



BRIEFING NOTE: Visit to Ōtūmoetai Primary School and Pillans Point, on Wednesday 25 May 2022

To:	Hon Chris Hipkins, Minister of Education		
Date:	24 May 2022	Priority:	High
Security Level:	In Confidence	METIS No:	1288041
Drafter:	Arona Jacob	DDI:	07 571 7826
Key Contact:	Dawid de Villiers	DDI:	9(2)(a) [REDACTED]
Messaging seen by Communications team:	No	Round Robin:	No

Purpose

This briefing note provides information to support your visit to Ōtūmoetai Primary School and Pillans Point School, on Wednesday 25 May 2022.

Proactive Release

- a **agree** that the Ministry of Education release this briefing in full once it has been considered by you, with information withheld where appropriate in line with the Official Information Act 1982.

☒ **Agree** / ☐ **Disagree**



Tracey Turner
Director
Te Mahau | Te Tai Whenua (Central)

24/5/2022



Hon Chris Hipkins
Minister of Education

25/ 5/ 2022

Ōtūmoetai Primary School

Contact Name: Zara McIndoe
07 576 6751

Address: 236 Ōtūmoetai Road, Ōtūmoetai, Tauranga

Key People

Board chairperson: Mr Shaun Burney

Principal: Zara McIndoe
9(2)(a)

Ministry Official/s: Dawid de Villiers, Director of Education
Bay of Plenty – Waiariki | Te Mahau | Te Tai Whenua
9(2)(a)

Veronica Stevens – Infrastructure Manager
9(2)(a)

COVID-19 compliance requirements for the visit

- 1 The visit is planned to take place outside so no requirements for masks but having a mask available is recommended in case the visiting party goes into classroom space(s).

Background

Issues (if any)

- 2 No known issues.

Profile Information

Authority	State
School Type	Contributing (Year 1-6)
School Gender	Co-educational
Education Medium	English
Decile	6
Electorate	Tauranga

3 The current roll is: 548

July 2021 Roll	Number	Percentage (%)
Māori	134	23.8
Pasifika	18	3.2
Asian	48	8.5
Other	20	3.5
NZ European/ Pākehā	336	59.6
International	8	1.4
Total	564	

4 The school has had an enrolment scheme since May 2014.

5 The roll of the school is stable.

Impact of COVID-19

6 The school submitted three successful Urgent Response Fund applications.

7 They received a total of \$21,696 in 2021.

8 The applications were for a range of services to support children and whānau.

Education Review Office

9 The school was last visited by the Education Review Office (ERO) in 2015. ERO found that: *Ōtūmoetai School provides high quality, inclusive education in a learning focused environment. Good systems are in place to promote student safety and wellbeing, and there are close and supportive relationships among students, staff and parents. Students achieve very well, and targeted programmes cater for those achieving below expected levels* and was due to return in four to five years. Ōtūmoetai School has been a pilot school for the new ERO framework and process.

Visit and event information

Runsheets

10 The most suitable entrance will be at the bus bay on Sherwood Street.

Time	Activity
10:30am	<p>Arrive at Ōtūmoetai Primary School Contact: Zara McIndoe (Principal)</p> <p>9(2)(a)</p> <p>Meet the principal at the front of the school, bus bay entrance on Sherwood Street, for a tour around the facilities.</p> <p>The tour will include showing the Ministers the outdoor stage which was part of SIP funding. The school haka group will perform a waiata then other areas of the school will be visited to show murals that depict local stories and histories.</p>
11:30am	Depart from Ōtūmoetai Primary School

Catchment context

- 11 We have reviewed all the enrolment schemes in the Ōtūmoetai catchment and are in the process of amending the enrolment schemes for Matua School and Pillans Point School to relieve roll growth pressure. We are also building a new larger relocated Brookfield School that further relieves roll growth pressure and create capacity for planned future growth in the Ōtūmoetai catchment.

Learning Support

- 12 The school does not have any special education satellites/facilities.
- 13 The school is part of the Ōtūmoetai cluster, which has been allocated 12 learning Support Coordinators.
- 14 There is one LSC based at the school.

Communities of Learning | Kāhui Ako (Communities of Learning)

- 15 Ōtūmoetai School belongs to Ōtūmoetai Kāhui Ako.

The Ōtūmoetai Kāhui Ako key foci are: transitioning between learning centres, oral and written language, hauora and additional needs. The schools are engaged in Longworth Education PLD focussing specifically on Learning Through Play/Mana Aotūroa. To date the feedback on this PLD is very positive. Over the past few years the Kāhui Ako have provided PLD for writing, targeting Māori primary aged boys. The results from this PLD as of November 2021 showed significant shifts. The Kāhui Ako initiated the Te Tai Whanake o Tauranga Moana Project which has engaged three of the local iwi to develop a Tauranga Moana wide local curriculum available to all schools within Tauranga Moana. This will be provided through digital platforms. This is a 5-year project that is now in its third year. A presentation on the work to date will be presented to the Western Bay of Plenty Principal's Association at their next meeting on 3 June. The Project is progressing extremely well. The Ministry has provided some funding for this project. Ōtūmoetai Primary School has one Learning Support Co-ordinator who co-leads the Learning Support work for the cluster.

Positive features of the school

- 16 The Ministry has a good relationship with the school.
- 17 The current principal, Zara McIndoe, started her role as a first-time principal in November 2019. She was previously Deputy Principal of the school.
- 18 In 2020, the school and wider community participated in reconciliation with local iwi and hapū about part of the school history as described [here](#).
- 19 In 2021, the school provided a classroom space for neighbouring Brookfield School. This was to support their neighbours with accommodation during a period of overcrowding at Brookfield.
- 20 The school has been developing spaces and areas around the school to tell local stories and history, particularly through murals.

Involvement in other programmes

School Donations Scheme

- 21 The school opted into the School Donations Scheme for 2020 and has opted in for 2021.
- 22 The school received \$83,100.00 in lieu of donations in 2020 and will receive \$81,750.00 in 2021 based on the July roll return.

Ka Ora, Ka Ako | Healthy School Lunch Programme

- 23 The school is ineligible for the programme based on the equity index or network stability.

Access to Period products

- 24 Ōtūmoetai Primary school has opted into the national initiative and to date have ordered products.

Creatives in schools

- 25 Ōtūmoetai Primary applied for Round 3 of Creatives in Schools. The name of their project is "Remembering our past" which involves students from Years 5 and 6, and their creative is Cory Handley.

Property

- 26 Overall, the school property is in fair condition.
- 27 The college has a current 5YA allocation of \$500,000 and an annual maintenance grant of \$45,000.
- 28 The school's recently completed 5YA projects include a carpet and vinyl replacement, urgent roof repairs, and exterior joinery replacements. Meanwhile, progress is ongoing for the school's remaining projects which are a refurbishment of the ILE Learning Spaces, extensive roofing replacements, and electrical works.

- 29 The school's School Investment Package funding has been invested in multiple projects including an outdoor learning environment, installation of fixed whiteboards, window gear replacements, and air conditioning unit replacements. The school is particularly pleased about the completion of their outdoor learning environment.
- 30 A weathertightness project is in the early planning stages that will cater for the necessary remediation work for 5 blocks experiencing weathertightness issues.
- 31 As of 23 May, the school is confirmed to have placed an order for their allocation of 2 portable air cleaners and 3 additional CO2 monitors for the term 2 deployment under the Ministry's COVID-19 ventilation response. These orders have been dispatched. The school also received their first CO2 monitor during the first distribution of CO2 monitors at the start of the year. Further portable air cleaners will be available to the school in June.

Pillans Point School

Contact Name: Graeme Lind

Address: 101 Maxwells Road, Ōtūmoetai

Key People

Board chairperson: Mr Scott Hamilton
9(2)(a) [REDACTED]

Principal: Graeme Lind (Acting Principal)
9(2)(a) [REDACTED]

Ministry Official/s: Dawid de Villiers, Director of Education
Bay of Plenty – Waiariki | Te Mahau | Te Tai Whenua
9(2)(a) [REDACTED]

Veronica Stevens – Infrastructure Manager
9(2)(a) [REDACTED]

COVID-19 compliance requirements for the visit

- 1 A mask will be required if the visiting party is going to enter classroom space(s).

Background

Profile Information

Authority	State
School Type	Contributing (Year 1-6)
School Gender	Co-Ed
Education Medium	English
Decile	8
Electorate	Tauranga

- 2 The current roll is: 1770

July 2021 Roll	Number	Percentage (%)
Māori	97	17.5
Pasifika	4	0.7
Asian	34	6.1
Other	23	4.2
NZ European/ Pākehā	382	69
International	14	.2.5
Total	554	

- 3 The school has an enrolment scheme, that has been in effect since 2000.

- 4 The roll of the school is stable with a slight increase last year.

Impact of COVID-19

- 5 The school submitted two successful Urgent Response Fund applications.

- 6 They received a total of \$32,768 in 2020.

- 7 The applications were to support children and whānau through the Seasons for Growth Programme as well as additional transition support for students with additional social, emotional and behaviour needs. These needs have been identified as an impact of COVID-19.

Education Review Office

- 8 The school was last visited by the Education Review Office (ERO) in January 2017.

- 9 In 2017, ERO found that the principal and school leaders had reviewed and developed systems, processes and learning practices to accelerate student achievement. The recommendation was for the school to refine and monitor, with a view to embedding, these approaches. ERO were due to carry out the next review in 2020.

Anything else of note about the school?

- 10 The relationship with the Ministry is good.

- 11 The current, acting principal has been in place for two terms as the board undertook an advertising and selection process for a new principal. The new principal will be Ms Jacq Price, a first-time principal who is currently Deputy Principal at Taumata School.

- 12 There are no known issues at Pillans Point School.

Visit and event information

Runsheets

Time	Activity
1:30pm	Arrive at Pillans Point School Contact: Graeme Lind (Acting Principal) 9(2)(a) [REDACTED] Meet at the front entrance of the school for a tour around the facilities.
2:15pm	Depart from Pillans Point School

Catchment context

- 13 We have reviewed all the enrolment schemes in the Ōtūmoetai catchment and are in the process of amending the enrolment schemes for Pillans Point School and Matua School to relieve roll growth pressure. We are also building a new larger relocated Brookfield School that will further relieve roll growth pressure and create capacity for planned future growth in the Ōtūmoetai catchment.

Learning Support

- 14 The school does not have any special education satellites/facilities.
- 15 The school is part of the Ōtūmoetai cluster, which has been allocated 12 learning Support Coordinators.
- 16 There is one LSC based at the school.

Communities of Learning | Kāhui Ako (Communities of Learning)

- 17 Pillans Point School belongs to Ōtūmoetai Kāhui Ako.
- 18 The Ōtūmoetai Kāhui Ako key foci are: transitioning between learning centres, oral and written language, hauora and additional needs. The schools are engaged in Longworth Education PLD focussing specifically on Learning Through Play/Mana Aotūroa. To date the feedback on this PLD is very positive. Over the past few years the Kāhui Ako have provided PLD for writing, targeting Māori primary aged boys. The results from this PLD as of November 2021 showed significant shifts. The Kāhui Ako initiated the Te Tai Whanake o Tauranga Moana Project which has engaged three of the local iwi to develop a Tauranga Moana wide local curriculum available to all schools within Tauranga Moana. This will be provided through digital platforms. This is a 5-year project that is now in its third year. A presentation on the work to date will be presented to the Western Bay of Plenty Principal's Association at their next meeting on 3 June. The Project is progressing extremely well. The Ministry has provided some funding for this project.

Involvement in other programmes

School Donations Scheme

- 19 The school is not eligible to opt-in to in the School Donations Scheme because it is decile 8.

Ka Ora, Ka Ako | Healthy School Lunch Programme

- 20 The school is ineligible for the programme based on the equity index or network stability.

Access to Period products

- 21 Pillans Point School has not yet opted into the initiative.

Creatives in schools

- 22 Pillans Point School applied for Rounds 1 and 2 of Creatives in Schools but were unsuccessful. They did not apply for Round 3 in 2021.

Property

- 23 Overall, the school property is in good condition.
- 24 The school has a current 5YA allocation of \$430,000 and an annual maintenance grant of \$40,000. The school also has \$200,000 worth of Accelerated Modernisation Scheme (AMS) funding.
- 25 The school has completed all their School Investment Package (SIP) funded projects, which included the resurfacing of hard courts, an internal refurbishment of E Block, and the construction of a new equipment shed.
- 26 The school's new block was completed in October 2021. The block increased the school's capacity by 7 classrooms to meet their growing roll. The school are satisfied that the project was delivered to a high standard.
- 27 The school's next 10YPP has been drafted and is expected to be agreed and signed prior to July 2022. One of the planned projects within their draft 10YPP is the full internal refurbishment of Block A.
- 28 The Ministry has a good relationship with the school with no major property issues or risks identified.
- 29 As of 23 May, the school is confirmed to have placed an order for their allocation of 2 portable air cleaners and 1 additional CO2 monitor for the term 2 deployment under the Ministry's COVID-19 ventilation response. These orders have been dispatched. The school also received their first CO2 monitor during the first distribution of CO2 monitors at the start of the year. Further portable air cleaners will be available to the school in June.

Annexes

- Annex 1: Talking points