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| **School Name**: |  | **School Number**: |  |
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| **Strategic Aim**: | Click here to record your strategic aim (as set out in your charter). |
| **Annual Aim**: | Click here to record your annual aim (as set out in your charter). |
| **Target**: | Click here to record your target/s that relate to you annual and strategic aims above (as set out in your charter). |
| **Baseline Data**:  | Click here to record your baseline data. This is your starting point and will allow you to measure your progress through the year. |

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| **Actions*****What did we do?*** | **Outcomes** ***What happened?*** | **Reasons for the variance** ***Why did it happen?*** | **Evaluation** ***Where to next?*** |
| Record the specific actions you have taken throughout the year to achieve, or make progress towards achieving, the target set out in your charter. These actions may include changes to practice, implementation of different strategies, use of new resources/personnel etc. | Record details of the outcomes you have achieved in relation to the target you set. Provide numbers and percentages where appropriate (eg, of students or cohorts of students that are now achieving at expected levels). You may also like to consider recording outcomes such as the reaction/response of teachers and/or students to the specific actions taken (were there changes in attitude, motivation or engagement. | Record an analysis of your results and discuss the possible reasons for any difference in the aims and targets set in your charter and the outcomes you have achieved. You might like to consider the following questions:  - Why did you get (or not get) the outcomes you thought you would?  - Which strategies worked well and had a significant impact on your progress in achieving your target? Why do you think this was the case? - Which strategies were not effective and had little or no impact in achieving your target? Why do you think this was the case?  | You might like to consider the following questions: - Based on the outcomes and the reasons for these, what will you do the same/ differently next year?- What impact is there on current and ongoing teaching practice as a result of the actions taken and the results?- Have you identified any ongoing teacher or student needs?- What funding/resourcing may be necessary to support identified actions and needs?  |
| **Planning for next year**: |
| Provide a description of the actions the board will take to address any targets that were not achieved. This may involve including aims and targets in next year’s planning document to address the variance. |