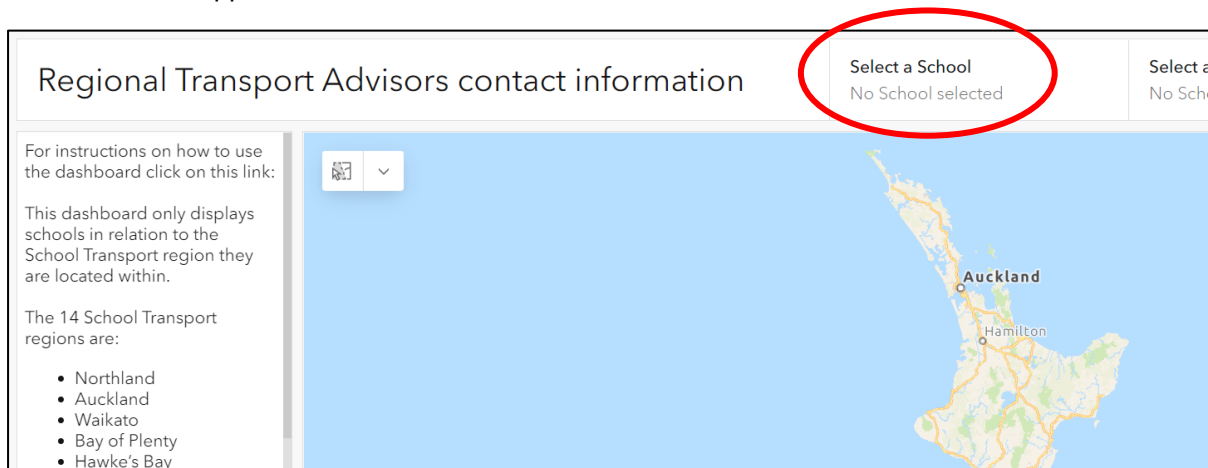




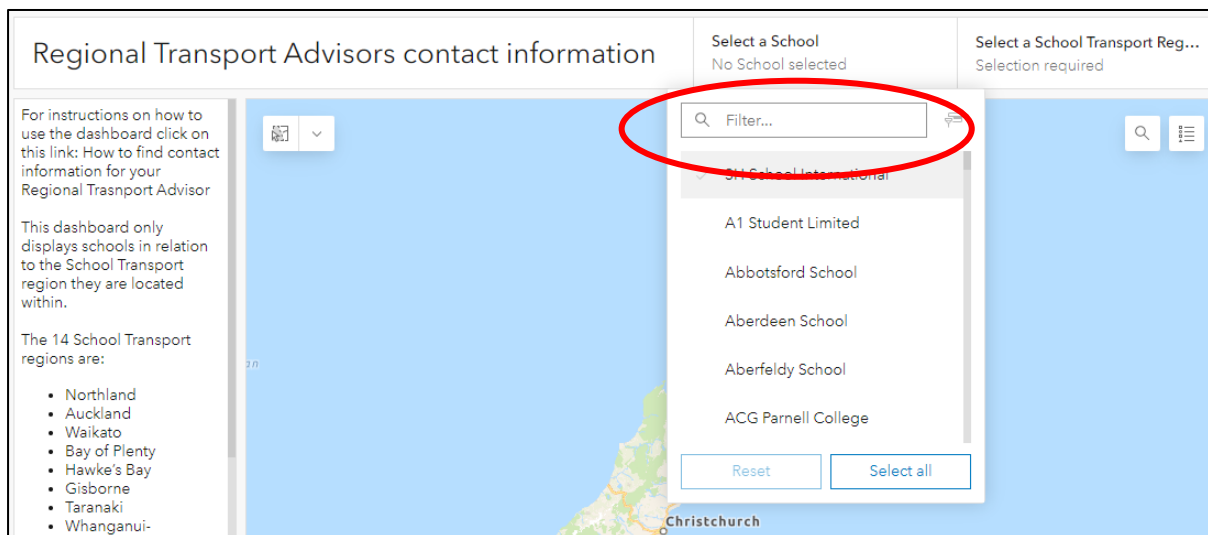
Finding contact information for your Regional Transport Advisor

Follow the steps below to find the contact information for the Regional Transport Advisor for your region.

Step 1: On the top right corner of your screen, click on the 'Select a School' search bar. A dropdown box will appear.

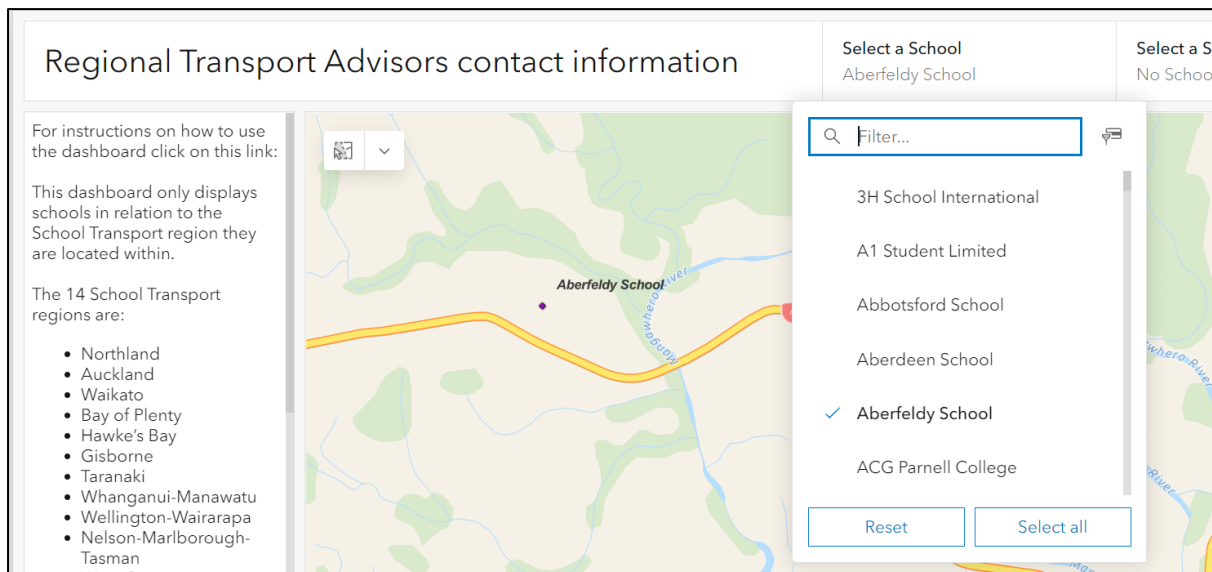


Step 2: In the dropdown box, either type the name of the school or scroll to select the school.

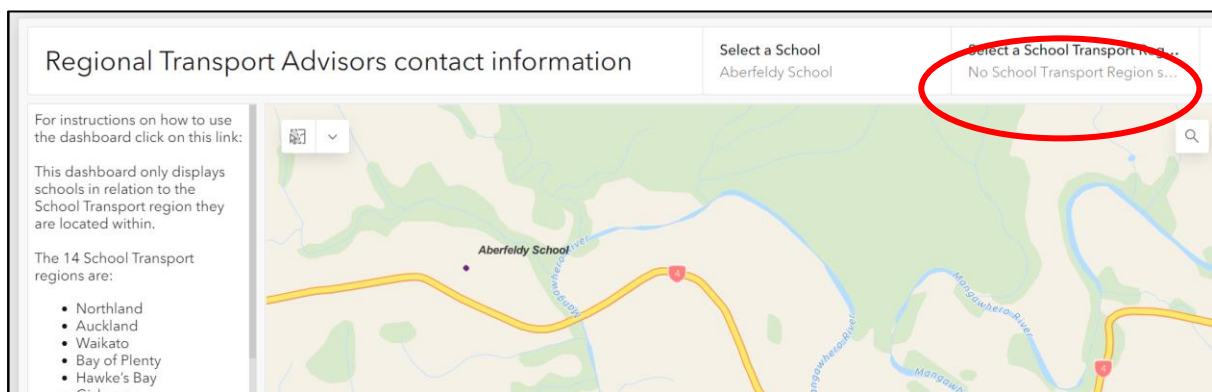


The dashboard will highlight and zoom to the selected school.

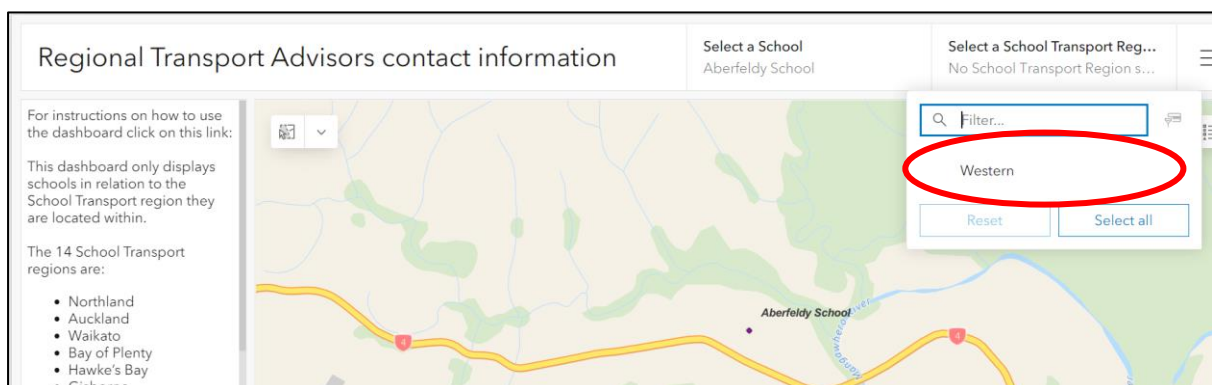
The example below has Aberfeldy School selected.



Step 3: Click on the 'Select a School Transport Region' search bar. A dropdown box will appear.

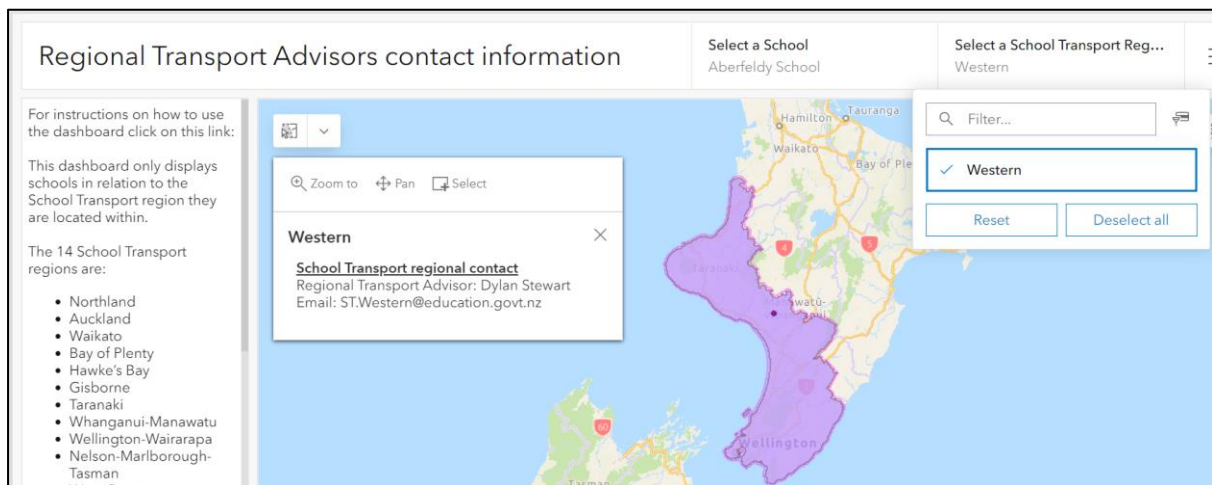


Step 4: In the dropdown box, select the school region that is displayed. It should only show the name of the region that your selected school is in.



The dashboard will highlight and zoom to the selected school region. A pop-up window will display the contact information for the school's Regional Transport Advisor.

The example below shows the contact information for the Regional Transport Advisor for Aberfeldy School.



Step 5: To clear your selection, close the pop-up window by clicking on the 'X' (right-hand side of the pop-up window) and then click on the 'Reset' button at the bottom of the drop-down lists.

