



Briefing Note: Ngarimu VC and 28th (Māori) Battalion Memorial Scholarship Fund - 2021/2022 Ngarimu Scholarships Awards Ceremony 10 June 2022

To:	Hon Kelvin Davis, Associate Minister of Education – (Māori Education)		
Cc:	Hon Chris Hipkins, Minister of Education		
Date:	7 April 2022	Priority:	Medium
Security Level:	In Confidence	METIS No:	1285002
Drafter:	Suze Strowger	DDI:	9(2)(a)
Key Contact:	Suze Strowger	DDI:	9(2)(a)
Messaging seen by Communications team:	Yes	Round Robin:	No

Purpose of Report

The purpose of this paper is to seek your agreement of the invitation list and run sheet for the Ngarimu VC and 28th (Māori) Battalion Memorial Scholarship Fund Boards (the Board) day and the Ngarimu Scholarships Awards Ceremony, both scheduled for 10 June 2022.

Recommended Actions

The Ministry of Education recommends you:

- a. **agree** the guest invite list for the Ngarimu Scholarships Awards Ceremony scheduled for 10 June 2022 at Waitangi Treaty Grounds.

Agreed / Disagree

- b. **agree** the run sheet for the 10 June.

Agreed / Disagree

- c. 9(2)(f)(iv)

Agreed / Disagree

- d. **agree** that Julian Wilcox, a Company A whānau member be approached to MC events on the day.

Agreed / Disagree

- e. **note** that a full Briefing Note for your approval will be with your office on 30 May and meeting packs will be sent to Board members after approval from your office on 2 June.

Noted

- f. **agree** that this Briefing will be proactively released.

Agree / Disagree



Suze Strowger
Ngarimu Secretariat
Kaitohu-ā-motu - Te Tuarongo


7/04/2022




Hon Kelvin Davis
Associate Minister of Education
(Māori Education)

14/04/2022

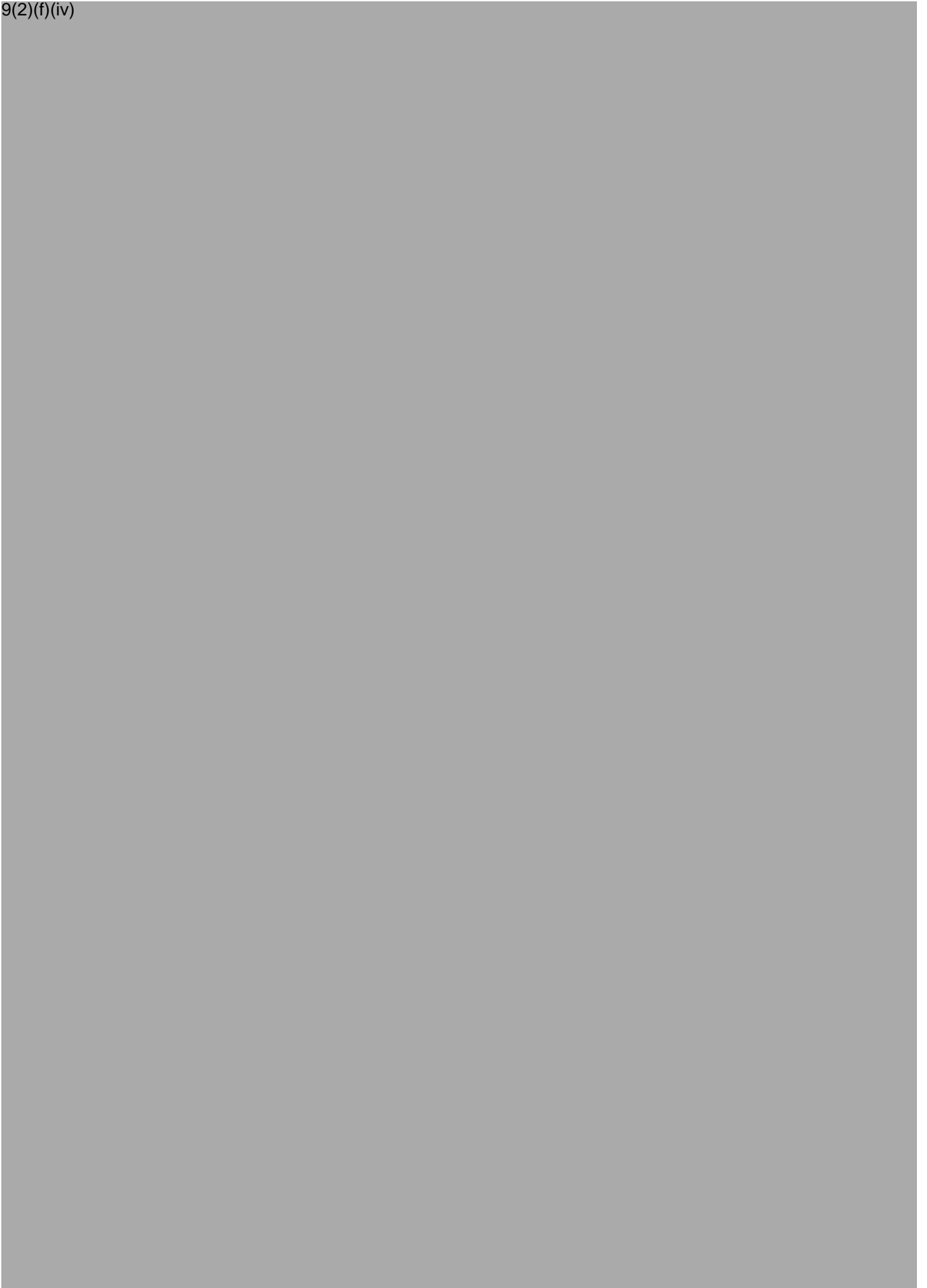
Background

1. The Ngarimu VC and 28th (Māori) Battalion Memorial Scholarship Fund Board (the Board) usually meets three times per year in March/April, August and October and runs the Scholarships Awards event (the Event) on the same day as the first meeting of the year.
2. This year's Event was originally scheduled for 18 March at Te Papaouru Marae in Rotorua.
3. Due to COVID restrictions and concerns for guest wellness the Board agreed to postpone the Event to the 10 June 2022 to coincide with its Board meeting at Waitangi.
4. The move to Waitangi also aligns with the opening of the video taonga project at Te Rau Aroha.
5. 9(2)(f)(iv)

6. We have consulted with Dr Te Tuhi Robust on the MC role and Company A invites. If you agree, Julian Wilcox, a Company A whānau member will be approached to MC events on the day. Dr Te Tuhi is compiling his invite recommendations and we will forward these to your office once received.
7. At the officials' hui on Wednesday 30 March, we agreed to produce this briefing note outlining a draft run sheet and invitation list for the event and an outline of the rest of the day. Please note the Te Whare Rūnanga has a capacity of 125 pax. The invitation list currently exceeds this number, but we are anticipating some declines (usually around 80% accept). We also will need to factor in the Waitangi Waiata Group (approximately 6 pax).
8. Dr Robust has let us know that A Company are holding a *Hora Ka Taki – Show and Tell – the Gum Diggers* at Waitangi the following day. He has extended an invitation to the Board and Secretariat to attend the hui run by the 28th Māori Battalion (A Company) Taitokerau Association. The hui is to inform A Company of the book being written for A Company history. Whānau are invited to bring taonga/memorabilia along.


9(2)(f)(iv)



9(2)(f)(iv)



9(2)(f)(iv)



Runsheets

9. The draft run sheet for 10 June is as follows:

Time	Action	Undertaken by
9.45am	Te Rau Aroha guided tour	Board members
10.30am - 12pm	Ngarimu Board Hui – Tahuaroa Conference Centre - Finger food to be available - Note: expectation of face-to-face attendance by Board members	Board members
11:30am	Rehearsal in the Te Whare Rūnanga	Recipients
11.50 am	Short break <i>Meet and greet with recipients</i>	Board members
From 12.10pm	Recipients, whānau and manuhiri gather outside Te Whare Rūnanga for pōwhiri	Tangata Whenua
12.20pm	Taki/Challenge Karanga Manuhiri directed to their seats in the Te Whare Rūnanga Karakia Tangata Whenua whaikōrero Waiata Manuhiri whaikōrero (Ngarimu Board) Waiata – Manuhiri	Tangata Whenua <i>Rōpū Tautoko</i>
1.00pm	Opening	MC
	Health and Safety announcement	MC
	Introduce the Honourable Kelvin Davis, Board member and Associate Minister of Education (Māori)	MC
1.06pm	Opening Address <i>Waiata</i>	Minister <i>Rōpū Tautoko</i>
1.17pm	Introduce Board members and invite Linda Te Aho to read recipient profiles	MC

Time	Action	Undertaken by
1.22pm	Linda Te Aho makes a few remarks about what the Ngarimu Scholarship has meant to her before introducing the recipients	Linda Te Aho

9(2)(f)(iv)

Time	Action	Undertaken by
9(2)(f)(iv)		
2.24pm	Congratulate recipients and welcome Minister back for his closing remarks	MC
2.26pm	Closing remarks <i>Waiata</i>	Minister <i>Rōpū Tautoko</i>
2.34pm	Karakia <i>Himene</i>	Tangata Whenua <i>Rōpū Tautoko</i>
9(2)(f)(iv)		
	Karakia <i>Waiata/Himene</i>	Tangata Whenua <i>Rōpū Tautoko</i>
2.50pm	Photo session in Te Rau Aroha Board with recipients and veteran	Board members, recipients, veterans, recipients' guests, photographer
3.00pm	Refreshments served	
4.00pm	Guests depart	

Proactive Release

We recommend that this Briefing is proactively released as per your expectation that information be released as soon as possible. Some information will need to be withheld and will be done so in line with the provisions of the Official Information Act 1982.