



Briefing Note: 19 October 2022 Ngarimu VC and 28th (Māori) Battalion Memorial Scholarship Fund Board hui

To:	Hon Kelvin Davis, Associate Minister of Education – (Māori Education)		
Cc:	Hon Chris Hipkins, Minister of Education		
Date:	10 October 2022	Priority:	High
Security Level:	In Confidence	METIS No:	1295523
Drafter:	Suze Strowger	DDI:	s 9(2)(a)
Key Contact:	Suze Strowger	DDI:	s 9(2)(a)
Messaging seen by Communications team:	No	Round Robin:	No

Purpose of Report

The purpose of this paper is to brief you in preparation for the Ngarimu VC and 28th (Māori) Battalion Memorial Scholarship Fund Board (the Board) hui for 19 October 2022.

Recommended Actions

The Ministry of Education recommends you:

- a) **note** the Ngarimu VC and 28th (Māori) Battalion Memorial Scholarship Fund Board meeting is on 19 October 2022. The Board meeting is scheduled from 3.30-5.30pm and will take place at the Parliament Buildings, Select Committee room. This is the final Board meeting of 2022.

Noted

- b) **note** we have received apologies from Hon Peeni Henare. For the meeting to proceed, a quorum of five Board members must be in attendance. We currently have enough confirmed attendees for a quorum.

Noted

c) **note** the meeting agenda, and that the focus of the meeting will be on:

- the Financial Report, Financial Investments and Annual Report
- decisions about the 2023 Scholarships and Awards
- consideration of proposed sponsorship and potential 2024 Awards location
- a presentation from Raewyn Tipene about A Company Academy.

Noted

d) **note** that meeting packs will be sent to Board members after approval from your office.

Noted

e) **agree** that this Briefing will be proactively released.

Agree Disagree



Suze Strowger
Ngarimu Secretariat
Kaitohu-ā-motu - Te Tuarongo
10/10/2022



Hon Kelvin Davis
Associate Minister of Education
(Māori Education)
15 /10/2022

Background

1. The Ngarimu VC and 28th (Māori) Battalion Memorial Scholarship Fund Board (the Board) was established in 1945 for the purpose of granting assistance for the education of any Māori, or for the purpose of promoting the study and encouraging the maintenance of the Māori language and of Māori history, tradition and culture.
2. The Board usually meets three times per year in March/April, August and October and runs the Scholarships Awards event on the same day as the first meeting of the year.
3. The Board meeting is scheduled from 3.30pm-5.30pm and will take place in Parliament Buildings, Select Committee room. Your hard copy of the meeting pack is enclosed to this report. Electronic and hard copies will be issued to all Board members on 13 October 2022.

Board membership and meeting arrangements

Roles and Responsibilities

4. The legislation requires you to chair the meeting (when you attend the meeting). The other statutory members of the board are:
 - a) Hon Willie Jackson, Minister for Māori Development
 - b) Hon Nanaia Mahuta, Member for Hauraki-Waikato
 - c) Mr Rino Tirikatene MP, Member for Te Tai Tonga
 - d) Hon Meka Whaitiri MP, Member for Ikaroa-Rāwhiti
 - e) Rt Hon Adrian Rurawhe MP, Member for Te Tai Hauāuru
 - f) Hon Peeni Henare, Member for Tāmaki Makaurau
 - g) Mr Rawiri Waititi MP, Member for Waiariki, and
 - h) Iona Holsted, Secretary for Education.

Meeting logistics

5. During the meeting the Secretariat will be available to provide support and background information to the agenda items. The Secretariat will be represented by:
 - a) Daryn Bean, Hautū - Te Tuarongo
 - b) Suze Strowger, Kaitohu ā Motu - Te Tuarongo and
 - c) Darren Nathan, Chief Advisor – Relationships and Mātauranga Māori, Te Tuarongo.

6. Other Ministry officials attending include Mark Flintoff, Chief Financial Officer, speaking to agenda item 4, the Financial Report, Financial Investments and Annual Report, and Briar Barnsley will be available to answer any questions on items 7 and 8 which relate to Scholarships and Awards for 2023.

Quorum

7. The quorum necessary for any Board meeting is five members, of whom three must be members appointed by the Governor-General. There are six members who were appointed by the Governor-General and they are:
- a) Dr Te Tuhi Robust, A Company representative
 - b) Dr Reuben Collier MNZM, B Company representative
 - c) Mr Reweti Ropiha, C Company representative
 - d) Dr Melanie Riwai-Couch, D Company representative
 - e) Associate Professor Linda Te Aho, past Ngarimu Scholarship recipient, and
 - f) Mr Phillip Heeney, whānau representative.
8. As Dr Riwai-Couch resigned effective 7 September, you have invited Tata Lawton to attend as an observer and D Company representative at the hui. At the time of writing, we are unable to confirm his availability, but will update your office as soon as we hear. In welcoming Tata, you might like to acknowledge Dr Riwai-Couch's contribution to the Board and outline your intentions for upcoming Board appointments. (METIS 1223809).

Agenda

9. The agenda for the meeting is as follows:

Tab	Topic	Action	Kaiwhakahaere
	Meeting opening: Karakia timatanga		Chair
1	Draft minutes - 10 June 2022 hui	Discussion/Approval	Chair
2	Action log	Noting	Chair
3	Conflict of Interest Register	Noting	Chair
4	Financial Report, Financial Investments and Annual Report	Discussion/Approval	Secretariat and Finance Committee
5	Sponsorship and 2024 Awards Ceremony	Discussion/Approval	Secretariat
6	Update on Legislation Programme	Noting	Secretariat
7	Scholarships for 2023 <ul style="list-style-type: none"> Undergraduate Masters Masters of Education Doctoral Vocational 	Discussion/Approval	Secretariat

Tab	Topic	Action	Kaiwhakahaere
8	Video Awards for 2022/3 <ul style="list-style-type: none"> Te Reo Mixed medium 	Discussion/Approval	Secretariat
9	A Company; Academy Presentation	Noting	Raewyn Tipene
10	General business		
	10.1 Spirit of Service Award		
	10.2 Update on Ngarimu teaching and learning resource kit reprint	Noting	Secretariat
	10.3 Ministry of Culture and Heritage paper		
	Meeting close: Karakia whakamutunga	Manaakitanga	Board

Summary of key discussions

The remainder of this briefing summarises key recommendations associated with each paper.

1. Draft Minutes 10 June 2022 meeting

The Board are required to **approve** the draft minutes from our last Board meeting, which was held at the Waitangi Treaty Grounds, Waitangi.

2. Action log

The Board should **note** the progress in the action log and the relative papers generated.

3. Conflicts of Interest Register - updates

The Board is required to **discuss and approve** any declared conflicts. There are no updates to the register.

4. Financial Report, Financial Investments and Annual Report

This paper provides to the Board financial information of the Fund for the period from 1 July to 31 August 2022 and the Annual Report for the year ended 30 June 2022.

It is recommended that the Board

- a) **Note** the financial report of the fund for the period 1 July 2022 to 31 August 2022 reports an underspend of \$16,009 mainly due to four Milestone 2 scholarship payments yet to be paid (\$15,000), and a higher interest revenue due to favourable interest rates (\$1,278). **Noted**
- b) **Note** the fund is currently forecasting a year-end deficit of \$14,508 against a budget deficit of \$21,533 after taking into consideration higher than budgeted interest revenue resulting from current favourable interest rates. **Noted**

- c) **Note** that twelve out of sixteen recipients met the criteria for the 2022 Milestone 2 and payments were made in August 2022 totalling \$51,667 as per the table in Annex 1. Of the four recipients not meeting the criteria, three have not yet provided Milestone 2 reports and are being followed-up by the Scholarship Team. One recipient has not met Milestone 2 requirements and the scholarship terms and conditions are being reviewed. For further details please refer Agenda Item 7 on Scholarships. **Noted**
- d) **Note** that as approved by the Board at the 10 June 2022 meeting the following investment was made:
- \$500,000 term deposit on 1 July 2022 for 6 months at an interest rate of 3.61%. **Noted**
- e) **Agree** that the term deposit of \$145,000 which matures 30 September 2022 and the term deposit of \$250,000 which matures on 26 October 2022, with an additional amount of \$65,000, be reinvested for a 12-month period in a term deposit of \$460,000 on 27 October 2022 to ensure maximum interest earnings while maintaining the bank balance at the level recommended in the Ngarimu Investment Policy. A higher interest rate is expected after the next Official Cash Rate announcement by the Reserve Bank on 5 October 2022. The current interest rate for a 12-month term deposit is 4%. **Agreed Disagreed**
- f) **Agree** that the \$500,000 term deposit which matures on 4 January 2023 be partly reinvested for an 8-month period in a term deposit of \$450,000, with \$50,000 retained to maintain the bank balance at the level stated in the Ngarimu Investment Policy. **Agreed Disagreed**
- g) **Note** that the recommended timing of the term deposit maturities above has been adjusted to ensure maturities fall due prior to Scholarship Milestone payments (the largest of Ngarimu Fund payments) in case needed and interest revenue is maximised. **Noted**
- h) **Note** the auditors have completed their audit of the financial statements for the year ended 30 June 2022 and anticipate issuing a letter of unmodified opinion as per the letter in Annex 2. **Noted**
- i) **Approve** the Ngarimu VC and 28th (Māori) Battalion Memorial Scholarship Fund Board's Financial Statements for the year ended 30 June 2022 (Annex 3). **Agreed Disagreed**
- j) **If approved**, recommend that the Ngarimu VC and 28th (Māori) Battalion Memorial Scholarship Fund Board's Financial Statements for the year ended 30 June 2022 (Annex 3) are signed by Iona Holsted, Te Tumu Whakarae mō te Mātauranga and one other Board member. **Agreed Disagreed**
- k) **Agree** that the representation letter to Ernst & Young (Annex 4) will be signed by Iona Holsted, Te Tumu Whakarae mō te Mātauranga and Hon Kelvin Davis, Board Chair and dated the same day the Financial Statements are signed. **Agreed Disagreed**
- l) **Note** that once signed the Annual Report will be provided to the Minister's office for tabling in the House of Representatives. **Noted**

5. Sponsorship and 2024 Awards Ceremony

s 9(2)(f)(iv)

The paper also asks the Board to consider holding the 2024 Awards in a suitable location overseas to commemorate the 80th celebrations of Battle of the 28th Māori Battalion at Cassino: February – March 1944.

It is recommended that the Board

- a) **Note** that planning is underway for the next Awards event at Te Papaouru Marae. The date will be confirmed in December when the 2023 House-Sitting calendar is published.

Noted

- b) s 9(2)(f)(iv)

- c) 9(2)(f)(iv)

- d) **Agree** to receive more information about Cassino as a potential location for the 2024 Awards at the next Board Hui

If d) agreed, then

Agreed Disagreed

- e) **Agree** that the event to commemorate the role of the Māori Battalion at Cassino should focus solely on the 28th Māori Battalion

Or

Agreed Disagreed

- f) **Agree** that the Secretariat work with agencies like Te Puni Kokiri, Ministry for Defence, Ministry for Culture and Heritage to secure some government funding for the event, noting that this would mean it would not be solely focussed on the 28th (Māori) Battalion

Agreed Disagreed

- g) **And/or**

Agree that the Secretariat and Board representatives investigate a corporate sponsor to help fund a significant portion of the overseas event

Agreed Disagreed

- h) **Note** that 2024 is a Manakura Award year

Noted

6. Update on Legislation Programme

This paper provides an update on the legislative amendments required to clarify the role of the Ngarimu VC and 28th (Māori) Battalion Memorial Scholarship Fund Board (the Board) as successor to the 28th Māori Battalion (NZ) Association Incorporated (Association).

It is recommended that the Board

- a) **Note** that Cabinet has agreed to amend the Ngarimu VC and 28th (Māori) Battalion Memorial Scholarship Fund Act 1945 to recognise the Board as successor to the Association, and to modify the Board's functions for the purposes of giving authorisation to the use of the words and emblems relating to the 28th Māori Battalion and the Association, under the Flags, Emblems, and Names Protection Act 1981

Noted

- b) **Note** that the changes will be progressed through the Education and Miscellaneous Matters Amendment Bill due to be enacted by July/August 2023.

Noted

7. Recommendations on the winners of the 2022/23 Scholarship Awards and update on current recipients

This paper provides an overview of the evaluation process and makes recommendations for the winners of the 2022/23 Scholarship Awards. This paper also provides an update on current Ngarimu Scholarship recipients.

It is recommended that the Board

- a) **Note** 119 eligible applications were received for the 2022/23 Ngarimu Scholarships (97 Undergraduate, 17 Postgraduate, and 5 Vocational Education and Training)

Noted

- b) **Note** all undergraduate applications were evaluated by an internal Ministry panel. Then, the Ngarimu Board Members Panel (the Panel) assessed shortlisted undergraduate applications, all postgraduate applications, and all vocational education and training applications. No applicants were interviewed this year as the Panel agreed interviews were not required.

Noted

- c) **Note** the Ngarimu Board normally awards nine scholarships in total. As two undergraduate recipients only require the scholarship for one year each, there is a \$40,000 saving/surplus.

Noted

- d) **Agree** to award two additional scholarships using the \$40,000 surplus, as recommended by the Panel. The approach has been pre-approved by the Financial Standing Committee.

Agreed Disagreed

9(2)(f)(iv)

9(2)(f)(iv)

9(2)(f)(iv)

8. Recommendations on the winners of the 2022/23 Ngarimu Video Competition

This paper provides the Board with an overview of the evaluation process and makes recommendations for the winners of the 2022/23 Ngarimu Video Competition.

It is recommended that the Board:

- a) **Note** four videos were received by the closing date (one in Te Reo Māori and three in English/Bilingual). These were assessed by two Board members.
- b) **Note** due to only receiving one Te Reo Māori video submission, the second and third-place Te Reo Māori prizes were not awarded.

Noted

Noted

- e) **Agree** to extend an invitation to the Awards Ceremony to the first-place prize winners of the 2022 Video Competition.

Agreed **Disagreed**

Note that the winning videos will be housed in our video taonga, Te Rau Aroha.

Noted

9. A Company Academy Presentation

The purpose of this paper and presentation is to request the Board's support for A Company to seek funding to pilot the rollout of the Leadership Academy of A Company, expanding into three further sites in Te Tai Tokerau.

The pilot by A Company is designed to be suitable for an eventual nationwide roll out into B, C and D Companies of the 28th Māori Battalion (*Appendix A*).

It is recommended that the Board

- a) **Note** the paper was prepared by members of the Leadership Academy of A Company. Raewyn Tipene, along with Luke Aekins and Kaye Taylor, will attend for this agenda item and answer any questions the members may have.
- b) **Note** that A Company request the Board's support to seek funding of the pilot and rollout of the Leadership Academy of A Company, expanding into three further sites in Te Tai Tokerau.

Noted

Noted

10. General Business

10.1 Manatū Taonga Ministry for Culture and Heritage update on funding for A and D Company histories

The purpose of this paper is to provide the Board with an update on funding and other support provided by Manatū Taonga to the history trusts leading work on A and D Company histories.

It is recommended that the Board

- a) **Note** the information provided.

Noted

10.2 Ngarimu Teaching and Learning Resource Kits

This item provides you with an update on the reprint of the Ngarimu Teaching and Learning Resource kits.

It is recommended that the Board

- a) **Note** the timeline for the re print of the kit and distribution to schools, kura and iwi.

Noted

10.3 Spirit of Service Awards update

At the last Board Hui, the Board agreed to nominate the Secretariat for a 2022 Spirit of Service Award. The application was unsuccessful. The successful winner was Taumata Arowai. This item provides Board members with that update.

It is recommended that the Board

- a) **Note** the information provided.

Noted

Proactive Release

We recommend that this Briefing is proactively released as per your expectation that information be released as soon as possible. Some information will need to be withheld and will be done so in line with the provisions of the Official Information Act 1982.