



## Education Report: Learning Support Action Plan: update on the final text for translation and design

<b>To:</b>	Hon Chris Hipkins, Minister of Education Hon Tracey Martin, Associate Minister of Education		
<b>Date:</b>	12 June 2019	<b>Priority:</b>	Medium
<b>Security Level:</b>	In Confidence	<b>METIS No:</b>	1194964
<b>Drafter:</b>	Nic Hill	<b>DDI:</b>	s 9(2)(a)
<b>Key Contact:</b>	Susan Howan	<b>DDI:</b>	
<b>Messaging seen by Communications team:</b>	No	<b>Round Robin:</b>	Yes

### Purpose of Report

The purpose of this paper is to:

**Provide** you with an update on the final text of the Learning Support Action Plan (Action Plan) (to allow the Action Plan to be translated and designed for public release);

**Note** that feedback from Minister Martin has been incorporated into the Action Plan and the text is now ready for translation and design;

**Agree** that the Action Plan will be publicly released on Friday 26 July; and

**Agree** that this briefing note will not be proactively released at this time. It will be released following public release of the Action Plan with any necessary redactions.

### Summary

- 1 We provided you with advice on 23 May on revised text for the Learning Support Action Plan [METIS 1190800 refers]. We have continued to work with Minister Martin on finalising the text of the Action Plan
- 2 This paper provides you with an updated timeline. This includes seeking your agreement to publicly release the Action Plan on Friday 26 July, to allow all translations to be available when the Action Plan is released.

## Recommended Actions

The Ministry of Education recommends you:

- a. **note** that we provided you with advice on 23 May about approving the final text of the Learning Support Action Plan [METIS 1190800 refers] Noted
- b. **note** that further feedback from Minister Martin has been incorporated into the Action Plan and the text is now ready for translation and design; Noted
- c. **agree** that the Action Plan will be publicly released on Friday 26 July; Agree / Disagree
- d. **note** that we will continue to work with Minister Martin's office on arrangements for the public release; and Noted
- e. **agree** that this report will not be proactively released at this time. It will be released following public release of the Action Plan with any necessary redactions. Agree / Disagree



Susan Howan  
Associate Deputy Secretary  
Strategy and Implementation

12/6/19



Hon Chris Hipkins  
Minister of Education

3/7/19



Hon Tracey Martin  
Associate Minister of Education

18/6/19

## Learning Support Action Plan revised text

1. Since providing you with advice on 23 May [METIS 1190800 refers], we have continued to work with Minister Martin and her office on finalising the wording of the Action Plan, and have incorporated feedback into the document.
2. The Action Plan is now ready to be put into the designed format, which will be consistent with the Education Work Programme styling. We will provide you with a designed copy on Thursday 20 June for any final feedback.

## Finalising and public release of the Action Plan

3. We are seeking your agreement to publicly release the Action Plan on Friday 26 July.
4. This timing will allow all translations to be completed and hard copies printed before the Action Plan is released. The Action Plan will be available in the following languages and versions:
  - Te reo Māori
  - Easy Read
  - Braille & E-Text
  - NZ Sign Language
  - Simplified Chinese
  - Hindi
  - Korean
  - Samoan
  - Cook Island Maori
  - Niuean
  - Tokelauan
  - Tongan.
5. We will provide you with a briefing pack on 10 July for the public release, which will include a communications plan, key messages, questions and answers and a draft press release.
6. We will provide you with a package of material for approval for proactive release on 17 July. This will include all the briefing notes and the Cabinet papers relating to the development, approval and launch of the Action Plan.
7. The table below sets out the timeframes for finalising and translating the Action Plan for public release.

Task	Deadline
<b>Designed version of the Action Plan</b>	<b>Provided to Ministers Office Thursday 20 June</b>
NZSL, Easy Read, Braille versions complete	Wednesday 3 July
<b>Briefing Pack for public release of the Action Plan</b>	<b>Provided to Ministers Office Wednesday 10 July for approval</b>
<b>Proactive Release Package</b>	<b>Provided to Ministers Office Wednesday 17 July for approval</b>
Translations Complete	Thursday 18 July
Printing complete	Wednesday 24 July
<b>Public release</b>	<b>Friday 26 July</b>

### Next Steps

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8. We will provide Minister Martin with a designed version of the Action Plan for any final feedback on Thursday 20 June. We will continue to work with Minister Martin's office on plans for the public release of the Action Plan.

### Proactive Release

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9. We recommend that this Education Report is not released at this time, but is released following release of the Action Plan with any necessary redactions.

Proactively Released by the Associate Minister of Education