

MEMO

To: Susan Howan – Acting Deputy Secretary, Sector Enablement and Support
From: Jim Greening – Group Manager, Schools and Student Support [REDACTED]
Cc: [REDACTED] Manager School Support [REDACTED]
[REDACTED] Senior Advisor School Support
[REDACTED] Relationship Manager, Sector Enablement and Support s 9(2)(a) OIA
Date: 17 March 2016
Subject: Villa Education Trust request for South Auckland Middle School to use temporary premises for 2016.

Purpose:

This memo seeks your approval to update Schedule 5 (Property) of the Partnership Schools Agreement for South Auckland Middle School (SAMS), a Partnership School operated by Villa Education Trust (The Sponsor) to reflect the use of an additional (temporary site) for the remainder 2016.

Background:

1. SAMS has an agreed Guaranteed Minimum Roll (GMR) of 150 and a maximum roll of 180. Their current roll is 147 (unconfirmed March roll return).
2. In 2015, the Sponsor sought approval to extend the footprint of their current site to accommodate a new villa and additional students.
3. The Sponsor was not able to complete a full expansion of their new unit to open at the beginning of 2016.
4. SAMS has a growing waiting list across most year levels, with approximately 7-10 students seeking to enrol at Year 8 for 2016.
5. The Sponsor has approached the Ministry about how to manage this situation. In particular it wishes to enrol the Year 8 students on the waiting list.
6. Following discussions with the Ministry, the Sponsor formally requested during 2016 a temporary arrangement to accommodate approximately 7-10 Year 8 students at Mt Hobson Middle School, located at 131 Remuera Road, Auckland.
7. Mt Hobson Middle School is a private school also managed by Villa Education Trust, and is situated close to a main transport hub for SAMS students to easily access as a temporary site.
8. Students on the waiting list would be enrolled at SAMS, and no funding would be provided to Mt Hobson Middle School.

9. Your approval will not see SAMS enrol students beyond its agreed maximum roll.

Transport

10. The Sponsor asked if there would be transport assistance if this arrangement is approved.

11. The School transport policy states;

"For students to be eligible for assessment to access school transport they must attend;

- a mainstream state school*
- a state-integrated school*
- a Māori-medium school*
- a partnership school"*

12. Students enrolled at SAMS but situated at MHMS during 2016 can be assessed for eligibility to transport assistance using the existing policy.

The Partnership Schools Agreement and your Delegation

13. Schedule 5 of the agreement states:

"The Sponsor must notify the Minister and obtain the Minister's approval before using premises other than the Premises described in Schedule 5 for the regular delivery of Courses to Students. The Sponsor may only seek the Minister's approval to use alternative premises under this paragraph (e) if either of the following circumstances apply:

- (i) the new premises are in addition to the Premises described in Schedule 5; or*
- (ii) the new premises are to replace the Premises described in Schedule 5.*

(f) The Minister may reasonably withhold his or her approval under paragraph (e) of this clause 14.1 if the Minister does not consider that the new premises are suitable for a school of the description specified in the Gazette Notice and for the number of Students at the School."

14. The delegation is:

14.1(e) and (f)	Property	(b) The Sponsor must notify the Minister and obtain the Minister's approval before using premises other than the Premises described in Schedule 5 for the regular delivery of Courses to Students. The Sponsor may only seek the Minister's approval to use alternative premises under this paragraph (e) if either of the following circumstances apply: (c) the new premises are in addition to the Premises described in Schedule 5; or (d) the new premises are to replace the Premises described in Schedule 5. (e) The Minister may reasonably withhold his or her approval under paragraph (e) of this clause 14.1 if the Minister does not consider that the new premises are suitable for a school of the description specified in the Gazette Notice and for the number of Students at the School.	(f) Delegate
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Recommendations

It is recommended that you:

- a. **approve** the temporary use of the Mt Hobson Middle School site for the remainder of 2016 in addition to its main site for approximately 7-10, Year 8 students.

APPROVED / NOT APPROVED

- b. **approve** the attached EWU item informing the Minister of your approval under the delegated authority you hold.

APPROVED / NOT APPROVED

- c. **sign** the attached letter notifying the sponsor of your approval.



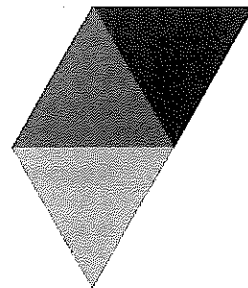
Susan Howan

Acting Deputy Secretary

Sector Enablement and Support

17/3/16

Encls



17 March 2016.

Alwyn Poole
Villa Education Trust
PO Box 74-276
Greenlane
Auckland 1546

Dear Alwyn

South Auckland Middle School - Approval of additional premises for 2016

Thank you for your request to use Mount Hobson Middle School as additional premises to those already described in Schedule 5 of the South Auckland Middle School Partnership School Agreement.

I have approved your request using the powers delegated to me from the Minister of Education in relation to the Partnership Schools Agreement.

My approval is for the remainder of 2016 school year, for enrolment of up to ten Year 8 students. Eligibility for transport assistance for these students would be assessed using the existing transport policy.

Any additional costs in relation to this arrangement will need to be met by the Trust.

██████████ will continue to act as your contact point for this request and can be contacted on ██████████
s 9(2)(a) OIA

I wish you well with your building expansion programme.

Yours sincerely



Susan Howan
Acting Deputy Secretary
Sector Enablement and Support