

MINUTES from TELECONFERENCE
Advisory Group on Charter Schools
12 March 2019

Location:	Teleconference
Chair:	Bruce Adin
Advisory Group Members:	Bernardine Vester (Deputy Chair), Jason Swann
Apologies	Murray Jack, Moe Milne, Te Rau Kupenga
Ministry Attendees:	Simon Laube, Senior Manager 9(2)(a), Analyst; Partnership Schools team.

Topic	Actions	Due Date
1. Welcome/Apologies		
<ul style="list-style-type: none"> The Chair welcomed the members and Ministry officials present. No updates to the conflict of interest register were made. The minutes from the 11 February 2019 meeting were approved as final. 	Ministry to finalise minutes and include in the next proactive release	
2. Discussion, feedback and finalisation of the 2018 assessment report		
<ul style="list-style-type: none"> The Advisory Group provided the Ministry with feedback on the draft report, and the contributions from Murray were discussed. The draft report was considered with each charter school's section individually. The Advisory Group requested the Ministry to prepare a draft letter to the Minister. An outline of the intended high-level key messages was discussed. Once the Advisory Group report is finalised, the Ministry will prepare an Education Report to the Minister. This is expected to be submitted no later than March 2019. 	<p>Ministry to prepare a draft letter from the Chair to the Minister, including high-level key messages</p> <p>Ministry to finalise the 2018 assessment report and then commence drafting the Education Report</p>	<p>ASAP</p> <p>Drafting to commence shortly, with finalisation once the report is final.</p>
3. Villa Education Trust: Student achievement progress supplementary report		
<ul style="list-style-type: none"> Simon updated the Advisory Group on the progress with the supplementary report into student achievement: learning progress at Villa Education Trust's two charter schools. The Advisory Group and Simon discussed the initial findings 	Ministry to inform the Advisory Group once the supplementary report is finalised.	End of March

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4. Other business		
<ul style="list-style-type: none">The draft recommendation to consider a further evaluation into student outcomes in charter schools was discussed.		
<ul style="list-style-type: none">[REDACTED]	[REDACTED]	[REDACTED]
<ul style="list-style-type: none">The work programme for the Advisory Group was nearly completed ahead of the scheduled completion of its term (concluding 30 April 2019). The Chair advised that a further teleconference may be convened if the Advisory Group required it for discussing feedback on the Performance Management System close-out report.	To be confirmed (if required)	
Teleconference closed 11:45am		