

## How to read your Operations Grant Instalment Notice

### Operations Grant Instalment Notice

(All Amounts are GST Inclusive)

School No.:

Previous Payment Date:

Current Payment Date: 1-Oct-10

**Quarter 4 entitlement**  
Initial quarterly entitlement  
(see Entitlement Notice).

**Adjustments**  
Lower case adjustments  
(recalculation = changes to  
components which are detailed  
on the entitlement notice).  
  
Upper case adjustments =  
manual payments (these are not  
displayed on an entitlement  
notice).

**Quarter 4 instalment**  
The amount to be received in the  
current instalment.

#### Financial Summary

| Description                     | Quarterly Entitlement | Annual Entitlement |
|---------------------------------|-----------------------|--------------------|
| <b>Quarter 4 Entitlement</b>    | <b>\$256,924.04</b>   |                    |
| <b>Adjustments</b>              |                       |                    |
| Quarter 1 Adjustment 15/09/2010 | \$1,055.84            |                    |
| Quarter 2 Adjustment 15/09/2010 | \$1,055.84            |                    |
| Quarter 3 Adjustment 15/09/2010 | \$174.26              |                    |
| OUT OF HOURS 8/12/2010          | \$323.00              | \$1,292.00         |
| BOT ELECTIONS 8/12/2010         | \$0.00                | \$2,355.00         |
| PROF LEARNING 19/03/2010        | \$214.75              | \$859.00           |
| PAYROLL RECOVERY 19/03/2010     | \$0.00                | -\$430.00          |
| RTLB ADMIN 19/03/2010           | \$798.33              | \$2,395.00         |
| <b>Quarter 4 Instalment</b>     | <b>\$260,546.07</b>   |                    |

includes GST of \$28,949.56

**Quarterly entitlement**

If there is a \$0 in this column the change to entitlement has been paid in full.

If there is a dollar amount in this column then that amount of the change in entitlement is paid in the current instalment.

**Annual entitlement**

This column shows the annual amount for each manual payment.