti

Minister of Internal Affairs
Minister for Women
Associate Minister of Education



Grant Kelly

Ref: JT1882

9(2)(a)

Tēnā koe Grant

I am pleased to confirm that I have appointed you to the Board of the Northern Health School in accordance with its constitution, approved under section 95 of the Education Act 1989, which is now section 122 of the Education and Training Act 2020.

You have been appointed because of the balance of skills, experience and attributes that you bring to the Board. I am confident with your experience, you will support sound governance practice, provide direction, and contribute to the ongoing development of the Board during your appointment term.

Your appointment is for a term of up to three years commencing from the date of this letter. Your term will end seven days after the date of the next Triennial election for the Board in 2025. Before that time, the Ministry of Education will commence the appointment process for this position in the following term, and you will be welcome to reapply for selection.

You may be aware that the Regional Health Schools are a uniquely Aotearoa/New Zealand innovation, which provide among other things, continuity of learning opportunities for students who are absent from school for significant periods of time because of a health condition.

I have also appointed Joanne Walker, John Huston, Pat Mitchell and Paul Sisson to the Board, effective from the date of this letter.

I have advised the Principal of the Northern Health School, Richard Winder, of your appointment. Richard will be in contact with you in the near future to inform you of the details about the next Board meeting, which will include the appointment of a new Board Presiding Member.

Thank you for your willingness to accept this appointment and act in the best interests of the students attending the Northern Health School. I congratulate you on your appointment and wish you a rewarding and successful term of office.

Nāku noa, nā

Hon Jan Tinetti
Associate Minister of Education (School Operations)

Hon Jan Tinetti

Minister of Internal Affairs
Minister for Women
Associate Minister of Education



Patricia Mitchell

Ref: JT1883

9(2)(a)

Tēnā koe Pat

I am pleased to confirm that I have appointed you to the Board of the Northern Health School in accordance with its constitution, approved under section 95 of the Education Act 1989, which is now section 122 of the Education and Training Act 2020.

You have been appointed because of the balance of skills, experience and attributes that you bring to the Board. I am confident with your experience, you will support sound governance practice, provide direction, and contribute to the ongoing development of the Board during your appointment term.

Your appointment is for a term of up to three years commencing from the date of this letter. Your term will end seven days after the date of the next Triennial election for the Board in 2025. Before that time, the Ministry of Education will commence the appointment process for this position in the following term, and you will be welcome to reapply for selection.

You may be aware that the Regional Health Schools are a uniquely Aotearoa/New Zealand innovation, which provide among other things, continuity of learning opportunities for students who are absent from school for significant periods of time because of a health condition.

I have also appointed Joanne Walker, John Huston, Grant Kelly and Paul Sisson to the Board, effective from the date of this letter.

I have advised the Principal of the Northern Health School, Richard Winder, of your appointment. Richard will be in contact with you in the near future to inform you of the details about the next Board meeting, which will include the appointment of a new Board Presiding Member.

Thank you for your willingness to accept this appointment and act in the best interests of the students attending the Northern Health School. I congratulate you on your appointment and wish you a rewarding and successful term of office.

Nāku noa, nā

Hon Jan Tinetti
Associate Minister of Education (School Operations)

Hon Jan Tinetti

Minister of Internal Affairs
Minister for Women
Associate Minister of Education



Paul Sisson

Ref: JT1884

9(2)(a)

Tēnā koe Paul

I am pleased to confirm that I have appointed you to the Board of the Northern Health School in accordance with its constitution, approved under section 95 of the Education Act 1989, which is now section 122 of the Education and Training Act 2020.

You have been appointed because of the balance of skills, experience and attributes that you bring to the Board. I am confident with your experience, you will support sound governance practice, provide direction, and contribute to the ongoing development of the Board during your appointment term.

Your appointment is for a term of up to three years commencing from the date of this letter. Your term will end seven days after the date of the next Triennial election for the Board in 2025. Before that time, the Ministry of Education will commence the appointment process for this position in the following term, and you will be welcome to reapply for selection.

You may be aware that the Regional Health Schools are a uniquely Aotearoa/New Zealand innovation, which provide among other things, continuity of learning opportunities for students who are absent from school for significant periods of time because of a health condition.

I have also appointed Joanne Walker, John Huston, Pat Mitchell and Grant Kelly to the Board, effective from the date of this letter.

I have advised the Principal of the Northern Health School, Richard Winder, of your appointment. Richard will be in contact with you in the near future to inform you of the details about the next Board meeting, which will include the appointment of a new Board Presiding Member.

Thank you for your willingness to accept this appointment and act in the best interests of the students attending the Northern Health School. I congratulate you on your appointment and wish you a rewarding and successful term of office.

Nāku noa, nā

Hon Jan Tinetti
Associate Minister of Education (School Operations)

Hon Jan Tinetti

Minister of Internal Affairs
Minister for Women
Associate Minister of Education



Jeff Sanders

Ref: JT1885

9(2)(a)

Tēnā koe Jeff

I am pleased to confirm that I have re-appointed you to the Board of the Central Regional Health School in accordance with its constitution, approved under section 95 of the Education Act 1989, which is now section 122 of the Education and Training Act 2020.

You have been re-appointed because of the balance of skills, experience and attributes that you bring to the Board. I am confident with your experience, you will continue to support sound governance practice, provide direction, and contribute to the ongoing development of the Board during your appointment term.

Your appointment is for a term of up to three years commencing from the date of this letter. Your term will end seven days after the date of the next Triennial election for the Board in 2025. Before that time, the Ministry of Education will commence the appointment process for this position in the following term, and you will be welcome to reapply for selection.

I have also appointed Jennifer George, Lois Dawson-Mikaere, Sara Williams and John McElwee to the Board, effective from the date of this letter.

I have advised the Principal of the Central Regional Health School, Jason White, of your appointment. Jason will be in contact with you in the near future to inform you of the details about the next Board meeting, which will include the appointment of a new Board Presiding Member.

Thank you for your willingness to accept this appointment and act in the best interests of the students attending the Central Regional Health School. I congratulate you on your re-appointment and wish you a rewarding and successful term of office.

Nāku noa, nā

Hon Jan Tinetti
Associate Minister of Education (School Operations)

Hon Jan Tinetti

Minister of Internal Affairs
Minister for Women
Associate Minister of Education



Lois Dawson-Mikaere

Ref: JT1886

9(2)(a)

Tēnā koe Lois

I am pleased to confirm that I have re-appointed you to the Board of the Central Regional Health School in accordance with its constitution, approved under section 95 of the Education Act 1989, which is now section 122 of the Education and Training Act 2020.

You have been re-appointed because of the balance of skills, experience and attributes that you bring to the Board. I am confident with your experience, you will continue to support sound governance practice, provide direction, and contribute to the ongoing development of the Board during your appointment term.

Your appointment is for a term of up to three years commencing from the date of this letter. Your term will end seven days after the date of the next Triennial election for the Board in 2025. Before that time, the Ministry of Education will commence the appointment process for this position in the following term, and you will be welcome to reapply for selection.

I have also appointed Jeff Sanders, Jennifer George, Sara Williams and John McElwee to the Board, effective from the date of this letter.

I have advised the Principal of the Central Regional Health School, Jason White, of your appointment. Jason will be in contact with you in the near future to inform you of the details about the next Board meeting, which will include the appointment of a new Board Presiding Member.

Thank you for your willingness to accept this appointment and act in the best interests of the students attending the Central Regional Health School. I congratulate you on your re-appointment and wish you a rewarding and successful term of office.

Nāku noa, nā

Hon Jan Tinetti
Associate Minister of Education (School Operations)

Hon Jan Tinetti

Minister of Internal Affairs
Minister for Women
Associate Minister of Education



Jennifer George

Ref: JT1887

9(2)(a)

Tēnā koe Jennifer

I am pleased to confirm that I have re-appointed you to the Board of the Central Regional Health School in accordance with its constitution, approved under section 95 of the Education Act 1989, which is now section 122 of the Education and Training Act 2020.

You have been re-appointed because of the balance of skills, experience and attributes that you bring to the Board. I am confident with your experience, you will continue to support sound governance practice, provide direction, and contribute to the ongoing development of the Board during your appointment term.

Your appointment is for a term of up to three years commencing from the date of this letter. Your term will end seven days after the date of the next Triennial election for the Board in 2025. Before that time, the Ministry of Education will commence the appointment process for this position in the following term, and you will be welcome to reapply for selection.

I have also appointed Jeff Sanders, Lois Dawson-Mikaere, Sara Williams and John McElwee to the Board, effective from the date of this letter.

I have advised the Principal of the Central Regional Health School, Jason White, of your appointment. Jason will be in contact with you in the near future to inform you of the details about the next Board meeting, which will include the appointment of a new Board Presiding Member.

Thank you for your willingness to accept this appointment and act in the best interests of the students attending the Central Regional Health School. I congratulate you on your re-appointment and wish you a rewarding and successful term of office.

Nāku noa, nā

Hon Jan Tinetti
Associate Minister of Education (School Operations)

Hon Jan Tinetti

Minister of Internal Affairs
Minister for Women
Associate Minister of Education



Sara Williams

Ref: JT1888

9(2)(a)

Tēnā koe Sara

I am pleased to confirm that I have appointed you to the Board of the Central Regional Health School in accordance with its constitution, approved under section 95 of the Education Act 1989, which is now section 122 of the Education and Training Act 2020.

You have been appointed because of the balance of skills, experience and attributes that you bring to the Board. I am confident with your experience, you will support sound governance practice, provide direction, and contribute to the ongoing development of the Board during your appointment term.

Your appointment is for a term of up to three years commencing from the date of this letter. Your term will end seven days after the date of the next Triennial election for the Board in 2025. Before that time, the Ministry of Education will commence the appointment process for this position in the following term, and you will be welcome to reapply for selection.

You may be aware that the Regional Health Schools are a uniquely Aotearoa/New Zealand innovation, which provide among other things, continuity of learning opportunities for students who are absent from school for significant periods of time because of a health condition.

I have also appointed Jeff Sanders, Jennifer George, Lois Dawson-Mikaere and John McElwee to the Board, effective from the date of this letter.

I have advised the Principal of the Central Regional Health School, Jason White, of your appointment. Jason will be in contact with you in the near future to inform you of the details about the next Board meeting, which will include the appointment of a new Board Presiding Member.

Thank you for your willingness to accept this appointment and act in the best interests of the students attending the Central Regional Health School. I congratulate you on your appointment and wish you a rewarding and successful term of office.

Nāku noa, nā

Hon Jan Tinetti
Associate Minister of Education (School Operations)

Hon Jan Tinetti

Minister of Internal Affairs
Minister for Women
Associate Minister of Education



John McElwee

Ref: JT1889

9(2)(a)

Tēnā koe John

I am pleased to confirm that I have appointed you to the Board of the Central Regional Health School in accordance with its constitution, approved under section 95 of the Education Act 1989, which is now section 122 of the Education and Training Act 2020.

You have been appointed because of the balance of skills, experience and attributes that you bring to the Board. I am confident with your experience, you will support sound governance practice, provide direction, and contribute to the ongoing development of the Board during your appointment term.

Your appointment is for a term of up to three years commencing from the date of this letter. Your term will end seven days after the date of the next Triennial election for the Board in 2025. Before that time, the Ministry of Education will commence the appointment process for this position in the following term, and you will be welcome to reapply for selection.

You may be aware that the Regional Health Schools are a uniquely Aotearoa/New Zealand innovation, which provide among other things, continuity of learning opportunities for students who are absent from school for significant periods of time because of a health condition.

I have also appointed Jeff Sanders, Jennifer George, Lois Dawson-Mikaere and Sara Williams to the Board, effective from the date of this letter.

I have advised the Principal of the Central Regional Health School, Jason White, of your appointment. Jason will be in contact with you in the near future to inform you of the details about the next Board meeting, which will include the appointment of a new Board Presiding Member.

Thank you for your willingness to accept this appointment and act in the best interests of the students attending the Central Regional Health School. I congratulate you on your appointment and wish you a rewarding and successful term of office.

Nāku noa, nā

Hon Jan Tinetti
Associate Minister of Education (School Operations)

Hon Jan Tinetti

Minister of Internal Affairs
Minister for Women
Associate Minister of Education



Craig Scott

Ref: JT1890

9(2)(a)

Tēnā koe Craig

I am pleased to confirm that I have re-appointed you to the Board of the Southern Health School in accordance with its constitution, approved under section 95 of the Education Act 1989, which is now section 122 of the Education and Training Act 2020.

You have been re-appointed because of the balance of skills, experience and attributes that you bring to the Board. I am confident with your experience, you will continue to support sound governance practice, provide direction, and contribute to the ongoing development of the Board during your appointment term.

Your appointment is for a term of up to three years commencing from the date of this letter. Your term will end seven days after the date of the next Triennial election for the Board in 2025. Before that time, the Ministry of Education will commence the appointment process for this position in the following term, and you will be welcome to reapply for selection.

I have also appointed David Ivory, Eddie Norgate, Nicola Leete and Rachel Huggins to the Board, effective from the date of this letter.

I have advised the Principal of the Southern Health School, Helen Mantell, of your appointment. Helen will be in contact with you in the near future to inform you of the details about the next Board meeting, which will include the appointment of a new Board Presiding Member.

Thank you for your willingness to accept this appointment and act in the best interests of the students attending the Southern Health School. I congratulate you on your re-appointment and wish you a rewarding and successful term of office.

Nāku noa, nā

Hon Jan Tinetti
Associate Minister of Education (School Operations)

Hon Jan Tinetti

Minister of Internal Affairs
Minister for Women
Associate Minister of Education



David Ivory

Ref: JT1891

9(2)(a)

Tēnā koe David

I am pleased to confirm that I have re-appointed you to the Board of the Southern Health School in accordance with its constitution, approved under section 95 of the Education Act 1989, which is now section 122 of the Education and Training Act 2020.

You have been re-appointed because of the balance of skills, experience and attributes that you bring to the Board. I am confident with your experience, you will continue to support sound governance practice, provide direction, and contribute to the ongoing development of the Board during your appointment term.

Your appointment is for a term of up to three years commencing from the date of this letter. Your term will end seven days after the date of the next Triennial election for the Board in 2025. Before that time, the Ministry of Education will commence the appointment process for this position in the following term, and you will be welcome to reapply for selection.

I have also appointed Craig Scott, Eddie Norgate, Nicola Leete and Rachel Huggins to the Board, effective from the date of this letter.

I have advised the Principal of the Southern Health School, Helen Mantell, of your appointment. Helen will be in contact with you in the near future to inform you of the details about the next Board meeting, which will include the appointment of a new Board Presiding Member.

Thank you for your willingness to accept this appointment and act in the best interests of the students attending the Southern Health School. I congratulate you on your re-appointment and wish you a rewarding and successful term of office.

Nāku noa, nā

Hon Jan Tinetti
Associate Minister of Education (School Operations)

Hon Jan Tinetti

Minister of Internal Affairs
Minister for Women
Associate Minister of Education



Eddie Norgate

Ref: JT1892

9(2)(a)

Tēnā koe Eddie

I am pleased to confirm that I have re-appointed you to the Board of the Southern Health School in accordance with its constitution, approved under section 95 of the Education Act 1989, which is now section 122 of the Education and Training Act 2020.

You have been re-appointed because of the balance of skills, experience and attributes that you bring to the Board. I am confident with your experience, you will continue to support sound governance practice, provide direction, and contribute to the ongoing development of the Board during your appointment term.

Your appointment is for a term of up to three years commencing from the date of this letter. Your term will end seven days after the date of the next Triennial election for the Board in 2025. Before that time, the Ministry of Education will commence the appointment process for this position in the following term, and you will be welcome to reapply for selection.

I have also appointed Craig Scott, David Ivory, Nicola Leete and Rachel Huggins to the Board, effective from the date of this letter.

I have advised the Principal of the Southern Health School, Helen Mantell, of your appointment. Helen will be in contact with you in the near future to inform you of the details about the next Board meeting, which will include the appointment of a new Board Presiding Member.

Thank you for your willingness to accept this appointment and act in the best interests of the students attending the Southern Health School. I congratulate you on your re-appointment and wish you a rewarding and successful term of office.

Nāku noa, nā

Hon Jan Tinetti
Associate Minister of Education (School Operations)

Hon Jan Tinetti

Minister of Internal Affairs
Minister for Women
Associate Minister of Education



Nicola Leete

Ref: JT1893

9(2)(a)

Tēnā koe Nicola

I am pleased to confirm that I have appointed you to the Board of the Southern Health School in accordance with its constitution, approved under section 95 of the Education Act 1989, which is now section 122 of the Education and Training Act 2020.

You have been appointed because of the balance of skills, experience and attributes that you bring to the Board. I am confident with your experience, you will support sound governance practice, provide direction, and contribute to the ongoing development of the Board during your appointment term.

Your appointment is for a term of up to three years commencing from the date of this letter. Your term will end seven days after the date of the next Triennial election for the Board in 2025. Before that time, the Ministry of Education will commence the appointment process for this position in the following term, and you will be welcome to reapply for selection.

You may be aware that the Regional Health Schools are a uniquely Aotearoa/New Zealand innovation, which provide among other things, continuity of learning opportunities for students who are absent from school for significant periods of time because of a health condition.

I have also appointed Craig Scott, David Ivory, Eddie Norgate and Rachel Huggins to the Board, effective from the date of this letter.

I have advised the Principal of the Southern Health School, Helen Mantell, of your appointment. Helen will be in contact with you in the near future to inform you of the details about the next Board meeting, which will include the appointment of a new Board Presiding Member.

Thank you for your willingness to accept this appointment and act in the best interests of the students attending the Southern Health School. I congratulate you on your appointment and wish you a rewarding and successful term of office.

Nāku noa, nā

Hon Jan Tinetti
Associate Minister of Education (School Operations)

Hon Jan Tinetti

Minister of Internal Affairs
Minister for Women
Associate Minister of Education



Rachel Huggins

Ref: JT1894

9(2)(a)

Tēnā koe Rachel

I am pleased to confirm that I have appointed you to the Board of the Southern Health School in accordance with its constitution, approved under section 95 of the Education Act 1989, which is now section 122 of the Education and Training Act 2020.

You have been appointed because of the balance of skills, experience and attributes that you bring to the Board. I am confident with your experience, you will support sound governance practice, provide direction, and contribute to the ongoing development of the Board during your appointment term.

Your appointment is for a term of up to three years commencing from the date of this letter. Your term will end seven days after the date of the next Triennial election for the Board in 2025. Before that time, the Ministry of Education will commence the appointment process for this position in the following term, and you will be welcome to reapply for selection.

You may be aware that the Regional Health Schools are a uniquely Aotearoa/New Zealand innovation, which provide among other things, continuity of learning opportunities for students who are absent from school for significant periods of time because of a health condition.

I have also appointed Craig Scott, David Ivory, Eddie Norgate and Nicola Leete to the Board, effective from the date of this letter.

I have advised the Principal of the Southern Health School, Helen Mantell, of your appointment. Helen will be in contact with you in the near future to inform you of the details about the next Board meeting, which will include the appointment of a new Board Presiding Member.

Thank you for your willingness to accept this appointment and act in the best interests of the students attending the Southern Health School. I congratulate you on your appointment and wish you a rewarding and successful term of office.

Nāku noa, nā

Hon Jan Tinetti
Associate Minister of Education (School Operations)

Annex 4: Letters to principals informing them of appointments

Hon Jan Tinetti

Minister of Internal Affairs
Minister for Women
Associate Minister of Education



Richard Winder
Principal
Northern Health School
9(2)(a)

Ref: JT1895

Tēnā koe Richard

I am pleased to confirm that in accordance with the constitution, approved under section 95 of the Education Act 1989, which is now section 122 of the Education and Training Act 2020, I have appointed Joanne Walker, John Huston, Patricia Mitchell, Grant Kelly and Paul Sisson to the Board of the Northern Health School, effective from the date of this letter.

The five new Board Members' terms of office will end seven days after the date set for the the next Triennial election for Boards in 2025. Before that time, the Ministry of Education will commence the reappointment process for these positions in the following term and will update the Board Presiding Member on these processes at that time. All current Board Members are welcome to reapply for selection.

I have sent letters to the successful candidates to let them know of their appointments. Please contact them in the near future to discuss the details of the next Board meeting, which would include appointing a new Board Presiding Member.

I consider a number of factors when making appointments to the Board, including getting the right mix of skills and, where possible, a balanced representation on the Board to reflect the diverse nature of the community the school serves.

I recommend that the Board work with the Ministry's Auckland office and the New Zealand School Trustees Association to ensure that Board Members are aware of their responsibilities to declare any conflicts of interest and to withdraw from relevant Board discussion and decision-making. This will ensure that any potential conflicts of interest continue to be well managed, including those identified by new Board Members.

I look forward to the contribution of the appointees will make, building on the work already undertaken by the Board for the benefit of students unable to attend their regular school due to prolonged illness.

I congratulate the appointees and wish the Board a rewarding and successful term of office.

Nāku noa, nā

Hon Jan Tinetti
Associate Minister of Education (School Operations)

Hon Jan Tinetti

Minister of Internal Affairs
Minister for Women
Associate Minister of Education



Jason White
Principal
Central Regional Health School

Ref: JT1896

9(2)(a)

Tēnā koe Jason

I am pleased to confirm that in accordance with the constitution, approved under section 95 of the Education Act 1989, which is now section 122 of the Education and Training Act 2020, I have appointed Jeff Sanders, Jennifer George, Lois Dawson-Mikaere, Sara Williams and John McElwee to the Board of the Central Regional Health School, effective from the date of this letter.

The five new Board Members' terms of office will end seven days after the date set for the the next Triennial election for Boards in 2025. Before that time, the Ministry of Education will commence the reappointment process for these positions in the following term and will update the Board Presiding Member on these processes at that time. All current Board Members are welcome to reapply for selection.

I have sent letters to the successful candidates to let them know of their appointments. Please contact them in the near future to discuss the details of the next Board meeting, which would include appointing a new Board Presiding Member.

I consider a number of factors when making appointments to the Board, including getting the right mix of skills and, where possible, a balanced representation on the Board to reflect the diverse nature of the community the school serves.

I recommend that the Board work with the Ministry's Wellington office and the New Zealand School Trustees Association to ensure that Board Members are aware of their responsibilities to declare any conflicts of interest and to withdraw from relevant Board discussion and decision-making. This will ensure that any potential conflicts of interest continue to be well managed, including those identified by new Board Members.

I look forward to the contribution of the appointees will make, building on the work already undertaken by the Board for the benefit of students unable to attend their regular school due to prolonged illness.

I congratulate the appointees and wish the Board a rewarding and successful term of office.

Nāku noa, nā

Hon Jan Tinetti
Associate Minister of Education (School Operations)

Hon Jan Tinetti

Minister of Internal Affairs
Minister for Women
Associate Minister of Education



Helen Mantell
Principal
Southern Health School

Ref: JT1897

9(2)(a)

Tēnā koe Helen

I am pleased to confirm that in accordance with the constitution, approved under section 95 of the Education Act 1989, which is now section 122 of the Education and Training Act 2020, I have appointed Craig Scott, David Ivory, Eddie Norgate, Nicola Leete and Rachel Huggins to the Board of the Southern Health School, effective from the date of this letter.

The five new Board Members' terms of office will end seven days after the date set for the the next Triennial election for Boards in 2025. Before that time, the Ministry of Education will commence the reappointment process for these positions in the following term and will update the Board Presiding Member on these processes at that time. All current Board Members are welcome to reapply for selection.

I have sent letters to the successful candidates to let them know of their appointments. Please contact them in the near future to discuss the details of the next Board meeting, which would include appointing a new Board Presiding Member.

I consider a number of factors when making appointments to the Board, including getting the right mix of skills and, where possible, a balanced representation on the Board to reflect the diverse nature of the community the school serves.

I recommend that the Board work with the Ministry's Christchurch office and the New Zealand School Trustees Association to ensure that Board Members are aware of their responsibilities to declare any conflicts of interest and to withdraw from relevant Board discussion and decision-making. This will ensure that any potential conflicts of interest continue to be well managed, including those identified by new Board Members.

I look forward to the contribution of the appointees will make, building on the work already undertaken by the Board for the benefit of students unable to attend their regular school due to prolonged illness.

I congratulate the appointees and wish the Board a rewarding and successful term of office.

Nāku noa, nā

Hon Jan Tinetti
Associate Minister of Education (School Operations)