

We have enquiries on a daily basis from low income families that cannot afford fees, but want to do whatever they can to attend Springbank School. We would expect to receive hundreds of enquiries from around our region if we were able to offer places to such families without charging fees.

What will be your next steps to secure parental support and student enrolments?

As above, we do not believe that securing support or further enrolments will be an issue.

How would you engage with the parent community on an ongoing basis to ensure their engagement with, and support for, learning?

Springbank School has an extremely strong community base, and teaches the importance of being a good corporate citizen to every child. All students complete community based projects throughout the year, and our parent-led group, *Friends of Springbank*, focuses on projects and initiatives that improve our school and strengthen our school's community (e.g. projects, community events and parent evenings). There are already strong and effective communicative links between parents, teachers and school management.

It is important to note that we will consult with our existing staff and school community if we proceed with a formal application to become a Partnership School.

Describe the relationships, if any, that you have established to generate engagement in and support for the proposed school. This can include businesses and organisations beyond the immediate geographical community.

Having been established for 17 years in the Far North, we are a proud and highly regarded part of our local community. We have strong relationships with local families, businesses, charities and other community organisations. We are also highly regarded nationally.

Evaluation

Reviewers will be looking for:

- evidence that your choice of location and proposed student population is based on some genuine community engagement and identified support
- an understanding of ways to engage with the proposed community, including parents, and
- steps that have been taken to secure support from the wider community.

C. OPERATIONS PLAN

1. Leadership and Governance

List the known members of the school's proposed governing board and leadership team including their roles within the school. Include a brief description of the qualities, competencies and qualifications that each person brings to their role. Please provide as

Attachment 1.

Evaluation

Reviewers will be looking for evidence of:

- a clear organisational structure with personnel who are capable of contributing the wide range of experience and expertise that will be needed to oversee the establishment and operation of a successful school; and,
- evidence of an understanding of the differentiation between governance and management.

2. Staffing

Provide as **Attachment 2**, an indicative staffing chart for the school. The staffing chart should identify positions to be established in 2014 as well as positions to be added in future years. This information should include proposed:

- school leadership
- teaching positions
- support staff, and
- operational staff.

Please include the nature of qualification/experience which will be expected for each group. This chart should only identify positions, not specific individuals.

Evaluation

Reviewers will be looking for a staffing chart that clearly identifies roles that will support the statement of purpose and goals of the school.

3. Proposed Enrolment

Complete the following table for the year levels your school intends to serve.

Year Level	Student Numbers					At Capacity
	2014	2015	2016	2017	2018	
1	20	25	35	50	50	TBC
2	20	25	35	50	50	TBC
3	20	25	35	50	50	TBC
4	20	25	35	50	50	TBC
5	20	25	35	50	50	TBC
6	20	25	35	50	50	TBC

7	20	25	35	50	50	TBC
8	20	25	35	50	50	TBC
9	20	25	35	50	50	TBC
10	20	25	35	50	50	TBC
11	20	25	35	50	50	TBC
12	20	25	35	50	50	TBC
13	20	25	35	50	50	TBC
	260	325	455	650	650	

Describe the rationale for the number of students and year levels served in 2014 and the basis for any planned growth.

It is difficult to plan exact student numbers and class sizes, but it is expected that each class will be full in 2014. Springbank School is based on 14ha of rural land and is able to handle increased demand for child places.

Further discussion regarding growth plans and rationale is required in conjunction with the Ministry.

Evaluation

Reviewers will expect a table which demonstrates sustainable growth and a rationale which supports the statement of purpose.

4. Proposed Facilities

What facilities will you need to accommodate your school at set-up and at full enrolment?

Springbank School has existing facilities already in place including 17 classrooms, a full size gymnasium, sports fields, an artificial turf (tennis court size), library, café, science lab and multiple computer suites. The School is based on 14ha of rural land which allows for future expansion if required.

Describe how you intend securing these facilities.

Facilities are owned by the Warren Family.

Evaluation

Reviewers will expect to see evidence that you know what facilities you need to support your school as it develops and how you will go about securing these.

D. BUSINESS PLANNING

Establishing a Partnership School | Kura Hourua will require expertise in areas such as:

- financial management
- fundraising and development, and
- accounting.

How will you access this expertise?

N/A - Skills are already within existing Management Team.

Describe any partnership arrangements that you have in place or planned to support the business plan and the operation of the school.

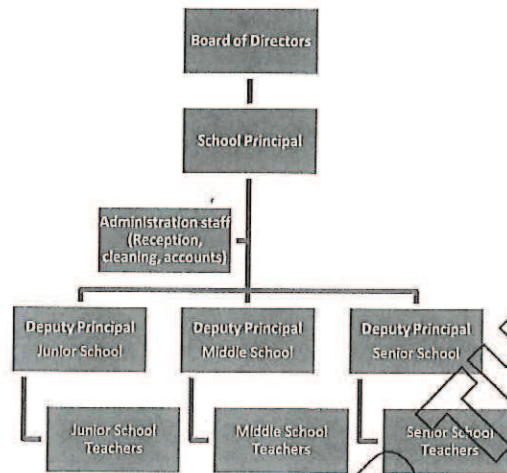
N/A – If successful, Springbank will partner closely with the Ministry regarding matters such as accountability, performance and strategic planning

Evaluation

Reviewers will be looking for evidence that:

- the school has access to financial expertise, and
- partnerships are appropriate and support the statement of purpose and goals.

Existing Staffing Chart



RELEASED UNDER THE
OFFICIAL INFORMATION ACT