

16 March 2015

Angus Hartley  
Acting CEO  
Te Kōhanga Reo National Trust  
PO Box 1666  
WELLINGTON

Tēnā koe Angus

I am writing to seek a meeting with you regarding the Master Agreement (Agreement) between the Ministry and Te Kōhanga Reo National Trust (Trust).

The last Agreement expired on 31 December 2014.

On 27 November 2014, 15 December 2014 and 26 February 2015, Karl Le Quesne and [REDACTED] discussed with [REDACTED] our intention to roll over the existing terms and conditions into a new interim contract for the period up to 30 June 2015 once the outstanding reports due under the expired Agreement had been received.

s 9(2)(a) and 9(2)(f)(iii) OIA s 9(2)(a) and 9(2)(f)(iii) OIA

With respect to the matter of the outstanding reports, the Trust Board wrote to the Minister of Education on 9 March 2015 saying, among other things, that it had fully met the 20 October, 20 November and 24 December 2014 milestone reports. The reporting against these milestones provided by the Trust has not, in our view, covered what was agreed upon in the Master Agreement, specifically:

Milestone	Date in Agreement
<i>A report on how Te Kōhanga Reo National Trust Board proposes to incorporate the Crown's interests as main funder and licensor of kōhanga reo into its preliminary and/or final change proposals and that the Trust board intends to ratify and implement pending feedback from its affiliated kōhanga reo</i>	20 October 2014
<i>A stakeholder engagement and communications plan to support the Trust Boards preliminary and/or final change proposals</i>	20 November 2014
<i>A report on the Trust Boards next steps to amend or confirm their governance change proposal and early implementation steps</i>	24 December 2014

In the Trust Board's letter of 9 March to the Minister, the Board advised that the Trust was not able to provide these reports because it did not receive the Ngā Tuara Whānui report until late November 2014. As this report has now been received, these reports should now be promptly provided. Karl Le Quesne's email to [REDACTED] on 27 February 2015 provided some guidance on how these milestones could be met.

s 9(2)(a) and 9(2)(f)(iii) OIA

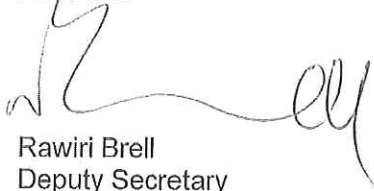
The Ministry is prepared to accept late reporting of these outstanding milestone reports and pay the full milestone amounts, provided that all the outstanding requirements are met to the required standard. Alternatively if all the requirements are not met, the Ministry will consider making part payment.

I recommend that we find a time to discuss the outstanding reports and how we might manage an interim Master Agreement in the future. We will be in touch this week to arrange a meeting time.

Once these reports have been received, Karl Le Quesne will contact [REDACTED] to continue discussions on the interim contract.

s 9(2)(a) and 9(2)(f)(iii) OIA

Heoi anō



Rawiri Brell  
Deputy Secretary  
Early Learning, Parents and Whānau

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