

# Visitor/contractor sign in and safety requirements check register



Time in 00:00 hr	Company	Print name	Visiting/contact at School	Activity	Mobile number	Working location	Hazard Register viewed?	Current & valid police check?	Site inducted?	Trained in task	Paperwork completed (JSA, SWMS, Permits, etc)	Time out 00:00 hr	Signature (on departure)