



Briefing Note: New Zealand School Trustees Association (NZSTA) conference

To:	Hon Jan Tinetti, Minister of Education		
Date:	13 July 2023	Priority:	Medium
Security Level:	In Confidence	METIS No:	1313044
Drafter:	Kelly McMurtrie	DDI:	9(2)(a)
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Messaging seen by Communications team:	Yes	Round Robin:	No

Purpose of Report

This paper provides you with background information and speech notes for your attendance at the New Zealand School Trustees Association (NZSTA) Annual Conference being held in Rotorua from 21 to 23 July 2023.

Summary

1. You have agreed to be a keynote speaker at the conference. You are invited to give a keynote address for 40 minutes on Friday 21st July at 11:15am.
2. This briefing and attached talking points (Annex 1) will support you in your discussion on:
 - a. the recently introduced Code of Conduct for school board members.
 - b. Board eligibility requirements
 - c. New Zealand Curriculum Refresh
 - d. School Planning and Reporting.

Proactive Release

3. **agree** that the Ministry of Education release after the NZSTA conference with any redactions in line with the provision of the Official Information Act 1982

Agree / Disagree

Andrea Williams
General Manager
Network and Regulatory
13/07/2023

Hon Jan Tinetti
Minister of Education

29/07/2023



Background

1. The New Zealand School Trustees Association (NZSTA) is a membership-based national organisation that has represented the interests of its member boards since 1989. Membership of NZSTA is open to boards of any state or state-integrated school.
2. School boards are the largest single group of Crown entities in the country, accountable directly to the government and the local community for the quality of education in their school. There are approximately 18,000 people currently serving on 2,425 state and state-integrated school boards. Approximately 2,232 school boards are NZSTA members (92 percent of the total number of school boards).
3. NZSTA's mission is to lead and strengthen school governance in New Zealand. The organisation is governed by the NZSTA Board which comprises the NZSTA President and six members.¹ The NZSTA Board is elected every three years by NZSTA member school boards.
4. Since 2013, the Ministry of Education has contracted NZSTA to provide advice and support on governance, employment, professional development, and elections to all school boards, regardless of NZSTA membership.
5. The Ministry's main contract for services with NZSTA for the provision of advice and support to school boards is scheduled to expire at the end of 2023. The contract has a right of renewal of up to 12 months. The Ministry is currently in conversations with NZSTA around the scope of a potential renewal.

Background to the NZSTA Annual Conference

6. The 33rd NZSTA Annual Conference will be held from 21 to 23 July 2023 at the Rotorua Energy Events Centre. The conference theme is: Titiro Whakamuri, Ka Haere Whakamua – I walk backwards into the future with my eyes fixed on the past.
7. In previous years, the conference has been attended by a diverse cross section of board members, including significant numbers of Māori representatives. This year NZSTA is expecting up to 800 attendees.
8. School board members attending the conference represent rural and urban, state and state-integrated primary and secondary schools, along with Māori-medium kura from across the country. Several principals also attend with their boards.

Your Attendance and speech

9. You will be one of six keynote speakers at the 33rd NZSTA Annual conference 2023. You will have 40 minutes for your keynote session on 23 July from 11:15am to 12:00 noon. This includes time for mihi, speech, and questions and answers (at your discretion).
10. Speech notes are attached below (Annex 1). These include talking points on:

¹ Lorraine Kerr (President), Joycelyn TM Tauevihi, Chris Haines, Meredith Kennett, Rebecca Keating, Jocelyn Merwood.

- Code of Conduct and what this means for boards.
- Board eligibility requirements
- New Zealand Curriculum Refresh
- Schools Planning and Reporting.

Code of conduct

11. You issued the code of conduct for state school board members, as provided for by Section 166 of the Education and Training Act 2020.
12. The code of conduct outlines the minimum standards of conduct that individual board members are required to meet in their role as a member of a school board. The code was developed in conjunction with the New Zealand School Trustees Association and feedback received through public consultation. The Code provides board members a common basis to work from and encourages good board practice. Individual school boards can decide to add to the minimum standards, provided any additions are not contradictory to the code issued by the Minister.
13. If a board considers that a member has breached the code, then the board may censure a member. A censure is an internal board process. The board may also request, in writing, that the Minister remove a board member for significant or persistent breaches of the code.
14. The code came into effect on 21st June 2023. Board members can familiarise themselves with the details online in the URL provided in the Ministry's booklet for conference attendees.

Board eligibility requirements

15. The Education and Training Amendment Bill (No. 3) sets out changes to eligibility requirements for school board members. These changes align the requirements more closely with the role that school board members have in providing for a school to be a physically and emotionally safe place for students and staff, which is a primary board objective as set out in Section 127 of the Education and Training Act 2020.
16. The changes also reflect consultation feedback that indicated that eligibility requirements should be strengthened.
17. The Bill provides that people who are convicted of an offence listed in Schedule 2 of the Children's Act 2014 are not eligible to serve on a State school board. An exemption to this can be approved by the Secretary for Education if they are satisfied that the person would not pose an undue risk to the safety of children if serving on a school board. The Bill also enables the Secretary to conduct audits of school board members to check whether they meet eligibility criteria. Board members will be required to permit the Secretary to obtain any relevant information needed to complete an audit.

Te Rito

18. The next phase of the rollout of Te Rito will enable information on learners and ākonga to follow them throughout their education. Teachers and leaders with access to Te Rito will be able to see core information about ākonga when they enrol, reducing the need to search for information from a child's previous school and helping ensure ākonga get the support they need to succeed from the day they enrol. In the long-term, ākonga and whānau will also have access to Te Rito.
19. In Phase One, starting in 2019, 70 early learning services, kura and schools piloted a standardised Learning Support Register (sLSR), which was deployed on the Te Rito platform in an early-stage roll-out (ESR).
20. In 2021, Te Rito was paused to enable cyber security issues to be addressed with the school managements systems that connect to Te Rito. These issues have been resolved and Te Rito can now be re-started safely.
21. From term 3 2023, Te Rito will be deployed in a small number of kura and schools that choose to opt-in, with the technology and support adapted according to what works best for leaders, educators and ākonga. Phase Two includes connecting Te Rito to:
 - Leaders and teachers attached to the Christchurch Ko Taku Reo campus. A pilot group of learners will also be connected
 - Teachers in kura and schools that participated in the early-stage rollout
 - Leaders and teachers in Whangārei kura and schools
 - Ngā Rau Whakatupu member kura and schools.
22. From term 4 2023, the rollout will be extended to kura and schools in Te Tai Tokerau that choose to opt-in. The standardised Learning Support Register (sLSR) will continue to be available to the early learning services, kura and schools in the early-stage roll-out but is not in scope for Phase Two of Te Rito. More work is needed on the sLSR before it can be implemented at scale.

Te Mātaiaho | the refreshed New Zealand Curriculum

23. A six-year programme to refresh The New Zealand Curriculum and redesign Te Marautanga o Aotearoa is underway, aimed at ensuring all ākonga experience rich and responsive learning. The first milestone in the curriculum refresh was in term 1 this year, with schools and kura required to teach Aotearoa New Zealand's histories and Te Takanga o Te Wā.
24. Te Mātaiaho | the refreshed New Zealand Curriculum will be released as a final draft in term 3 this year. The refreshed learning areas are being developed and released in phases, and schools and kura will have between now and the beginning of 2027 to start using the fully refreshed curriculum.
25. Three learning areas have already been released – Te Ao Tangata | Social Sciences learning area (which includes Aotearoa New Zealand Histories and Te Takanga o Te Wā), English, and Mathematics and Statistics.
26. All curriculum areas will be released over the next two years, and from the beginning of 2027 all schools using Te Mātaiaho will be required to implement the complete refreshed curriculum.

27. Similarly, we are redesigning Te Marautanga o Aotearoa based on the conceptual framework Te Tamaiti Hei Raukura. It will be available for full implementation from the beginning of 2027.
28. The new title and framework for the redesigned national curriculum is Te Tīrewa Marautanga. Te Tīrewa Marautanga provides greater structural and functional coherence, and reflects the values, principles and outcomes that drive indigenous education.
29. Tīrewa Ako are being developed and released in phases throughout 2023 -2025 led by curriculum experts, with tumuaki, kaiako, ākonga and their whānau, hapū and iwi involvement. The first four Tīrewa Ako, Te Reo Māori, Te Ao Māori, Pāngarau and Pūmanawa Tangata will be written by December 2023 and shared with kaupapa Māori and Māori medium education settings during the first two terms of 2024. The rest of the Tīrewa Ako will be available during 2024 and 2025.
30. The curriculum changes are happening alongside the new planning and reporting requirements for boards. As curriculum areas and kaupapa ako are redesigned and released in phases, boards with their principals, tumuaki and kura leadership, will be able to become familiar with the content, and plan how to implement the refreshed curriculum and redesigned marautanga through their school curriculum and marau ā-kura from 2027. Developing and delivering a high-quality school curriculum and marau ā-kura is at the heart of what schools do and will support the board's work towards the updated objectives in the Education and Training Act (2020).

Te Whakangārahu Ngātahi | Planning Together for Ākonga Success

31. Under the new framework, Te Whakangārahu Ngātahi | Planning Together for Ākonga Success, annually updated charters will be replaced with a 3-year strategic plan and an annual implementation plan. New regulations have been approved and will come into force on 1 August 2023.
32. The new approach means that school boards will have to develop:
 - a 3-year strategic plan developed in consultation with their school community, that sets out how the board will meet their primary objectives (set out in the Education and Training Act 2020)
 - an annual implementation plan that sets annual targets and actions for working towards their strategic goals
 - an annual report that reports on the school's progress and finances.
33. Under Te Whakangārahu Ngātahi, school boards are now required to publish all of their planning and reporting documentation online so the community can access these easily.
34. The new regulations mean that the first strategic plans under the new regulations need to be effective from 1 January 2024. This first plan will be for a period of two years to align with board triennial elections. Subsequent strategic plans will be for a period of 3 years.

Other conference attendees and speakers

35. The Associate Minister of Education, Minister Kelvin Davis, has been invited to give a 45-minute keynote session from 12:45pm, which is the first session following your session after lunch. His attendance and the topic/s of his keynote session are not yet confirmed.
36. Other Keynote speakers at the NZSTA conference, include:
 - Paula Tesoriero, Te Tumu Whakarae, Chief Executive, Whaikaha – The Ministry of Disabled People.
 - Doug Howlett
 - Lesley Hoskin, CEO NZ Teaching Council who will speak on the topic *The wonder of teaching: what sits at the heart of a happy school?*
 - Michael Webster, Privacy Commissioner who will speak on the topic *The business of children: what school trustees need to know and do about privacy.*
 - Geoff Knight.
37. Staff from the Ministry of Education and the Education Review Office (ERO) will be presenting several seminars: including:
 - Lynda Pura-Watson, recently Deputy Chief Executive Evaluation and Review Māori, Education Review Office, and currently General Manager, Ākonga and Delivery, Ministry of Education, will present a seminar on Te Reo Maori Together – A collective approach to revitalisation and normalisation.
 - Myles Ferris and Graeme Barber, Ministry of Education will present a seminar on Te Rito. Graeme and Myles are the Chairs of Ngā Rau Whakatupu Auraki and Māori, the two working groups established in 2017 to co-design Te Rito on behalf of the schooling sector. Phase Two of Te Rito will be led by Ngā Rau Whakatupu in partnership with the Ministry and begins in term 3.
 - Ministry staff will present a seminar on the New Zealand Curriculum Refresh.
 - Deborah Wood and Shelley Booysen from the Education Review Office will present a seminar on *Evaluation – The art of knowing.*

Annexes


Annex 1: Talking points

Annex 2: Info sheet

Annex 3: Conference Programme

Proactively Released

Annex 1: Talking Points

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Proactively Release

Annex 2 : Conference Event Sheet



Office of Hon Jan Tinetti

Minister for Women
Minister of Internal Affairs
Associate Minister of Education

Event Information Sheet

- Please provide as much information as you can now. If some information is not available at this stage, please supply the remainder as soon as possible.
- Please include or attach additional information as appropriate. For example, additional speech points, conference programme, awards information, etc.
- Some of the information requested below may not apply to your specific event – please indicate this by inserting 'not applicable'.
- (all invitations must be authorised by the Minister's office before sending out)

Event details

Name of host organisation	New Zealand School Trustees Association
Type of event the Minister is being invited to (e.g. conference, launch, cocktail function) and title of event	Conference
Day, date and timeframe of Minister's attendance	Friday 21 July 2023 – 11.15am
Venue (exact room, building and full physical address). **Please note if your event is online then we will need a link for our Press Sec	Plenary Room Energy Events Centre Queens Drive Rotorua
Purpose of event (objectives, planned outcomes)	Keynote speaker at annual conference
If the Minister is being asked to make a presentation to someone (e.g. an award), please provide details of what the presentation is, what the Minister is required to do, who the presentation is to	No
If a conference, please provide a programme for the full conference (or an indicative outline, with a full programme provided at a later stage), particularly indicating what is scheduled to take place <u>before</u> and <u>after</u> the Minister's speech	Programme attached. More information can be found at www.nzstaconference.co.nz
If a launch/function, please provide a run-sheet including timings for the event	NA
Who will be introducing/thanking the Minister?	Lorraine Kerr President, NZSTA
Catering info	NA
Dress code	Business

Facilities

How will the venue be set up? (e.g. lecture style with podium; or informal, people standing)	Minister on stage with lectern. Audience in theatre style
Please indicate the facilities available to assist the Minister deliver the speech., e.g., Datashow, Overhead Projector, etc	Datashow facilities available. Preference to receive electronic copy in advance for uploading

Multi-cultural dimension

Please indicate whether it would be appropriate for the Minister to include a Maori, Pacific or other ethnic greeting at the start of her speech	Yes
Please advise if the Minister is to be involved in a more formal/specific Maori, Pacific or other ethnic dimension to your event (eg powhiri); the nature and timing of this; will she be required to respond, in English or Maori; and if Maori, can your organisation provide a speaker/singer on the Ministers' behalf?	No
Please indicate who the Minister should acknowledge (either as part of her greeting at the start of her speech, or as part of a more formal dimension)	Lorraine Kerr (President) Elise Adams (CEO) Members of school boards from around the country

Attendees

Please provide a guest list if possible, or indicate the makeup of the audience	Members of NZSTA member school boards from across New Zealand.
Are other Ministers and/or MPs being invited to attend? If so, who?	Associate Minister Kelvin Davis
Please indicate any other important guests the Minister should be aware of	Other keynotes across the conference include CEO Of Whaikaha; Commissioner for Children; Privacy Commissioner
How many people in total are being invited or are expected to attend?	Approx 800
Is an admission fee being charged?	Conference registration fee

Speeches

Length of speech requested (Note the standard length of speech is 5-7 mins.)	The length of the entire session is up to 40 minutes
Is there to be a Question and Answer session following the speech? If so, how long will this session be?	Yes please – included in the 40 minutes
Who else has been invited to speak? In particular, are other Ministers or MPs being invited to speak?	Minister Davis

<p>Content of Minister's speech – please indicate what issues you consider will be of interest to the audience</p> <p>[Please be as detailed as possible. You may find it useful to view speeches the Minister has previously delivered. www.beehive.govt.nz will take you to the Government website where you can locate photos and a CV of the Minister]</p>	<p>Theme for this year's conference is Titiro Whakamuri, Ka Haere Whakamua – I walk backwards into the future with my eyes fixed on the past.</p> <p>Comments should be aimed at school boards particularly</p>
<p>Will the Minister's attendance (ie speech or q&a session) be recorded/broadcast in any way? <i>If so, this must be cleared with the Minister's Office in advance</i></p>	<p>The speech will be recorded. We would like permission to put this recording on our members website after the event. Happy to have the actual video approved if you wish</p>

Media

Are media being invited; and if so, who?	NO
Will there be a media release issued by the organiser or host of the event? If so, please supply a copy to the Minister's Office one week prior to the Event, with information on when it will be released to the media and to who	No
Will there be invitations sent out, or advertisements for the event? If so, please supply a copy to the Minister's Office at least one week prior to the event.	General conference advertising, some of which may mention Ministers attendance

Contact details

For organisational issues around the Minister's attendance	<p>Name: Emma Holmes</p> <p>Tel: 9(2)(a)</p> <p>Mobile: [REDACTED]</p> <p>Email: [REDACTED]</p>
For the speechwriter to make contact, if required, to discuss content and elicit further information	<p>Name: Lorraine Kerr</p> <p>Tel: [REDACTED]</p> <p>Mobile: 9(2)(a)</p> <p>Email: [REDACTED]</p>
Who will meet the Minister at the venue (mobile number, and land-line number for the venue if possible)	<p>Name: Emma Holmes</p> <p>Tel: 9(2)(a)</p> <p>Mobile: [REDACTED]</p> <p>Email: [REDACTED]</p>
Often photographs are taken during the Minister's visit. If the organisation takes any photos, we would be grateful to receive copies. Often a staff member accompanying the Minister will take photos. In order for us to use/publish any photos taken or obtained from you, we need to obtain consent from the people in the photos, in particular if young children or students are in the photos. Please supply the Minister's office with an appropriate person to contact, following the visit, to arrange consent	<p>Name: Emma Holmes</p> <p>Tel: 9(2)(a)</p> <p>Mobile: [REDACTED]</p> <p>Email: [REDACTED]</p> <p>Note there is a disclaimer on the registration form that photos may be taken and used</p>

Do you have any questions you need answered in relation to the Minister's attendance?

Can I have a contact name and number for the person accompanying the Minister in case of any issues on the day.
Also does she prefer the lectern mic or lapel mic?

Please note that information about the Minister's attendance at this event will be released proactively if the event relates to the Minister's portfolio/s (this does not include constituency events). For each event in scope, the summary would list: date, time (start and finish), brief description, location, who the meeting was with, and the portfolio. Information to be released will include the host of the event, and may include the details of other attendees that you provide to us. If the event is hosted by an organisation, the name of the organisation will be released. The names of senior staff members of the organisation in attendance may also be released. The location of the event will be released, unless it is a private residence. The proactive release will be consistent with the provisions in the Official Information Act, including privacy considerations. Under the Privacy Act 1993 individuals have the right to ask for a copy of any personal information we hold about them, and to ask for it to be corrected if they think it is wrong. Any concerns about the release of information relating to this event should be raised with the Minister's office immediately. You can read more about the proactive release policy at <https://www.dia.govt.nz/Proactive-Releases#MS>

Annex 2: Conference Programme

Thursday 20th July 2023

1.00pm	Registration opens
3.00pm	Powhiri
3.30pm	Kāpu tī
4.00pm	Hui – Facilitated by Andrea Webster (NZSTA), Ripeka Lessels, Max Guptill
	Fono - Facilitated by Patrick Ikiua (NZSTA), Wendy Esera (Henderson Intermediate), Iosua Esera (Sutton Park School)

Friday 21st July 2023

7.15am	Registration opens
8.30am	Conference Opening – Hui Whakatau Wendy and Iosua Esera – Farewell speech Master of Ceremonies
8.40am	NZSTA President address Lorraine Kerr MNZM
8.50am	NZSTA CEO Address Elise Adams
9.00am	Keynote Presentation – Paula Tesoriero Te Tumu Whakarae - Chief Executive Whaikaha – Ministry of Disabled People
10.00am	Morning Tea
10.30am	Keynote Presentation – Doug Howlett
11.15am	Keynote Presentation – Minister Tinetti
12.00noon	Lunch
12.45pm	Keynote Minister Kelvin Davis
1.30pm	Regional meetings
2.30pm	Seminar Session 1 Masterclass 1
4.00pm	Afternoon Tea
4.20pm	Seminar Session 2 Masterclass 1 continues
6.15pm	NZSTA Cocktail Function Energy Event Centre Sponsored by:
7.45pm	Venue closes

Saturday 22nd July 2023

8.30am	Keynote Presentation – Lesley Hoskin CEO NZ Teaching Council
9.15am	Seminar Session 3 Masterclass 2
10.45am	Morning tea
11.00am	Keynote Presentation: Judge Francis Eivers – Commissioner for Children
11.45am	NZSTA Annual General Meeting
1.15pm	Lunch
1.45pm	Seminar Session 4 Masterclass 2 continues
3.15pm	Afternoon Tea
3.30pm	Keynote Presentation – Privacy Commissioner – Michael Webster
4.15pm	Seminar Session 5 Masterclass 3
5.45pm	Day 2 closes
7.00pm	NZSTA Conference Gala Dinner – Back to the Future Energy Event Centre Sponsored By: Crombie Lockwood

Sunday 23 July 2023

8.30am	Seminar Session 6 Master Class 3 continues
10.00am	Morning Tea
10.30am	Keynote Presentation – Geoff Knight
11.30am	Prizegiving
12.15pm	Poroporoaki
Amene	