Changes to Water Testing in the Argest Portal.
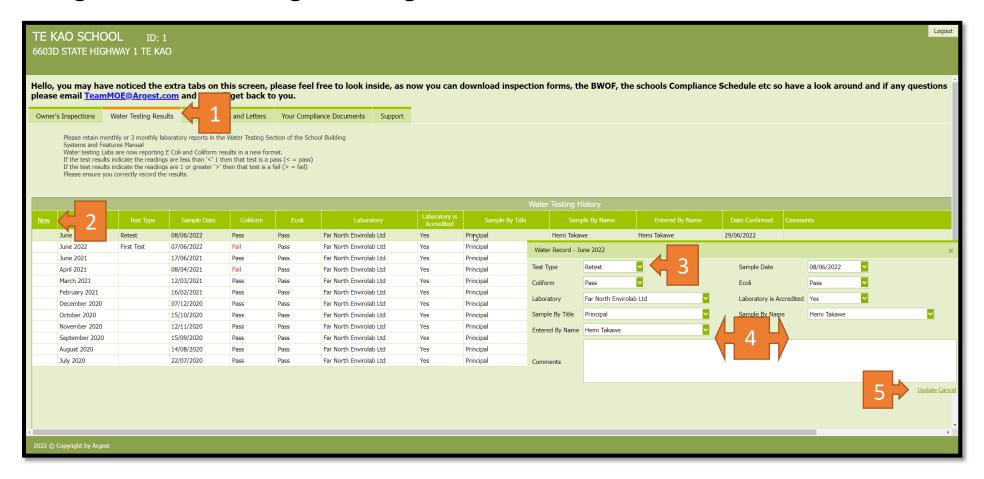

1) Click the Water testing Tab
2) Click New
3) Enter Test type:-
   a. **Monthly** is your first test of the month. A monthly test must be added every month, regardless of a passed retest.
   b. **Retest** is for when your previous test was a fail, you need 3 pass tests in a row after a fail. If this leads into the next month the 3rd pass test must be entered as a retest. You then re-entre the same test results as a Monthly. This will save you doing a 4th test.
4) Fill in all fields. You can use the comments field to say where the test was taken if you have multiple test locations
5) Update