MINISTRY OF EDUCATION
TE TĀHUHU O TE MĀTAURANGA

ORIGINAL SENT TO
08 MAR 2018
MINISTERS OFFICE

Education Report: Approval for the establishment of Pukekohe West School, Belmont, Pukekohe.

To:	Hon Chris Hipkins, Minister of Education		
Date:	7 March 2018	**Priority:**	High
Security Level:	In confidence	**METIS No:**	1101559
Drafter:	Philippa Pidd	**DDI:**	[redacted]
Key Contact:	Katrina Casey	**DDI:**	s 9(2)(a) OIA
Messaging seen by Communications team:	Yes	**Round Robin:**	No

Purpose of Report

This report seeks your approval to the establishment of a new contributing school (Year 1-6) at Jutland Road, Belmont, Pukekohe. The school will initially be known as Pukekohe West School. It is proposed the school will open for all year levels in 2021.

If you agree to this proposal you are asked to:

- **Sign** the attached *New Zealand Gazette* notice to establish the school.
- **Announce** your decision to establish the school by releasing the attached media statement.

Summary

1. This report seeks your approval to the establishment of a new contributing school (Year 1-6) at Jutland Road, Belmont, Pukekohe. The school will initially be known as Pukekohe West School. It is proposed the school will open for all year levels in 2021.

2. Auckland Council has confirmed the Special Housing Area (SHA) in Belmont Pukekohe initially expected to deliver 720 additional dwellings between 2016 and 2030 will now deliver 1,200 houses. Other developments north and south of the Belmont Pukekohe area will also place pressure on the wider existing schooling network.

3. In order to accommodate the additional students the Ministry recommends the establishment of a new contributing school (Year 1-6) at Jutland Road, Belmont, Pukekohe. In the short term the extra students can be accommodated in the existing network of schools but to adequately cater for this population growth the Ministry will need to establish and open a new primary school.

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4. It is proposed that the new school would initially be known as Pukekohe West School. It is proposed the school would open for instruction at all year levels in 2021.

5. Capital funding of $22.41million for Pukekohe West School was secured in Budget 2017 for the stage one development. The school now needs to be established so that an Establishment Board of Trustees (EBoT) can be appointed to support the planned opening.

6. If you agree to the establishment, the Ministry will appoint an EBoT through the usual processes.

7. Pukekohe West School was initially to be delivered as part of a second phase of the Ministry's third Public Private Partnership (PPP3) but in light of the Government's policy on school PPPs it will now likely be procured through an alternative process. Capital funding for the school was obtained in the 2017 Budget.

8. The Ministry owns a 4.087 hectare site in Belmont Pukekohe. As well as a primary school it is proposed the site would also include satellite teaching spaces for Parkside Special School, and a Sensory Resource Centre for Blind and Low Vision Education Network New Zealand (BLENNZ) with teaching space.

9. Pukekohe West School is being built to initially accommodate 350 students (stage one) with the potential for stage two of the build to increase capacity to 700 students (stage two). The delivery of stage two will be dependent on the pace of roll growth.

10. In line with Section 157 of the Education Act 1989, consultation regarding the establishment of Pukekohe West School has been conducted with the schools whose rolls may be affected by the establishment of a new school.

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Recommended Actions

The Ministry of Education recommends you:

a. **note** that capital funding of $22.41million for Pukekohe West School was secured through Budget 2017;

Noted

b. **note** that Pukekohe West School was to be delivered under a Public Private Partnership but in light of the Government's policy on school PPPs it will now ~~likely~~ be procured through an alternative process; and CH

Noted

c. **agree** to establish a primary school, under section 146 of the Education Act 1989, to be known initially as Pukekohe West School, at Jutland Road, Belmont, Pukekohe.

Agree / Disagree

If you agree you are asked to:

d. **sign** the attached New Zealand Gazette notice to establish the school;

Sign

e. **agree** that this Education Report is proactively released as part of the next publication; and

Agree / Disagree

f. **agree to announce** your decision to establish the school by releasing the attached media statement.

Agree / Disagree

Katrina Casey
Deputy Secretary
Sector Enablement and Support
7/3/2018

Hon Chris Hipkins
Minister of Education
14/3/18

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Background

1. This report seeks your approval to the establishment of a new contributing school (Year 1-6) at Jutland Road, Belmont, Pukekohe. The school will initially be known as Pukekohe West School. It is proposed the school will open for all year levels in 2021.

2. Pukekohe is identified in the Auckland Unitary Plan as a priority satellite town, anticipated to grow to a population of 50,000 people by 2040. This will more than double Pukekohe's 2013 population of 21,000 people.

3. Projections for the area show the current state schooling capacity for Year 1-6 students will be exceeded in 2020. There is a projected deficit of 519 primary school student spaces by 2043.

4. The Ministry owns a 4.087 hectare site in Belmont Pukekohe. As well as a primary school it is proposed the site would also include satellite teaching spaces for Parkside Special School, and a Sensory Resource Centre for Blind and Low Vision Education Network New Zealand (BLENNZ) with teaching space.

Population Growth

5. The majority of the Belmont Pukekohe area has been zoned *mixed housing suburban* in the Auckland Unitary Plan. Land north and south is zoned *future urban,* while land to the west is zoned *rural production.*

6. The Ministry's population projections include information provided by Auckland Council for planned and consented developments, including approved Special Housing Areas and other private developments. Developments in the Belmont and Pukekohe Hill sub-areas are expected to generate 2,108 additional houses. 1,480 of these houses are currently scheduled to be delivered by 2030. The remaining 628 houses have not yet been scheduled.

7. The table below provides the number of dwellings in the two sub-areas in the Pukekohe (Belmont) catchment (Belmont and Pukekohe Hill). It also gives information for the Pukekohe North area (not included in the catchment).

Table 1: Dwelling Yield by Area

Sub-Area	Dwelling Yield	Total Population	Year 1-6 Population	Current Year 1-6	Est. Total Year 1-6
Belmont	1,200	3,600	288	142	430
Pukekohe Hill	909	2,727	218	485	703
Pukekohe (Belmont) Total	**2,109**	**6,327**	**506**	**627**	**1,133**
Pukekohe North	846	2,538	203	777	980
Total	2,955	8,865	709	1,404	2,113

Dwelling yield multiplied by three = total population. 8% of the total population is assumed to be Year 1-6, 9% of the total population is assumed to be Year 7-13.

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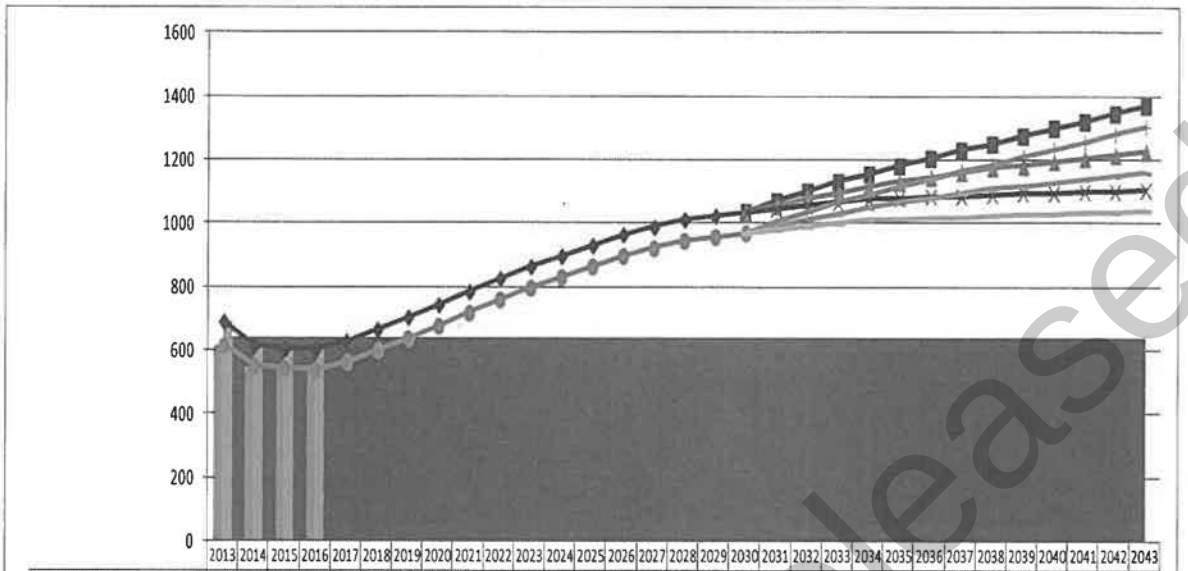
8. The figure below shows the capacity gap analysis for primary school (Year 1-6) provision in the total Belmont Pukekohe area. This does not include growth in the Pukekohe North area[1].



	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	2043
CAPACITY	641	641	641	641	641	641	641	641	641	641	641	641	641	641	641	641	641	641	641	641	641	641	641	641	641	641	641	641	641	641	641
State Year 1-6	614	549	542	537																											
Projected Year 1-6	690	614	605	603																											
Projected Year 1-6	690	614	605	603	628	665	704	743	784	826	863	897	930	964	988	1012	1024	1036													
StatsNZ High Trend																		1036	1071	1101	1131	1156	1181	1206	1231	1251	1276	1301	1321	1346	1371
Stats NZ Medium Trend																		1036	1056	1081	1096	1116	1131	1146	1161	1176	1181	1196	1206	1216	1226
Stats NZ Low Trend																		1036	1046	1056	1066	1076	1081	1086	1086	1091	1096	1096	1101	1101	1106
State Year 1-6	614	549	542	537	562	599	638	677	718	760	797	831	864	898	922	946	958	970													
State StatNZ High Trend																		970	1005	1035	1065	1090	1115	1140	1165	1185	1210	1235	1255	1280	1305
State StatNZ Medium Trend																		970	990	1015	1030	1050	1065	1080	1095	1110	1115	1130	1140	1150	1160
State StatNZ Medium Trend																		970	980	990	1000	1010	1015	1020	1020	1025	1030	1030	1035	1035	1040

9. In 2015/16 the Ministry commissioned an Area Report on Pukekohe to determine future schooling options for Pukekohe to help manage population growth. The report was compiled in consultation with schools in the Pukekohe area.

10. This process explored a number of different schooling models for a new school. The Pukekohe area is predominately made up of contributing schools (Year 1-6), with one intermediate and one high school. The Ministry believes that learning pathways are strong in the current network. Pukekohe Intermediate and Pukekohe High School are centrally located, on large adjoining sites. They have enough space to cater for future growth.

11. The Ministry therefore believes the new school should be aligned with the existing school structure and be established as a contributing Year 1-6 school.

12. The proposal to establish of Pukekohe West School takes in to account network considerations and, the need to ensure that there is enough capacity to facilitate a growing population.

13. If approved, the school will be built with infrastructure, administration, library, resource and hall facilities for a final roll of 700, with the stage one build accommodating teaching spaces for a roll of 350 students.

[1] Capacity is based on 2016 information as no permanent capacity has been added to either school since this time.

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Consultation

14. Under section 157 of the Education Act 1989, the Minister of Education is required to consult all state schools whose rolls might be affected before establishing a new school.

15. The Ministry has engaged widely with schools, local Members of Parliament, teacher unions, the New Zealand School Trustees Association and local Iwi, on your behalf.

16. The schools consulted were:

Bombay School	Parkside School	Pukekohe Intermediate
Buckland School	Patumahoe School	Pukekohe North School
Kingsgate School	Pukekohe East School	Valley School
Mauku School	Pukekohe Hill School	Puni School
Paerata School	Pukekohe High School	St Joseph's School, Pukekohe

17. The Ministry received responses from Pukekohe Intermediate and New Zealand Educational Institute (NZEI). NZEI acknowledged the long term need for a new school and did not oppose the school's establishment.

18. Pukekohe Intermediate raised two points:

- The new school will be a contributing school and therefore a feasibility study of the Intermediate's property needs should be undertaken.
- The new school should also include some accommodation for Resource Teacher Learning Behaviour (RTLB) teachers. This was suggested so that the resource is more centrally located.

Ministry Comment

19. A demand analysis report has been completed and a feasibility study is being undertaken to determine future property needs for Pukekohe Intermediate School.

20. It is not expected that the new school will house the RTLB teachers. Options are being explored for placing RTLB teachers at a more centralised school within Pukekohe.

21. If established, Pukekohe West School would be built to cater for primary students living in the new housing at Belmont. This would require a realignment of existing enrolment scheme boundaries, particularly for neighbouring Pukekohe Hill School.

22. Pukekohe Hill School's 2.472 hectare site is tight, with an arrangement of congested single storey buildings. Except for the grass playing and paved sports fields, there is no available building platform for providing roll growth accommodation. The Board of Pukekohe Hill School is aware that it will need to amend its enrolment scheme boundaries should the new school go ahead.

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Risks

23. There are no significant risks with establishing the new school. We will continue to monitor demographic growth in this area in order to respond effectively to the increases in roll that are being experienced.

24. While the rate of population growth may slow it is considered unlikely that the growth will be less than the projected rate or that the school age population growth will be less than 8%.

25. There is a high risk that if Pukekohe West School is not established the existing school network will not be able to accommodate future population growth.

Establishment Board of Trustees (EBoT)

26. Every new school has an EBoT. The EBoT is responsible for the employment of the principal and staff in the school, setting the school's strategic direction in consultation with parents, staff and learners and providing input into the new school design process. The EBoT is also responsible for overseeing the management of personnel, developing the curriculum, property, finance and administration.

27. The EBoT of Pukekohe West School will develop and implement an enrolment scheme. The Ministry will work closely with the EBoT to ensure that the proposed home zone will ensure the school is viable and that the impact on existing schools in the network is managed. New schools do not usually enrol out of zone students in the first three years of operation.

28. Appointing the EBoT has been delegated to the Ministry. Once nominations have been assessed against the criteria for appointment, appointments will be made under section 98(1)(a)(i) of the Education Act 1989.

29. The Ministry will also commence the appointment process for a Governance Facilitator to support the EBoT to become an effective governance body and to prepare the school for opening as a quality learning organisation.

Construction and Delivery

30. Initial planning suggests an opening date of Term 1, 2021 for instruction at Year 1-6 is achievable. The school will be built to an initial roll of 350.

31. Pukekohe West School was initially to be considered as part of a second phase of the Ministry's third Public Private Partnership (PPP3) but in light of the Government's policy on school PPPs it will now likely be procured through an alternative process. Capital funding for the school was obtained in the 2017 Budget.

32. The EBoT and wider school stakeholders will be involved throughout the school design development. This will ensure the completed school reflects the requirements of the school and its community.

Financial Implications

Capital Funding

33. Capital funding of $22.41 million for Pukekohe West School was secured through Budget 2017. This funding was for the stage one delivery based on providing provision for the initial 350 students.

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Proactive Release

34. It is intended that this Education Report is proactively released as per your expectation that information be released as soon as possible. Any information which may need to be withheld will be done so in line with the provisions of the Official Information Act 1982.

Next Steps

35. If you agree to the establishment of the school, a notice for the *New Zealand Gazette* is attached for your signature.

36. A draft media release is also attached for your consideration.

37. If you agree to the proactive release of this Education Report it will go through the established process

38. Subject to approval for establishment, the next steps in opening the school include:

- publishing the Gazette notice to establish the school
- appointing the EBoT
- EBoT and Governance Facilitator developing the vision and philosophy for the school
- EBoT appointing a foundation principal
- EBoT and foundation principal supporting design activities
- EBoT determining school policy and governance practices
- Education Review Office undertaking a readiness review of the school.

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Hon Chris Hipkins

MP for Rimutaka

Minister of Education
Minister of State Services

Leader of the House
Minister Responsible for Ministerial Services

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NOTICE FOR THE NEW ZEALAND GAZETTE

SCHOOL ESTABLISHMENT

Pursuant to section 146 of the Education Act 1989, I hereby establish a Year 1 - 6 contributing school, to be initially known as Pukekohe West School, at Jutland Road, Belmont, Pukekohe.

The school will open for instruction at all year levels (1-6) in Term 1, 2021.

Dated at Wellington this 14th day of March 2018.

Chris Hipkins
Minister of Education

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DRAFT Media Release

New primary school for Pukekohe to open in 2021

Education Minister Chris Hipkins has announced that a new contributing primary school will be built in Pukekohe to help manage expected population growth in this area.

Pukekohe West School (Years 1-6) will be built on Ministry of Education land in the rapidly growing Belmont area and will initially cater for 350 pupils, with potential to expand to 700.

"Pukekohe's population is projected to more than double over the next 20-25 years and pressures on primary school places mean a new school will be needed by 2021", Mr Hipkins says.

Belmont is well placed for the new school because of significant new housing developments in the area.

Planning will also include the provision of a Sensory Resource Centre for Resource Teachers of Vision.

"The establishment board of trustees will be appointed shortly. It will have responsibility for appointing a foundation principal, determining school policy and governance practices, as well as ensuring the school reflects the needs and aspirations of the local community," Mr Hipkins says.

It is planned that Pukekohe West School will be ready to open in Term One of 2021.

Ends

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