



Briefing Note: Ngarimu VC and 28th (Māori) Battalion Memorial Scholarship Fund Board Hui and 2021/2022 Ngarimu Scholarships Awards Ceremony 10 June 2022

То:	Hon Kelvin Davis, Associate Minister of Education – (Māori Education)		
Cc:	Hon Chris Hipkins, Minister of Education		
Date:	30 May 2022	Priority:	Medium
Security Level:	In Confidence	METIS No:	1285002
Drafter:	Suze Strowger	DDI:	s 9(2)(a)
Key Contact:	Suze Strowger	DDI:	
Messaging seen by Communications team:	Yes	Round Robin:	No

Purpose of Report

The purpose of this report is to brief you in preparation for the upcoming Ngarimu VC and 28th (Māori) Battalion Memorial Scholarship Fund Board (the Board) hui, tribute to Sir Wira Gardiner, video taonga display unit launch and for the Awards Ceremony.

Recommended Actions

The Ministry of Education recommends you:

a. note the Board hui is on the 10 June at Waitangi in Tahuaroa – the conference room behind Te Rau Aroha. This is the second Board hui of 2022, with the first hui held on the 18 March by zoom due the Covid 19 restrictions.

Noted

b. note we will move outside for the powhiri and kawe mate for Sir Wira Gardiner.

Noted

c. note that this will be Reweti Ropiha's first Board hui as a Governor-General appointee

Noted

d. note we are confirming with Melanie Riwai-Couch her availability to zoom in to the hui

Noted

e. **note** that to date we have received apologies from Hon Peeni Henare, Hon Nanaia Mahuta

Noted

- f. note the hui agenda running from 9am-10.30am that the focus of the hui will be on:
 - the Financial report and Budget 2022-23
 - · the Awards Ceremony later that day
 - The 28th Association Funds
 - the Vocational Education Scholarship
 - Scholarships 2022 Timelines and committees, and
 - The Māori Education Trust proposal

Noted

g. note that you will be giving a short speech at the powhiri as well as the introductory speech and closing remarks at the Awards ceremony. Draft speech notes for both will be sent to your office this week.

Noted

h. agree to forward the Board hui papers to all Board members.

Agree/ Disagree

i. agree that this Briefing will be proactively released.

Agree / Disagree

Suze Strowger

Ngarimu Secretariat

Kaitohu-ā-motu - Te Tuarongo

30/5/2022

Hon Kelvin Davis

Associate Minister of Education

(Māori Education)

6 /06/2022

Background

- 1. The Ngarimu VC and 28th (Māori) Battalion Memorial Scholarship Fund Board (the Board) was established in 1945 for the purpose of granting assistance for the education of any Māori, or for the purpose of promoting the study and encouraging the maintenance of the Māori language and of Māori history, tradition, and culture.
- 2. The Board usually meets three times per year in March/April, August and October and runs the Scholarships Awards event on the same day as the first hui of the year.
- 3. This year's awards event was originally scheduled for 18 March at Te Papaiouru Marae in Rotorua. Due to COVID restrictions and concerns for guest wellness the Board agreed to postpone the event to the 10 June 2022 to coincide with its Board hui at Waitangi. The move to Waitangi also aligns with the opening of the video taonga display unit at Te Rau Aroha.
- 4. At the 18 March Board hui, the Board agreed to acknowledge Sir Wira Gardiner's passing. You agreed that a fitting tribute to Sir Wira would be that his wife Hon Hekia Parata and daughters, Rakaitemania and Mihimaraea, be invited to lift the korowai to launch the video display at Te Rau Aroha.
- This will be the first time Hekia and her daughters have attended a public event since the passing of Sir Wira Gardiner. Tikanga requires us to acknowledge Sir Wira with a pōwhiri including a kawe mate. This will have an impact on the flow of events and there will be some movement of invitees between the Te Whare Rūnanga and Te Rau Aroha. Hon Parata and her daughters will need to leave the awards early to catch a flight to Dunedin for another whānau event.
- 6. We consulted with Dr Te Tuhi Robust on all aspects of tikanga including the MC role. He recommended Julian Wilcox, a Company A whānau member. Julian will MC events on the day. He has reduced his usual fee for the event.
- 7. Te Whare Rūnanga has a limited capacity which we have had to work to. We also needed to factor in the Waitangi Waiata Group (approximately 6 pax) and IT staff.
- 8. The event will be recorded and live streamed on the day. We will promote this through our usual social media channels and communicate the links to all invited guests prior to 10 June.
- 9. Holding the Awards event at Waitangi with the launch has significantly increased the cost. In addition, this year there are three more scholarship winners plus their guests due to the Vocational Scholarship Awards. This has resulted in an additional 12 trips to arrange and fund. The Board has allocated \$20,000 for the awards, which has only covered the transport and accommodation of the recipients and guests. The Ministry has absorbed the additional costs for this year. The Financial Standing Committee is aware of this and will be seeking increased funding for the Awards event going forward which are more likely to meet the overall costs of hosting Awards in the regions. The Financial Standing Committee also discussed seeking sponsorship for the Awards event itself.
- 10. At your invitation, the Māori Education Trust submitted a proposal for the Board to consider. This is included in General Business, and in this briefing note we have included some discussion questions you might wish to use for this item with the Board.

11. Dr Robust has let us know that A Company are holding a *Hora Ka Taki – Show and Tell – the Gum Diggers* at Waitangi the following day. He has extended an invitation to the Board and Secretariat to attend the hui run by the 28th Māori Battalion (A Company) Taitokerau Association. The hui is to inform A Company of the book being written for A Company history. Whānau are invited to bring taonga/memorabilia along.

Board membership and hui arrangements

Roles and Responsibilities

- 12. The legislation requires you to chair the hui (when you attend the hui). The other statutory members of the board are:
 - a. Hon Willie Jackson, Minister for Māori Development
 - b. Hon Nanaia Mahuta, Member for Hauraki-Waikato
 - c. Rino Tirikatene MP, Member for Te Tai Tonga
 - d. Hon Meka Whaitiri MP, Member for Ikaroa-Rāwhiti
 - e. Adrian Rurawhe MP, Member for Te Tai Hauāuru
 - f. Hon Peeni Henare, Member for Tāmaki Makaurau
 - g. Rawiri Waititi MP, Member for Waiariki, and
 - h. Iona Holsted, Secretary for Education.

Quorum

- 13. The quorum necessary for any Board hui is five members, of whom three must be members appointed by the Governor-General. There are six members who are appointed by the Governor-General, and they are:
 - a. Dr Te Tuhi Robust, A company representative
 - b. Dr Reuben Collier MNZM, B company representative
 - c. Mr Reweti Ropiha, C company representative
 - d. Dr Melanie Riwai-Couch, D company representative
 - e. Associate Professor Linda Te Aho, past Ngarimu Scholarship recipient, and
 - f. Mr Phillip Heeney, whānau representative.
- 14. Hon Nanaia Mahuta and Hon Peeni Henare are apologies to the June hui.

- 15. Dr Melanie Riwai-Couch had earlier put in her apologies to you. She is yet to confirm if she will now be available to zoom in to the hui.
- 16. This will be Reweti Ropiha's first Board hui representing C company following Dr Monty Soutar's departure from the position.

Hui logistics

- 17. During the hui the Secretariat will be available to provide support and background information to the agenda items. The Secretariat will be represented by:
 - a. Dr Daryn Bean, Hautū Te Tuarongo
 - b. Suze Strowger, Kaitohu ā Motu Te Tuarongo and
 - c. Darren Nathan, Chief Advisor Relationships and Mātauranga Māori, Te Tuarongo.
- 18. Other Ministry officials attending include Mark Flintoff, Chief Financial Officer, speaking to agenda item 4, the Financial Report and Financial Investments. Eleanora Sparagna, Senior Manager will speak to the Vocational Education paper in item 5, and Briar Barnsley will be available to answer any questions on items 7 and 8 which relate to Scholarship Timelines and the Scholarship policy paper.

Agenda

19. The agenda for the hui is as follows:

Tab	Topic	Action	Kaiwhakahaere
	Hui opening: Karakia timatanga		Chair
1	Draft Minutes 18 March 2022 hui	Discussion/Approval	Chair
2	Action Log including COI register	Noting	Chair
3	Conflict of Interest Register	Noting	Chair
4	Financial Report and Financial Investment	Noting/Agreement	Secretariat and Finance Committee
5	VET scholarships, te reo Māori, and areas of focus for degree level and above	Discussion /Agreement	Secretariat
6	Update on 28 th Association Funds	Noting	Secretariat
7	Scholarships and Video Competition 2022	Agreement	Secretariat
8	Scholarship Policy and Guidelines	Discussion/Agreement	Secretariat
9	Update on Legislation Programme	Noting	Secretariat
10	Today's Awards Ceremony	Noting	Secretariat
11	General business 1 Māori Education Trust Ngarimu Proposal 2 Correspondence to Nathan Milner 3 Nomination of the Board for Public Service Award	For discussion Items 11.2 and 11.3 for noting	Secretariat

Summary of key discussions

20. The remainder of this briefing summarises key recommendations associated with each paper.

Financial Report and Financial Investments

- 21. This paper provides a financial update for the Fund for the period 1 February 2022 to 30 April 2022 with the preliminary year-end results. A provisional budget for 2022/23 has been included for the Board's consideration.
- 22. Board approval is sought to invest funds in a term deposit and for the Financial Standing Committee to review and approve the Annual Report for 2021/22.
- 23. An Audit Engagement Letter and an Audit Proposal Letter from Ernst & Young (reappointed as auditors by the Auditor-General) for the financial years 2021/22, 2022/23 and 2023/24 has also been included for the Board's consideration. The paper recommends that the Board:
 - a. **note** the financial report for the period February 2022 to April 2022 shows an overspend of \$5,757 against budget mainly due to additional scholarships being awarded (\$10,000) and the purchase of teaching and learning resource kits (\$5,750), which was not budgeted for. This was offset by lower expenditure for the awards ceremony (\$3,659) the board hui, which was held online (\$5,667), and advertising (\$667).

Noted

b. **note** the forecast results for the financial year ending 30 June 2022 show a deficit of \$8,904 against a budgeted deficit of \$9,470. Additional unbudgeted expenditure for the video taonga display unit in Te Rau Aroha (\$28,865), moving the Awards ceremony to Waitangi (\$20,000), teaching and learning resource kits and costs for scholarship application translation (\$4,510) will largely by offset by funds received from the 28th Māori Battalion Assn Inc Trust fund (\$22,473), additional interest revenue (\$4,418), board hui savings (\$6,158) and deferral of the Histories Project payment (\$20,000).

Noted

c. **note** scholarship payments totalling \$66,667 were paid in March and April. Fifteen recipients met the criteria for the 2021 Milestone 1 while another was paid a part of the 2021 Milestone 2 & 3 as per Pastoral Care recommendations. Refer Table in Annex 1.

Noted

d. **note** that as approved by the Board, an amount of \$215,000 was invested in a term deposit for 12 months at an interest rate of 3.24% on 1 April 2022.

Noted

e. **agree** to reinvest \$500,000 currently on term deposit, for a period of 6-months, when this investment matures on 1 July 2022. The current indicative interest rate, which is subject to change, is 2.99%.

Agree / Disagree

f. agree to approve the 2022/23 budget (detailed below). The budget which has been reviewed by the Financial Standing Committee, is forecasting a deficit \$21,533.

Agree / Disagree

g. agree that the Secretariat explore the possibility of obtaining sponsorship for the Awards Ceremony 2023 to reduce the cost of this event to the Board.

Agree / Disagree

h. **agree** that the Financial Standing Committee is authorised to review the draft Annual Report for the 2021/22 financial year and present the Board with a recommendation to approve the financial statements.

Agree / Disagree

 note that the Auditor-General reappointed Ernst & Young (EY) as the auditors of the Fund's financial accounts for a three-year term and their Engagement and the Audit Proposal letter is in Annex 2.

Noted

j. **note** that according to the Audit Proposal the audit fees have increased from \$12,238 in the financial 2020/21 to \$14,295 in 2021/22, \$15,185 in 2022/23 and \$16,141 in 2023/24 mainly due to a higher level of inflation affecting businesses across New Zealand. EY have indicated their staff salary costs will increase by 8% in 2022 and 5% in 2023 and 2024.

Noted

k. **agree** to authorise Iona Holsted, as a member of the Board, to sign the Audit Engagement Letter and the Audit Proposal Letter on behalf of the Board.

Agree / Disagree

VET scholarships, te reo Māori, and areas of focus for degree level and above

- 24. The purpose of this paper is to provide a response to the Board's request to review the scholarship terms and conditions, specific to scholarship tenure. The paper recommends that the Board:
 - a. agree that for any scholarship recipient who studies more than the full-time equivalent at any given year during their scholarship, the Secretariat will manage this and adjust their milestone payments accordingly and provide an update to the Board at the relevant Board hui.

Agree / Disagree

b. **agree** to the recommended wording for the scholarship terms and conditions, specific to scholarship tenure.

Agree / Disagree

Update on the 28th Association Funds

- 25. This paper provides you with an update on progress with the transfer of the 28th Māori Battalion (NZ) Association Incorporated (Association) Funds to the Board. The paper recommends that the Board:
 - a. **note** that the Secretariat is pleased to report that the transfer is nearly complete. The last step is for the ASB Bank to transfer the funds.

Noted

Scholarship and Video Competition 2022

- 26. The purpose of this paper is to provide an update on timelines and processes for the 2022/2023 Ngarimu Scholarships, current Ngarimu Scholarship recipients, and the 2022 Video Competition. The paper recommends that the Board:
 - a. note both the scholarship applications and video competition will open on Wednesday 22 June. The academic scholarships will close for applications on Wednesday 17 August. The VET scholarships and video competition will close on Friday 9 September.

Noted

b. **note** one scholarship suspension has been granted to a recipient who put her studies on hold for semester one 2022. Her scholarship will resume pending confirmed re-enrolment in semester two 2022.

Noted

c. **agree** to nominate a Board member to contact the recipient in b) and provide pastoral care as required

Agree/Disagree

d. **note** that the Secretariat will be seeking expressions of interest for the Board assessment panels at the end of June.

Noted

e. **note** that recommendations for 2022/2023 scholarship recipients will be provided to the Board at the October hui for approval.

Noted

Scholarship Policy and Guidelines

- 27. The purpose of this paper is to provide a response to the Board's request to review the scholarship terms and conditions, specific to scholarship tenure. The paper recommends that the Board:
 - a. **agree** that for any scholarship recipient who studies more than the full-time equivalent at any given year during their scholarship, the Secretariat will manage this and adjust their milestone payments accordingly and provide an update to the Board at the relevant Board hui.

 agree to the recommended wording for the scholarship terms and conditions, specific to scholarship tenure.

Agree / Disagree

Update on Legislation Programme

- 28. This paper provides you with an update on the legislation amendments required to clarify the Board's role as successor of the 28th Māori Battalion (NZ) Association Incorporated (Association). The paper recommends that the Board:
 - a. **note** that the Secretariat is progressing the work with its policy and legal teams to make the necessary legislative amendments to clarify the Board's successor function and will keep the Board informed on its progress.

Noted

Today's Awards Ceremony

29. The purpose of this paper is to provide an update for the powhiri, tribute to Sir Wira Gardiner, the video taonga launch and the 2021/2022 Awards Ceremony following the Board hui. This paper will be sent to your office once confirmed.

The paper recommends that the Board:

a. **note** the draft event run sheet of the Awards Ceremony and launch of the video taonga display unit and roles of Board members.

Noted

b. **note** the attached attendee list to date in Appendix 2.

Noted

General Business

30. There are three items of general business.

Item 1: Māori Education Trust Ngarimu Proposal

At the 18 March Ngarimu Board hui, you signalled to the Board that the Māori Education Trust was interested in presenting a proposal to the Board about forming a formal relationship with the Board with regards to the Ngarimu VC Scholarships.

The Secretariat contacted the Board and asked them to present a fulsome proposal for the Board to consider. This is included in the Board pack, along with the following **discussion** points:





Item 2: Letter to Kahui Legal

Simple noting item which covers action log item.

Write to Nathan Milner of Kahui Legal thanking him for his support with this mahi. Copy for the Boards reference.

Item 3: Nomination of the Board for Public Service Award

This paper is a **noting** paper to inform the Board that the Board and Secretariat have been nominated for two Public Service Excellence Awards.

The Board and Secretariat have been nominated for:

- 1) Te Tohu mõ te Kaiārahi Mahi Whakahaere | Leadership in Governance Award
- 2) Te Tohu mō te Tühonotanga a Ngặi Māori me te Karauna | Māori Crown Relationships Award

Next Steps:

Mid-June	Shortlisting completed by Public Service
Late July	Finalists present to a judging panel
15 September	Winners are announced at the 2022 Spirit of Service Awards event in Wellington

Proactive Release

We recommend that this Briefing is proactively released as per your expectation that information be released as soon as possible. Some information will need to be withheld and will be done so in line with the provisions of the Official Information Act 1982.

Appendix one : Runsheet

A final run sheet will be sent to your office once finalised.

Appendix two : Attendee list at 30 May 2022

Group	Name	
Ngarimu Board	Hon Kelvin Davis	Ngarimu Board Chair, Associate Minister of Education (Māori)
	Hon Willie Jackson	Minister of Māori Development
	Hon Meka Whaitiri	Member for Ikaroa-Rāwhiti
	Mr Rawiri Waititi MP	Member for Waiariki
•	Mr Rino Tirakatene	Māori MP
	Mr Adrian Rurawhe	Māori MP
	Ms Iona Holsted	Secretary for Education
	Dr Te Tuhi Robust	A Coy Representative
	Dr Reuben Collier MNZM	B Coy Representative
	Mr Reweti Ropiha	C Coy Representative
	Dr Melanie Riwai-Couch (via Zoom)	D Coy Representative
	Associate Professor Linda Te Aho	Past Scholarship Recipient
	Mr Phillip Heeney	Whānau representative
Company Reps	Brian How	A Coy Representative
	Julian Wilcox (MC)	A Coy whānau
	Wayne Petera	A Coy
	Shirley Ruka	A Coy
	Millan Ruka	A Coy
	Pita Tipene	A Coy
	Rowena Tana	A Coy
	Joe Tuki	A Coy
0	Karen Morris	A Coy
Veterans	Sir Robert Gillies	Veteran of B Coy 28th (Māori) Battalion
	Corp (Rtd) Willie Apiata VC	Former Manakura Award Winner and VC recipient
28 th Association	Harima Fraser	28 th Association former lead
\	Matt Te Pou	28th Association former lead
Veteran whānau	Te Whanoa Gillies	Sir Robert Gillies whānau
	Wikitoria Wright	Veteran widow
	Rawson Wright	To accompany Wikitoria
	Virginia Warriner	Veteran whānau

Group	Name	
	William Bernard Augustus Henare	Son of Sir James Clendon Henare
	Dolly Urlich	Widow of the late Ivan Urlich
	Harry Davis	Son of the late Rihimona Davis
	Sue Davis	Wife of Harry Davis
	Rihimona Davis +1	Cousin to the late Rihimona Davis
	George Munn +1	Whānau
	Bessie Mutu	Sister of George Munn
	Helene Leaf	Granddaughter of Captain Harding Leaf
Special guests	Hon Hekia Parata	Wife of the late Tā Wira Gardiner - Ngarimu Scholarship recipient and former Board Chair
	Rakaitemania Parata Gardiner	Daughter of Tā Wira Gardiner, Ngarimu Scholarship recipient
	Mihimaraea Parata Gardiner	Daughter of Tā Wira Gardiner
	Desiree Davis	Ngāti Manu
-4	Renata Tane	Ngāti Kawa
	Sarah Biddle	Ngāti Kawa
	Ngāti Kawa Taituha	Ngāti Rahiri
	Ngāti Kawa Taituha	Partner - Ngāti Rahiri
	Hone (John) Sullivan	Whānau
	Colleen Munn	Whānau
	Sara Hewson	Te Aitanga a Mahaki - Pou Hekeretari
Waitangi Grounds Board and Directors	Greg McManus	CEO – Waitangi Treaty Grounds Staff
	Chanel Clarke	Ngarimu Scholarship recipient and Te Rau Aroha Curator
	Tania Simpson	Deputy Chair, Waitangi National Trust
	Willow-Jean Prime	Trustee, Waitangi
	Maxine Shortland	Director, Waitangi Ltd
	Heidi Mackey	Director, Waitangi Ltd
Recipients and Guests	Kauri Tangohau	Recipient
	Rochelle Rangihuna-Henderson	Guest of Kauri Tangohau
	Jason Tangohau	Guest of Kauri Tangohau
	Maui Tanghau	Guest of Kauri Tangohau
	Leigh Albert	Recipient
	Manea Albert-Renata	Guest of Leigh Albert
	Tawhiri Albert-Renata	Guest of Leigh Albert
about the	Sam Albert-Renata	Guest of Leigh Albert

Group	Name	
	Waina Albert	Guest of Leigh Albert
	Ngārewarewa Tata	Recipient
	Winston Kerr	Guest of Ngārewarewa Tata
	Georgina Kerr	Guest of Ngārewarewa Tata
	Kiriana Rhind-Reedy	Recipient
	Aramoana Mohi-Maxwell	Guest of Kiriana Rhind-Reedy
	Chan Reedy	Guest of Kiriana Rhind-Reedy
	Tawhiorangi Reedy-Maxwell	Guest of Kiriana Rhind-Reedy
	Whakaokorau Reedy-Maxwell	Guest of Kiriana Rhind-Reedy
	Stacey Reedy	Recipient
	Kuni Tuhura	Guest of Stacey Reedy
	Anthony Nickel	Guest of Stacey Reedy
	Tony Nickel	Guest of Stacey Reedy
	Tobias Nickel	Guest of Stacey Reedy
	Xena Tautari	Recipient
	Ruth Tautari	Guest of Xena Tautari
	Waitapurangi Tautari	Guest of Xena Tautari
	Whiu Waata	Guest of Xena Tautari
	Raina Meha	Recipient
	Tawhiri Kereama	Recipient
	Caitlin Sanson	Guest of Tawhiri Kereama
	Heni Wirihana	Guest of Tawhiri Kereama
	Reimana Prescott	Recipient
	Amiria Rēweti	Guest of Reimana Prescott
	Jesse Allen Te Awhe-Raston	Guest of Reimana Prescott
	Waituhia Elers-Metuamate	Recipient
	Christine Elers	Guest of Waituhia Elers-Metuamate
	Te Paki Elers-Metuamate	Guest of Waituhia Elers-Metuamate
	Tei-ina Metuamate	Guest of Waituhia Elers-Metuamate
	Kararaina Parata	Recipient
	Tuihana Pook	Guest of Kararaina Parata
	Anne Apirana	Guest of Kararaina Parata
	Māui Passarello	Recipient
	Leah Gifford	Guest of Māui Passarello
	Michele Passarello	Guest of Māui Passarello
	Matthew Gifford	Guest of Māui Passarello
	Paul Meredith	Guest of Māui Passarello

Group	Name	
	Timoti Karetai	Recipient
	Megan Potiki	Guest of Timoti Karetai
	Edward Ellison	Guest of Timoti Karetai
Other guests	Dr Daryn Bean	Hautū Te Tuarongo
	Suze Strowger	Secretariat
	Sue Wilson	Secretariat
	Darren Nathan	Secretariat
	Isabel Evans	Hautū Te Mahau Te Tai Raro
	Hira Gage	Director Tai Tokerau
	Rōpata Diamond	Pou Ārahi – Te Tai Raro
	Briar Barnsley	Secretariat
	Hoani Hakaraia	Secretariat
	Eleanora Sparagna	Secretariat
	Mark Flintoff	Secretariat
	Eileen Paulin	Secretariat
	Lana Simmons-Donaldson	Communications/Media liaison
	Mahurangi Hakaraia	Communications
	Kiritina Johnstone	Group Manager, Te Uepu Māori
	Māhina Melbourne	Group Manager, Te Tuarongo
	Kayleen Neho	Project Advisor, Te Tuarongo

