



Education Report: Request to amend the date of the approved recapitation of Appleby School (3180) in the Waimea catchment

To:	Hon Jan Tinetti, Minister of Education		
Date:	14 August 2023	Priority:	Medium
Security Level:	In Confidence	METIS No:	1315660
Drafter:	Megan Hannigan, Lead Adviser Network	DDI:	(03) 539 1528
Key Contact:	Jacques Munro, Manager Integrated Services	DDI:	(03) 546 3489
Messaging seen by Communications team:	No	Round Robin:	No

Purpose of report

The purpose of this report is to seek your approval to amend the implementation of the recapitation date for Appleby School (3180).

In December 2022, you agreed that Appleby School would become a Year 1-8 full primary school, phasing in Year 7 in 2026 and Year 8 in 2027 [METIS 1300345 refers]. The school is currently ready to teach Year 7 from 2025. We are therefore seeking your approval to amend the recapitation date to phase in Year 7 in 2025 and Year 8 in 2026.

Summary

1. Appleby School is a Year 1-6 contributing primary school situated in Waimea in the Nelson catchment of the National Education Network Plan (NENP).
2. In December 2022, you approved the recapitation of Appleby School and Wakefield School, under section 194(1) of the Education and Training Act 2020, as part of the plan to manage growth in the Waimea catchment [METIS 1300345 refers]. You agreed that this change be phased in, under section 194(7) of the Act, with Appleby School providing Year 7 in 2026 and Year 8 in 2027.
3. On 20 July 2023 the Appleby School Board wrote to us to request that their recapitation approval start date be moved forward from 2026 to 2025. This is due to a large cohort of students who will be in Year 7 in 2025 and whānau desire for these students to remain at Appleby School until Year 8.
4. We now seek your decision under sections 194(1) and (7) of the Education and Training Act 2020 agreeing to change the recapitation start date from 2026 to 2025 and change the phasing in of year levels accordingly.

Recommended actions

We recommend that you:

- a) **note** that in December 2022, you approved the recapitation of Appleby School and Wakefield School, under section 194(1) of the Education and Training Act 2020, as part of the plan to manage growth in the Waimea catchment [METIS 1300345 refers];
- b) **note** you agreed that this change be phased in, under section 194(7) of the Act, with Appleby School providing Year 7 in 2026 and Year 8 in 2027; and
- c) **note** that on 20 July 2023 the Appleby School Board wrote to us to request that their recapitation approval start date be moved forward from 2026 to 2025; and
- d) **agree** that, under section 194(1) of the Education and Training Act 2020, Appleby School (3180), will become a full primary school on 1 January 2025; and

☒ Agree / ☐ Disagree

- e) **agree** that this change be phased in, under section 194(7) of the Act, with Appleby School providing Year 1 to 7 in 2025 and Year 1 to 8 in 2026;

☒ Agree / ☐ Disagree

If you agree, you are asked to:

- f) **sign** the attached letters to the Presiding Member of the Board and the local Members of Parliament informing them of your decision.

We also recommend that you:

- g) **agree** that this report will be proactively released in line with your expectations. Any information that might need to be withheld will be done so in line with the provisions of the Official Information Act 1982.

☒ Proactively Release / ☐ Not release


Nancy Bell
Hautū | Deputy Secretary
Te Mahau | Te Tai Runga

14/08/2023



Hon Jan Tinetti
Minister of Education

20/08/2023

Background

1. Appleby School is a Year 1-6 contributing primary school situated in Waimea. Following engagement, the Board applied to change from Year 1–6 contributing primary school to Year 1–8 full primary school. In December 2022, you approved the recapitation of Appleby School, under section 194(1) of the Act [METIS 1300345 refers].
2. Appleby School has a current roll of 101 students with a calculated capacity of 150 students. You agreed the recapitation of Appleby School be phased in, under section 194(7) of the Act, with the school providing Year 7 in 2026 and Year 8 in 2027.
5. Appleby School stated the following reasons for bringing the recapitation date forward:
 - They have a large cohort of students who will be in Year 7 in 2025 and feel that a large group would be beneficial to their school. They have nine Year 4 students in 2023 and this group will be in Year 7 in 2026. They have 25 Year 5 students, and this group will be in Year 7 in 2025.
 - They have a significant group of whānau who were involved in the proposal to recapitate who will remain as parents in 2025. Their children would have moved on from Appleby School in 2026.

Staffing

3. Appleby School is entitled to additional staffing entitlements due to the roll increases over the transition periods by retaining Year 7 then Year 8 students.

Financial implications

4. There are no changes to the financial implications for Appleby School if the approval is given for them to recapitate in 2025 not 2026.

Property implications

5. Appleby School has the capacity to take another 49 students within the existing six teaching spaces.

Transport implications

6. Appleby School's transport plan for their recapitation will remain in place but would start in 2025 not 2026.

Risks and mitigations

7. No significant risks have been identified in bringing this date forward.

Next steps

8. After considering the information in this report, if you are satisfied that Appleby School can recapitate a year earlier, a draft letter is attached for you to sign to inform the Board.

Proactive release

9. This education report will be proactively released as per your expectations. Any information that might need to be withheld will be done so in line with the provisions of the Official Information Act 1982.

Annexes

Annex 1: Letters to the Presiding Member of the Board and local Members of Parliament

Annex 1: Letters to the Presiding Member of the Board and local Members of Parliament

Proactively Released

Hon Jan Tinetti

Minister of Education
Minister for Women
Minister for Child Poverty Reduction



Hannah Ipoolito
Presiding Member
Appleby School Board
19 Moutere Highway, RD 1
Richmond, 7081

Tēnā koe Hannah,

Thank you for your request asking me to move the recapitation date for Appleby School forward to 2025.

Under section 194(7) of the Education and Training Act 2020, I have decided that the recapitation of Appleby School be changed to 1 January 2025. This change will be phased in with Year 7 in 2025 and Year 8 in 2026.

If you have any questions about this process, please contact Megan Hannigan at megan.hannigan@education.govt.nz. Megan will be in touch with you about implementing this change.

Nāku noa, nā

Hon Jan Tinetti
Minister of Education

Hon Jan Tinetti

Minister of Education
Minister for Women
Minister for Child Poverty Reduction



Rachel Boyack
Member of Parliament for Nelson
Parliament Buildings
Wellington

Tēnā koe Rachel

I have received a request from the Board of Appleby School asking me to amend the recapitation date I approved in December 2022, to be brought forward from 2026 to 2025.

Under section 194(7) of the Education and Training Act 2020, I have decided that Appleby School shall be a Year 1-8 full primary school from 1 January 2025. This change will be phased in with Year 7 in 2025 and Year 8 in 2026.

Nāku noa, nā

A handwritten signature in black ink, appearing to read 'J. Tinetti'.

Hon Jan Tinetti
Minister of Education

Hon Jan Tinetti

Minister of Education
Minister for Women
Minister for Child Poverty Reduction



Hon Damien O'Connor
Member of Parliament for West Coast Tasman
Parliament Buildings
Wellington

Tēnā koe Damien

I have received a request from the Board of Appleby School asking me to amend the recapitulation date I approved in December 2022, to be brought forward from 2026 to 2025.

Under section 194(7) of the Education and Training Act 2020, I have decided that Appleby School shall be a Year 1-8 full primary school from 1 January 2025. This change will be phased in with Year 7 in 2025 and Year 8 in 2026.

Nāku noa, nā

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Hon Jan Tinetti
Minister of Education

Hon Jan Tinetti

Minister of Education
Minister for Women
Minister for Child Poverty Reduction



Rino Tirakatene
Member of Parliament for Te Tai Tonga
Parliament Buildings
Wellington

Tēnā koe Rino

I have received a request from the Board of Appleby School asking me to amend the recapitulation date I approved in December 2022, to be brought forward from 2026 to 2025.

Under section 194(7) of the Education and Training Act 2020, I have decided that Appleby School shall be a Year 1-8 full primary school from 1 January 2025. This change will be phased in with Year 7 in 2025 and Year 8 in 2026.

Nāku noa, nā

A handwritten signature in black ink, appearing to read 'Jan Tinetti'.

Hon Jan Tinetti
Minister of Education