

Ministry of Education Waikato

2021

**Courses and Workshops
for
Parents and Educators**



INTRODUCTION

Kia ora Colleagues, Parents and Whānau,

I am pleased to introduce our programme of professional development workshops for 2021.

In offering this programme of workshops, we hope to support and enable you in your work to promote participation, engagement and achievement for children and young people. The workshops aim to complement other professional learning opportunities across a school and early childhood education setting. They are a part of a range of services for children and their families available from the Ministry of Education and the Resource Teacher for Learning and Behaviour.

We are repeating some of the courses we put together last year and we have some other exciting courses, which we hope will inspire you to enrol. Your feedback is important to us and so please do complete course feedback at the end of any of the courses you attend and if you have thoughts or queries about potential future courses please feel free to email those to me using the address below.

To enrol, please complete the enrolment form at the end of this booklet. Once receipted and attendance is confirmed, you will be sent a tax invoice.

Refunds will only be accepted and processed if a cancellation is advised two days prior to course date.

No payment before the course is run equates to no enrolment.

Any enquiries regarding enrolments/cancellations, contact
businessservices.hamilton@education.govt.nz

We would appreciate enrolments to be made up to **7 days before the course** date. However, as there is a limit on course attendance numbers, we do recommend early enrolment.

We very much look forward to seeing you and hope you enjoy learning and sharing alongside other parents and professionals.

Naku iti nei, nā

Paul Mitchell
Manager Learning Support
Ministry of Education, Waikato

Index: 2021 Ministry of Education Courses

TERM ONE	
<p>SOS!! Sorting Out Sounds</p> <p>A workshop about speech-sound development and disorders, suitable for Early Childhood Teachers, Teacher's Aides and teachers of younger school-aged children.</p> <p>Course offered to Cambridge/Matamata/Tirau/Putaruru/Tokoroa areas.</p> <p>Dates/times and venue will be confirmed following expressions of interest, to nicola.dillon@education.govt.nz.</p> <p>Presentation options via Zoom will be considered depending on interest.</p>	
<p>Much More Than Words</p> <p>Ministry of Education, 19 Home Straight, Hamilton</p> <p>FREE</p> <p>A workshop for Early Childhood Teachers and Junior Teachers</p> <p>Course offered to Cambridge/Matamata/Tirau/Putaruru/Tokoroa areas.</p> <p>Dates/times and venue will be confirmed following expressions of interest, to nicola.dillon@education.govt.nz.</p> <p>Presentation options via Zoom will be considered depending on interest.</p>	
<p>Hanen Teacher Talk Training 'A' – Encouraging Language Development</p> <p>Ministry of Education, 19 Home Straight, Te Rapa, Hamilton</p> <p>\$25.00pp (<i>Payment to cover cost handbook</i>)</p> <p>A workshop for Early Childhood Teachers</p> <p>Course offered to Cambridge/Matamata/Tirau/Putaruru/Tokoroa areas.</p> <p>Dates/times and venue will be confirmed following expressions of interest, to nicola.dillon@education.govt.nz.</p> <p>Presentation options via Zoom will be considered depending on interest.</p>	
<p>WEAP – Whānau Education Action Planning</p> <p>Ministry of Education, 19 Home Straight, Hamilton</p> <p>FREE Monday 22 February 2021, 8.30am – 12.30pm Monday 15 March 2021, 12.30pm – 4.30pm</p> <p>For SENCOs, RTLBs, LSCs, MoE Staff, SWIS workers, Whānau Ora Navigators, Attendance Advisors, anyone who engages with children, young people and their whānau.</p> <p><i>Registrations close 16 February 2021.</i></p>	<p>Maria Love</p>

<p>Learning Assistants: Supporting Student Learning</p> <p>Face to Face Venue: Ministry of Education, 19 Home Straight, Hamilton</p> <p>This course is designed to enhance the foundation skills necessary for Learning Assistants and other adults to work successfully with students.</p> <table><tr><td>Online Session 1</td><td>Role of Learning Assistant</td><td>4 or 5 March 2021</td></tr><tr><td>Online Session 2</td><td>Relationships</td><td>11 or 12 March 2021</td></tr><tr><td>Online Session 3</td><td>Proactive Strategies</td><td>17 or 18 March 2021</td></tr><tr><td>Face to Face</td><td>Problem solving/Behaviour</td><td>23 March or 1 April 2021</td></tr><tr><td>Online Session 4</td><td>Responsive Strategies</td><td>6 or 7 May 2021</td></tr><tr><td>Online Session 5</td><td>Emotional Literacy</td><td>13 or 14 May 2021</td></tr><tr><td>Online Session 6</td><td>Trauma & attachment</td><td>25 or 28 May 2021</td></tr><tr><td></td><td>Considerations</td><td></td></tr><tr><td>Online session 7</td><td>Self Care</td><td>23 or 4 June 2021</td></tr></table> <p>Cost \$20.00 pp (to cover catering and resources)</p> <p><i>Registrations close 18 February 2021</i></p>	Online Session 1	Role of Learning Assistant	4 or 5 March 2021	Online Session 2	Relationships	11 or 12 March 2021	Online Session 3	Proactive Strategies	17 or 18 March 2021	Face to Face	Problem solving/Behaviour	23 March or 1 April 2021	Online Session 4	Responsive Strategies	6 or 7 May 2021	Online Session 5	Emotional Literacy	13 or 14 May 2021	Online Session 6	Trauma & attachment	25 or 28 May 2021		Considerations		Online session 7	Self Care	23 or 4 June 2021	<p>Linda Terry & Darryl Connolly</p>
Online Session 1	Role of Learning Assistant	4 or 5 March 2021																										
Online Session 2	Relationships	11 or 12 March 2021																										
Online Session 3	Proactive Strategies	17 or 18 March 2021																										
Face to Face	Problem solving/Behaviour	23 March or 1 April 2021																										
Online Session 4	Responsive Strategies	6 or 7 May 2021																										
Online Session 5	Emotional Literacy	13 or 14 May 2021																										
Online Session 6	Trauma & attachment	25 or 28 May 2021																										
	Considerations																											
Online session 7	Self Care	23 or 4 June 2021																										
<p>Hanen Teacher Talk Training ‘A’ – Encouraging Language Development</p> <p>Ministry of Education, 19 Home Straight, Te Rapa, Hamilton</p> <p>Wednesday 17 March 2021 – 9.00am – 3.30pm</p> <p><i>\$25.00 – Payment to cover cost handbook</i></p> <p>A workshop for Early Childhood Teachers</p> <p><i>Registrations close Wednesday 17 February 2021</i></p>	<p>MOE Speech Language Therapists</p>																											
<p>Inclusion of Children with Hearing Loss in EC Settings</p> <p>Ministry of Education, 19 Home Straight, Hamilton</p> <p>FREE Thursday 25 March 2021 - 9:30am – 3pm</p> <p>Those working with children, birth to school age, with an identified hearing loss, and fitted with hearing aid/s, or cochlear implants.</p> <p><i>Registrations close Monday 22 March 2021.</i></p>	<p>Advisors on Deaf Children</p>																											
<p>ORS Writing Workshop</p> <p>Hamilton North Specialist School, Warwick Avenue, St Andrews</p> <p>Free Tuesday 30 March 2021 - 9.00am – 12.00pm</p> <p>A workshop suitable for anyone involved in writing ORS applications (Teachers, school SENCOs, RTLBS, Learning Support practitioners etc.)</p> <p><i>Registrations close Tuesday 23 March 2021</i></p>	<p>Verifiers</p>																											

<p>WEAP – Whānau Education Action Planning</p> <p>Ministry of Education, 19 Home Straight, Hamilton</p> <p>FREE Tuesday 6 April 2021, 9am – 1pm Thursday 29 April 2021, 9am – 1pm</p> <p>For SENCOs, RTLBs, LSCs, MoE Staff, SWIS workers, Whānau Ora Navigators, Attendance Advisors, anyone who engages with children, young people and their whānau.</p> <p><i>Registrations close 30 March 2021.</i></p>	<p>Maria Love</p>
<p>Introduction to Auditory Process Disorder</p> <p>Ministry of Education, 19 Home Straight, Te Rapa, Hamilton</p> <p>FREE Thursday 8 April 2021 - 10:00am – 2.00pm</p> <p>Teachers, LSC, RTLB, SENCO, involved with, or interested in supporting students affected by APD.</p> <p><i>Registrations close Friday 1 April 2021</i></p>	<p>Advisors on Deaf Children & Assistive Technology Coordinator</p>
<p>Hanen Teacher Talk Training ‘A’ – Encouraging Language Development</p> <p>Ministry of Education, 19 Home Straight, Te Rapa, Hamilton</p> <p>\$25.00pp Tuesday 13 April 2021 - 9.00am – 3.30pm</p> <p><i>Payment to cover cost handbook</i></p> <p>A workshop for Early Childhood Teachers</p> <p><i>Registrations close Wednesday 10 March 2021</i></p>	<p>MOE Speech Language Therapists</p>
<p>Talk to Learn</p> <p>Ministry of Education, 19 Home Straight, Te Rapa, Hamilton</p> <p>\$15.00pp Thursday 15 April 2021 - 9:00am – 2.45pm</p> <p>A workshop for Teachers of Junior classes, teachers’ aides and SENCOs (Bring your own lunch)</p> <p><i>Registrations close Thursday 8 April 2021.</i></p>	<p>Ruth Baumberger & Melissa Bird (SLTs)</p>
<p>Much More Than Words</p> <p>Ministry of Education, 19 Home Straight, Hamilton</p> <p>FREE Wednesday 21 April 2021 - 9.00am – 3:30pm</p> <p>A workshop for Early Childhood Teachers and Junior Teachers</p> <p><i>Registrations close Wednesday 14 April 2021.</i></p>	<p>MOE Speech Language Therapists</p>

TERM TWO	
<p>WEAP – Whānau Education Action Planning</p> <p>Ministry of Education, 19 Home Straight, Hamilton</p> <p>FREE Monday 17 May 2021, 9am – 1pm Tuesday 8 June 2021, 9am – 1pm</p> <p>For SENCOs, RTLBS, LSCs, MoE Staff, SWIS workers, Whānau Ora Navigators, Attendance Advisors, anyone who engages with children, young people and their whānau.</p> <p><i>Registrations close 10 May 2021.</i></p>	Maria Love
<p>Hanen Teacher Talk Training ‘A’ – Encouraging Language Development</p> <p>Ministry of Education, 19 Home Straight, Te Rapa, Hamilton</p> <p>\$25.00pp Wednesday 9 June 2021 - 9.00am – 3.30pm</p> <p><i>Payment to cover cost handbook</i></p> <p>A workshop for Early Childhood Teachers</p> <p><i>Registrations close Wednesday 5 May 2021</i></p>	MOE Speech Language Therapists
<p>Hanen Teacher Talk Training ‘B’ – Let Language Lead the Way to Literacy</p> <p>Ministry of Education, 19 Home Straight, Te Rapa, Hamilton</p> <p>\$25.00pp Tuesday 27 July 2021 – 9.00am – 3.30pm</p> <p><i>Payment to cover cost handbook</i></p> <p>A workshop for Early Childhood Teachers</p> <p><i>Registrations close Tuesday 22 June 2021</i></p>	MOE Speech Language Therapists

TERM THREE	
<p>ORS Writing Workshop</p> <p>Ministry of Education, 19 Home Straight, Te Rapa, Hamilton</p> <p>Free Tuesday 3 August 2021 - 9.00am – 12.00pm</p> <p>A workshop suitable for anyone involved in writing ORS applications (Teachers, school SENCOs, RTLBS, Learning Support practitioners etc.)</p> <p><i>Registrations close Tuesday 27 July 2021</i></p>	Verifiers

<p>Introduction to Auditory Process Disorder</p> <p>Ministry of Education, 19 Home Straight, Te Rapa, Hamilton</p> <p>FREE Thursday 6 August 2021 10:00am – 2.00pm</p> <p>Teachers, LSC, RTLB, SENCO, involved with, or interested in supporting students affected by APD.</p> <p><i>Registrations close Friday 23 July 2021</i></p>	<p>Advisors on Deaf Children & Assistive Technology Coordinator</p>
<p>Much More Than Words</p> <p>Ministry of Education, 19 Home Straight, Hamilton</p> <p>FREE Wednesday 18 August 2021 - 9:00am – 3:30pm</p> <p>A workshop for Early Childhood Teachers and Junior Teachers</p> <p><i>Registrations close Wednesday 11 August 2021</i></p>	<p>MOE Speech Language Therapists</p>
<p>Hanen Teacher Talk Training 'C' – Fostering Peer Interaction in Early Childhood Settings</p> <p>Ministry of Education, 19 Home Straight, Hamilton</p> <p>\$25.00pp Thursday 23 September 2021 - 9.00am – 3.30pm</p> <p><i>Payment to cover cost handbook</i></p> <p>A workshop for Early Childhood Teachers</p> <p><i>Please enrol by Tuesday 17 August 2021</i></p>	<p>MOE Speech Language Therapists</p>

TERM FOUR	
<p>Much More Than Words</p> <p>Ministry of Education, 19 Home Straight, Hamilton</p> <p>FREE Wednesday 24 November 2021 - 9:00am – 3:30pm</p> <p>A workshop for Early Childhood Teachers and Junior Teachers</p> <p><i>Registrations close Wednesday 17 November 2021</i></p>	<p>MOE Speech Language Therapists</p>
INCREDIBLE YEARS: Programme for Parents	
<p>For parents of children aged three to eight years, where one or more children have significant behavioural concerns.</p> <p>Dates / times and venue will be confirmed following an expression of interest.</p>	<p>MOE or NGO</p>

SOS!! Sorting Out Sounds

A workshop about speech-sound development and disorders, suitable for Early Childhood Teachers, Teacher's Aides and teachers of younger school-aged children.

Do you work with children who have speech which is difficult to understand? Do they miss sounds out of words? Do they change sounds in words? Not sure what to do?

This course is for you!

Target Group: Parents and/or educators of children aged 3 to 7yrs

Cost: Parents Free
(per person) Educators \$10.00 (includes materials)

You will come away with information about –

- Speech sound development.
- How sounds are made.
- Typical speech difficulties.
- Phonological awareness skills.
- The link between speech and literacy.
- Practical, everyday strategies.

Course offered to **Cambridge/Matamata/Tirau/Putaruru/Tokoroa** areas.

Dates/times and venue will be confirmed following expressions of interest, to nicola.dillon@education.govt.nz.

Presentation options via Zoom will be considered depending on interest.

Much More than Words

Speech Language Development in young Children

This workshop is for Early Childhood and Junior Teachers.

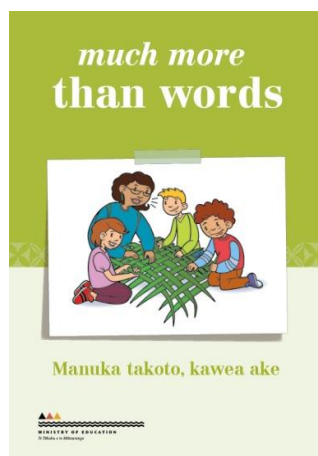


If you've ever wondered:

- How do children learn to talk? What should I expect?
- I can't understand this child. What can I do?
- Should we do tongue exercises or blow bubbles or something?
- Are they just being lazy?
- How do language and literacy fit together?
- How can language build critical thinking skills?

Then this is a great workshop for you!

This workshop will:



- Raise your awareness of typical speech language development
- Help you to identify possible communication difficulties
- Share strategies to help you support speech language development in young children
- Provide opportunities for you to ask questions
- Be based around the Ministry of Education publication 'Much More Than Words'.

Cost: FREE

Presenters: MOE Speech-Language Therapists

Course offered to **Cambridge/Matamata/Tirau/Putaruru/Tokoroa** areas.

Dates/times and venue will be confirmed following expressions of interest, to nicola.dillon@education.govt.nz.

Presentation options via Zoom will be considered depending on interest.

HANEN: Teacher Talk™ Training A: Encouraging Language Development in Early Childhood Settings

For Early Childhood Educators

NB: This course is a pre-requisite if you wish to attend Hanen: Teacher Talk Training B & C (later in 2021)

This training addresses how educators can use everyday conversations, play and daily routines to promote communication and social development of all children, including those with language delays and those who are second language learners.

Participants learn how to:

- Identify children's conversational styles and the role teachers play in interactions
- Implement six steps to following the child's lead: Observe, Wait and Listen, Be Face to Face, Imitate, Interpret, Comment, and Join in and Play
- Help children become better conversation partners by using appropriate questions, comments and turn-taking cues
- Use five important steps to ensure that no child is left out of the interaction during group activities

Cost: \$25 per person to cover Hanen: Teacher Talk workbook.

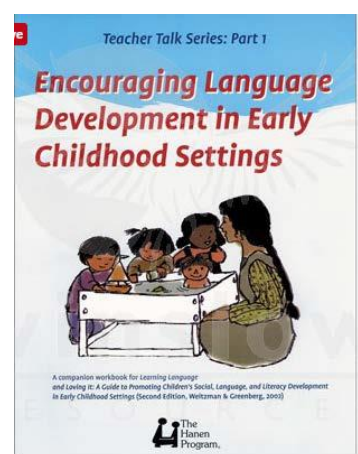
Full day course (9.00am -3.30pm)

Presenters: MOE Hanen Certified Speech Language Therapists

Course offered to **Cambridge/Matamata/Tirau/Putaruru/Tokoroa** areas.

Dates/times and venue will be confirmed following expressions of interest, to nicola.dillon@education.govt.nz.

Presentation options via Zoom will be considered depending on interest.





WEAP

Whānau Education Action Planning

For: SENCOs, RTLBs, LSCs, MoE Staff, SWIS workers, Whānau Ora Navigators, Attendance Advisors, anyone who engages with children, young people and their whānau.

Are you passionate about improving attendance in your kura/school? Do you want to make better connections with whānau you are working with in your community?

A WEAP is designed for whānau to map out their goals and define a set of actions, timeframes and responsibilities.

WEAP are developed through a series of solution focussed conversations with whānau. These conversations focus on what is important, what whānau care about and what really matters. Whānau define their goals, what is happening in reality, and explore opportunities to realise these goals and aspirations.

WEAP is developed through a process of hui with whānau and someone who is supporting them. There are two workshops;

Workshop One: When: Monday 22nd February 2021 - 8.30am – 12.30pm

Discuss principles of Solution Focussed conversations, WEAP template, practise with developing conversations and preparing a WEAP.

Workshop Two: When: Monday 15th March 2021 - 12.30pm – 4.30pm

Reinforce and reflect on WEAP assignment, to discuss what worked and any challenges. We will re-visit solution focussed conversations with the intent to deepen and broaden these conversations. Questioning technique's will be expanded to achieve effective outcomes for whānau.

Where: Ministry of Education, 19 Home Straight, Te Rapa, HAMILTON

Presenter: Maria Love - Senior Advisor Whānau Engagement

Please enrol so you don't miss out – contact: businessservices.hamilton@education.govt.nz

Learning Assistants: Supporting Student Learning

A course for Learning Assistants and People who supervise them

This course is designed to enhance the foundation skills necessary for Learning Assistants and other adults to work successfully with students. It will include 7 online workshops and a full day face to face workshop.

Participants can select which session date works for them.
(The session is repeated on the second date)

Online Workshops 9.15am – 10.30am

Face to Face Workshop 9.00am – 2.30pm

Dates:

Online Session 1	Role of Learning Assistant	4 or 5 March 2021
Online Session 2	Relationships	11 or 12 March 2021
Online Session 3	Proactive Strategies	17 or 18 March 2021
Face to Face	Problem solving/ Behaviour	23 March or 1 April 2021
Online Session 4	Responsive Strategies	6 or 7 May 2021
Online Session 5	Emotional Literacy	13 or 14 May 2021
Online Session 6	Trauma and attachment considerations	25 or 28 May 2021
Online Session 7	Self Care	3 or 4 June 2021

Face to Face Venue: Ministry of Education, 19 Home Straight, Te Rapa, Hamilton

Cost: \$20 per person. (to cover catering and resources)

Presenters: Darryl Connelly and Linda Terry

Any enquiries: darryl.connelly@education.govt.nz
linda.terry@education.govt.nz

Registration: businessservices.hamilton@education.govt.nz

HANEN: Teacher Talk™ Training A:

Encouraging Language Development in Early Childhood Settings

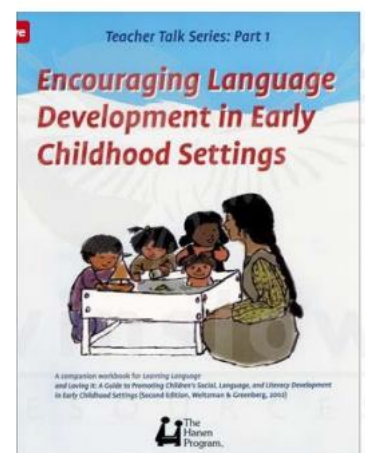
For Early Childhood Educators

NB: This course is a pre-requisite if you wish to attend Hanen: Teacher Talk Training B & C (later in 2021)

This training addresses how educators can use everyday conversations, play, and daily routines to promote communication and social development of all children, including those with language delay and those who are second language learners.

Participants learn how to:

- Identify children's conversation styles and the role teachers play in interactions
- Implement six steps to following the child's lead: Observe, Wait and Listen, Be Face to Face, Imitate, Interpret, Comment, and Join in and Play
- Help children become better conversation partners using appropriate questions, comments, and turn-taking cues
- Use five important steps to ensure that no child is left out of the interaction during group activities



by

When: Wednesday 17th March 2021

Where: Ministry of Education, Home Straight, Te Rapa

Cost: \$25 per person to cover Hanen: Teacher Talk™ workbook

Please bring your own lunch.

Presenters: MOE Speech Language Therapists

Please enrol by Wednesday 17th February 2021 to ensure that we can order workbooks for participants in time.

Please enrol so you don't miss out.

Contact: businessservices.hamilton@education.govt.nz



Inclusion of Children with Hearing Loss in Early Childhood settings

COURSE FOR EARLY CHILDHOOD EDUCATORS

Deafness and hearing loss are now able to be identified in babies from birth. Increasingly, staff who work in early childhood settings are involved with these very young babies and children and their families/whānau.

This introductory course aims to provide participants with:

- understanding of the hearing system and how it works.
- understanding of deafness and hearing loss.
- basic knowledge of listening devices, (eg hearing aids, cochlear implants, sound systems).
- awareness of implications especially for very young children.
- knowledge of how these children develop speech, language and communication including communication options.
- practical strategies for developing language and communication skills.
- practical strategies and resources for inclusion in your setting, such as access to New Zealand Sign Language resources.



Course Date: Thursday 25 March 2021

Venue: Ministry of Education
19 Home Straight, Te Rapa, Hamilton

Time: 9.30am – 3.00pm

Target Group: Those working with children, birth to school age, with an identified hearing loss, and fitted with hearing aid/s, or cochlear implant/s.

Please contact us for any further information, or to discuss eligibility.

Cost: FREE
BYO lunch. Tea and coffee available

Presenters: Advisers on Deaf Children, Waikato

RSVP: Closes two days before course unless places filled prior

Please enrol so you don't miss out!

Contact: Reception, Ministry of Education, 19 Home Straight, Hamilton
businessservices.hamilton@education.govt.nz



ORS Writing Workshop – Term 1

Suitable for anyone involved in writing ORS applications (Teachers, school SENCOs, RTLBs, Learning Support practitioners etc.)

Dates: Tuesday 30 March 2021

Time: 9.00am to 12.00pm

Venue: Hamilton North Specialist School, Warwick Avenue, St Andrews, Hamilton 3200.

Cost: Free

Presenters: Verifiers

Registration: businessservices.hamilton@education.govt.nz

+++++

Please note:

- Numbers will be limited to 45 participants
- Limited parking will be available on the grass



WEAP

Whānau Education Action Planning

For: SENCOs, RTLBs, LSCs, MoE Staff, SWIS workers, Whānau Ora Navigators, Attendance Advisors, anyone who engages with children, young people and their whānau.

Are you passionate about improving attendance in your kura/school? Do you want to make better connections with whānau you are working with in your community?

A WEAP is designed for whānau to map out their goals and define a set of actions, timeframes and responsibilities.

WEAP are developed through a series of solution focussed conversations with whānau. These conversations focus on what is important, what whānau care about and what really matters. Whānau define their goals, what is happening in reality, and explore opportunities to realise these goals and aspirations.

WEAP is developed through a process of hui with whānau and someone who is supporting them. There are two workshops;

Workshop One: When: Tuesday 6 April 2021- 9.00am – 1.00pm

Discuss principles of Solution Focussed conversations, WEAP template, practise with developing conversations and preparing a WEAP.

Workshop Two: When: Thursday 29 April 2021 - 9.00am – 1.00pm

Reinforce and reflect on WEAP assignment, to discuss what worked and any challenges. We will re-visit solution focussed conversations with the intent to deepen and broaden these conversations. Questioning technique's will be expanded to achieve effective outcomes for whānau.

Where: Ministry of Education, 19 Home Straight, Te Rapa, HAMILTON

Presenter: Maria Love - Senior Advisor Whānau Engagement

Please enrol so you don't miss out.

Contact: businessservices.hamilton@education.govt.nz



Introduction to Auditory Processing Disorder

COURSE FOR SENCO, RTLB, RTLIT, Teachers

This workshop will enable participants to:

- Understand what Auditory Processing Disorder is and how it may impact on a student's learning.
- Understand the differences between APD and peripheral hearing loss.
- Know how APD is identified in children and the significance of the range of assessments involved.
- Implement Practical strategies to support students in their learning environments.
- Be familiar with the NZ Guidelines on Auditory Processing Disorder 2019.
- Understand the MOE Assistive Technology process to support eligible students with APD.



Course Dates: Thursday 8th April 2021
Friday 6th August 2021

Venue: Ministry of Education 19 Home Straight, Te Rapa, Hamilton

Time: 10.00am – 2.00pm

Target Group: Those who are interested in, or are currently working with, students effected by Auditory Processing Disorder.

Cost: FREE
BYO lunch. Morning tea provided

Presenters: Advisers on Deaf Children, Waikato
Assistive Technology Coordinator, Waikato

RSVP: 25 March 2021

To register email businessservices.hamilton@education.govt.nz include the course name, names of those attending and your facility.

HANEN: Teacher Talk™ Training A: Encouraging Language Development in Early Childhood Settings

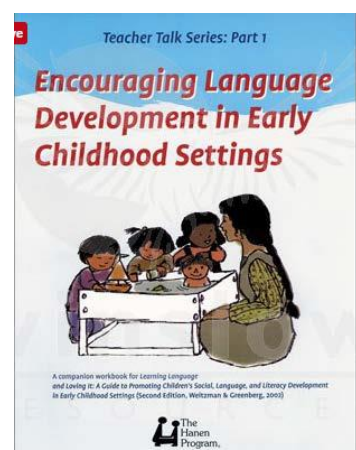
For Early Childhood Educators

NB: This course is a pre-requisite if you wish to attend Hanen: Teacher Talk Training B & C (dates set for later in 2020)

This training addresses how educators can use everyday conversations, play and daily routines to promote communication and social development of all children, including those with language delays and those who are second language learners.

Participants learn how to:

- Identify children's conversational styles and the role teachers play in interactions
- Implement six steps to following the child's lead: Observe, Wait and Listen, Be Face to Face, Imitate, Interpret, Comment, and Join in and Play
- Help children become better conversation partners by using appropriate questions, comments and turn-taking cues
- Use five important steps to ensure that no child is left out of the interaction during group activities



When: Tuesday 13 April 2021, 9.00am – 3.30pm

Where: Ministry of Education, Home Straight, Te Rapa

Cost: \$25 per person to cover Hanen: Teacher Talk™ workbook

Please bring your own lunch.

Presenters: MOE Speech Language Therapists

Please enrol by Tuesday 16 March to ensure that we can order workbooks for participants in time.

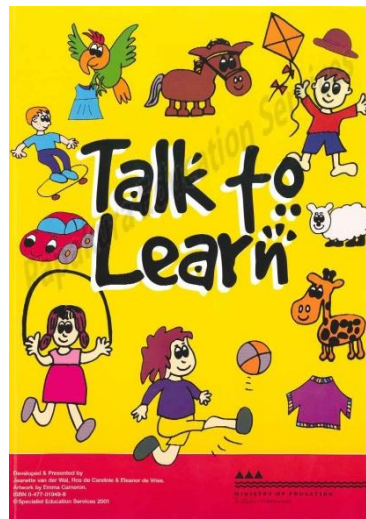
Please enrol so you don't miss out.

Contact: businessservices.hamilton@education.govt.nz

Talk to Learn

You will come away from this course empowered to:-

- identify children's language needs
- link language development to the NZ Curriculum
- run oral language groups using the Talk to programme
- develop further vocabulary themes.



Learn

Date:	Thursday, 15 April 2021
Venue:	Ministry of Education 19 Home Straight, Te Rapa, Hamilton Ph 07 850 8880
Time:	9:00am – 2:45pm
Target Group:	Teachers of Junior classes, teachers' aides and SENCOs
Cost:	\$10 per person (bring your own lunch)
Presenters:	Ruth Baumberger and Melissa Bird Speech Language Therapists

Please enrol so you don't miss out.

Contact: Reception, Ministry of Education, 19 Home Straight, Hamilton
Email – businessservices.hamilton@education.govt.nz or phone 07 850 8880

Much More Than Words

Speech Language Development in young Children

This workshop is for Early Childhood and Junior Teachers.

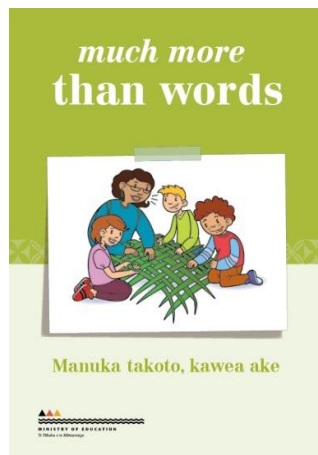
If you've ever wondered:

- How do children learn to talk? What's normal?
- I can't understand this child. What can I do?
- Should we do tongue exercises or blow bubbles or something?
- Are they just being lazy?
- How do language and literacy fit together?
- How can language build critical thinking skills?



Then this is a great workshop for you!

This workshop will:



- Raise your awareness of normal speech language development
- Help you to identify possible communication difficulties
- Share strategies to help you support speech language development in young children
- Provide opportunities for you to ask questions
- Be based around the Ministry of Education publication 'Much More Than Words'.

Date: Wednesday 21 April 2021
Time: 9:00am - 3:30pm
Venue: Ministry of Education,
19 Home Straight, Hamilton
Cost: FREE
BYO lunch, tea and coffee provided
Presenters: MOE Speech Language Therapists

Please enrol so you don't miss out.

Contact: businessservices.hamilton@education.govt.nz





WEAP

Whānau Education Action Planning

For: SENCOs, RTLBs, LSCs, MoE Staff, SWIS workers, Whānau Ora Navigators, Attendance Advisors, anyone who engages with children, young people and their whānau.

Are you passionate about improving attendance in your kura/school? Do you want to make better connections with whānau you are working with in your community?

A WEAP is designed for whānau to map out their goals and define a set of actions, timeframes and responsibilities.

WEAP are developed through a series of solution focussed conversations with whānau. These conversations focus on what is important, what whānau care about and what really matters. Whānau define their goals, what is happening in reality, and explore opportunities to realise these goals and aspirations.

WEAP is developed through a process of hui with whānau and someone who is supporting them. There are two workshops;

Workshop One: When: Monday 17 May 2021 - 9.00am – 1.00pm

Discuss principles of Solution Focussed conversations, WEAP template, practise with developing conversations and preparing a WEAP.

Workshop Two: When: Tuesday 8 June 2021 - 9.00am – 1.00pm

Reinforce and reflect on WEAP assignment, to discuss what worked and any challenges. We will re-visit solution focussed conversations with the intent to deepen and broaden these conversations. Questioning technique's will be expanded to achieve effective outcomes for whānau.

Where: Ministry of Education, 19 Home Straight, Te Rapa, HAMILTON

Presenter: Maria Love - Senior Advisor Whānau Engagement

Please enrol so you don't miss out.

Contact: businessservices.hamilton@education.govt.nz

HANEN: Teacher Talk™ Training A: Encouraging Language Development in Early Childhood Settings

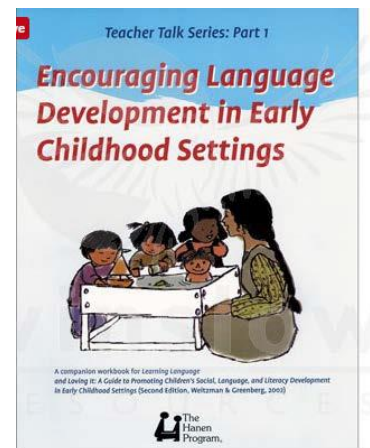
For Early Childhood Educators

NB: This course is a pre-requisite if you wish to attend Hanen: Teacher Talk Training B & C (dates set for later in 2020)

This training addresses how educators can use everyday conversations, play and daily routines to promote communication and social development of all children, including those with language delays and those who are second language learners.

Participants learn how to:

- Identify children's conversational styles and the role teachers play in interactions
- Implement six steps to following the child's lead: Observe, Wait and Listen, Be Face to Face, Imitate, Interpret, Comment, and Join in and Play
- Help children become better conversation partners by using appropriate questions, comments and turn-taking cues
- Use five important steps to ensure that no child is left out of the interaction during group activities



When: Wednesday 9 June 2021, 9.00am – 3.30pm

Where: Ministry of Education, Home Straight, Te Rapa

Cost: \$25 per person to cover Hanen: Teacher Talk™ workbook

Please bring your own lunch.

Presenters: MOE Speech Language Therapists

Please enrol by Wednesday 12 May to ensure that we can order workbooks for participants in time.

Please enrol so you don't miss out.

Contact: businessservices.hamilton@education.govt.nz

HANEN: Teacher Talk™ Training B: Let Language Lead the Way to Literacy

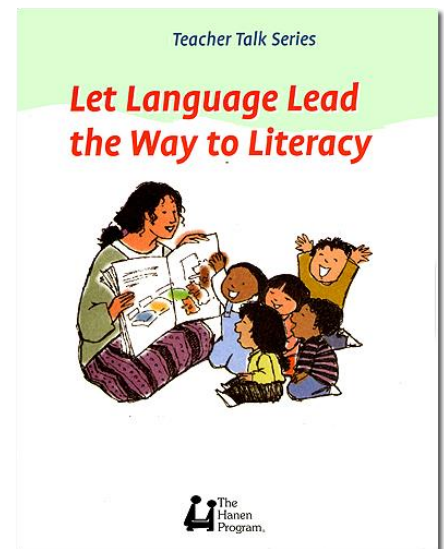
For Early Childhood Educators

NB: You can only attend this workshop if you have attended Hanen: Teacher Talk Training A: Encouraging Language Development in Early Childhood settings.

This training discusses the important links between oral language development and literacy, and provides teachers with practical strategies for paving the way for children to read and write.

Participants learn how to encourage and support literacy development by:

- Helping children develop a positive attitude toward the use of print
- Choosing books that match children's interests and stages of development
- Using book reading as a time for interaction and conversation
- Making print a natural and meaningful part of every day



When: Tuesday 27 July 2021 - 9.00am- 3.30pm

Where: Ministry of Education, Home Straight, Te Rapa

Cost: \$25 per person to cover Hanen: Teacher Talk™ workbook

Please bring your own lunch.

Presenters: MOE Speech Language Therapists

Please enrol by Wednesday 10 June 2020 to ensure that we can order workbooks for participants in time.

Please enrol so you don't miss out.

Contact: businessservices.hamilton@education.govt.nz



ORS Writing Workshop - Term 3

Suitable for anyone involved in writing ORS applications (Teachers, school SENCOs, RTLBs, Learning Support practitioners etc.)

Dates: Tuesday 3 August 2021

Time: 9.00am to 12.00pm

Venue: Ministry of Education Office, 19 Home Straight, Hamilton

Cost: Free

Presenters: Verifiers

Registration: businessservices.hamilton@education.govt.nz



Introduction to Auditory Processing Disorder
COURSE FOR SENCO, RTLB, RTLIT, Teachers

This workshop will enable participants to:

- Understand what Auditory Processing Disorder is and how it may impact on a student's learning.
- Understand the differences between APD and peripheral hearing loss.
- Know how APD is identified in children and the significance of the range of assessments involved.
- Implement Practical strategies to support students in their learning environments.
- Be familiar with the NZ Guidelines on Auditory Processing Disorder 2019.
- Understand the MOE Assistive Technology process to support eligible students with APD.



Course Dates:	Friday 6 August 2021
Venue:	Ministry of Education 19 Home Straight, Te Rapa, Hamilton
Time:	10.00am – 2.00 pm
Target Group:	Those who are interested in, or are currently working with, students effected by Auditory Processing Disorder.
Cost:	FREE BYO lunch. Morning tea provided
Presenters:	Advisers on Deaf Children, Waikato Assistive Technology Coordinator, Waikato
RSVP:	23 July 2021

To register email businessservices.hamilton@education.govt.nz include the course name, names of those attending and your facility.



Much More Than Words

Speech Language Development in young Children

This workshop is for Early Childhood and Junior Teachers.

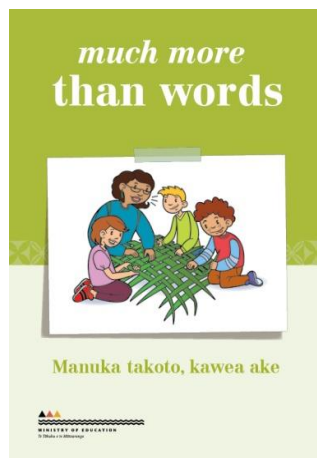
If you've ever wondered:

- How do children learn to talk? What's normal?
- I can't understand this child. What can I do?
- Should we do tongue exercises or blow bubbles or something?
- Are they just being lazy?
- How do language and literacy fit together?
- How can language build critical thinking skills?



Then this is a great workshop for you!

This workshop will:



- Raise your awareness of normal speech language development
- Help you to identify possible communication difficulties
- Share strategies to help you support speech language development in young children
- Provide opportunities for you to ask questions
- Be based around the Ministry of Education publication 'Much More Than Words'.

Date: Wednesday 18 August 2021

Time: 9:00am - 3:30pm

Venue: Ministry of Education,
Home Straight, Te Rapa, Hamilton

Cost: FREE
BYO lunch, tea and coffee provided

Presenters: MOE Speech Language Therapists



Please enrol so you don't miss out. **Contact:** businessservices.hamilton@education.govt.nz

HANEN: Teacher Talk™ Training C: Fostering Peer Interaction in Early Childhood Settings

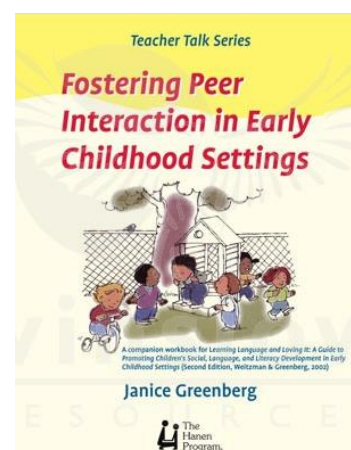
For Early Childhood Educators

NB: You can only attend this workshop if you have attended Hanen: Teacher Talk Training A: Encouraging Language Development in Early Childhood settings

This training addresses how educators can provide a physical and social environment that encourages peer interaction and creates many opportunities or successful interactions with other children.

Participants learn how to encourage and support peer interaction by:

- Making the most effective use of space in the classroom
- Encouraging a variety of groupings for interaction
- Providing appropriate materials and activities
- Creating reasons for interaction and providing specific coaching



When: Thursday 23rd September 2021 - 9.00am-3.30pm

Where: Ministry of Education, Home Straight, Te Rapa

Cost: \$25 per person to cover Hanen: Teacher Talk™ workbook

Please bring your own lunch.

Presenters: MOE Speech Language Therapists

Please enrol by Thursday 19 August to ensure that we can order workbooks for participants in time.

Contact: businessservices.hamilton@education.govt.nz or 07 850 8880



Much More Than Words

Speech Language Development in young Children

This workshop is for Early Childhood and Junior Teachers.

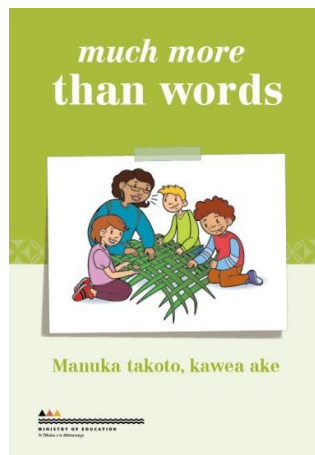
If you've ever wondered:

- How do children learn to talk? What's normal?
- I can't understand this child. What can I do?
- Should we do tongue exercises or blow bubbles or something?
- Are they just being lazy?
- How do language and literacy fit together?
- How can language build critical thinking skills?



Then this is a great workshop for you!

This workshop will:



- Raise your awareness of normal speech language development
- Help you to identify possible communication difficulties
- Share strategies to help you support speech language development in young children
- Provide opportunities for you to ask questions
- Be based around the Ministry of Education publication 'Much More Than Words'.

Date: Wednesday 24 November 2021

Time: 9:00am - 3:30pm

Venue: Ministry of Education,
Home Straight, Te Rapa, Hamilton

Cost: FREE
BYO lunch, tea and coffee provided

Presenters: MOE Speech Language Therapists



Please enrol so you don't miss out. **Contact:** businessservices.hamilton@education.govt.nz



Incredible Years: Programme for Parents

Commencing Dates: Twice a Year

Venues: Hamilton, Matamata, Taumarunui, Otorohanga, Thames, Ngaruawahia, Cambridge, Te Aroha, Tokoroa, Huntly

Early Years Group: Parents of children aged three to eight years where one or more child has significant behavioural concerns.

Presenters: Ministry of Education staff
or
Non-Government Organisation (NGO's)

The programme will develop the confidence of parents and caregivers to build positive family relationships, make change and learn to manage difficult behaviour with their children.

Parents will come away from this course with the ability to encourage play, to praise and reward, to set limits and discipline children constructively.

This course is very well researched and has very positive outcomes for those families completing the course.

Attendance is by invitation following screening by Ministry of Education staff or staff from an NGO (Non-Government Organisation) that work in partnership with Ministry of Education.

Expression of Interest forms on next pages. Parent Course (IYP) or Teacher Course (IYT)

Course Enquiries to: Sylvie Fournier-Burrows
Phone: 07 837 3124
Email: sylvie.fournierburrows@education.govt.nz



NGĀ TAU MIHARO MŌ NGĀ MĀTUA INCREDIBLE YEARS PARENT PROGRAMME EXPRESSION OF INTEREST FORM

PARENTS/CAREGIVERS, YOU MAY FILL THIS FORM IN YOURSELF OR A REFERRER MAY DO SO ON YOUR BEHALF. WE WILL LET YOU KNOW WHEN A PROGRAMME IS AVAILABLE.

Parents/Caregivers details:

Name: _____ Relationship to child: _____ Address: _____ _____ _____ Contact No's Home: _____ Work: _____ Mobile: _____ Ethnicity: _____ (List up to 3 Include Iwi) _____	Name: _____ Relationship to child: _____ Address: _____ _____ _____ Contact No's Home: _____ Work: _____ Mobile: _____ Ethnicity: _____ (List up to 3 Include Iwi) _____
---	---

Preferred session to attend: Daytime ☐ Night ☐ Either ☐ **Own Transport:** yes / no

Child/ren details:

Main child to focus on:

Name: _____ DOB: _____ Male/Female
 Ethnicity: _____
 (List up to 3 and include Iwi)

Name of School or ECE child is attending: _____

Behaviour of concern: _____

Diagnosis (if known): _____

Number of children in whānau: _____

Other children in whānau with behaviour concerns:

Name: _____ DOB: _____ Male/Female
 Ethnicity: _____
 (List up to 3 and include Iwi)

Name of School or ECE child is attending: _____

Behaviour of concern: _____

Diagnosis (if known): _____



Other children in the family with behaviour concerns (continued if required):

Name: _____ DOB: _____ Male/Female

Ethnicity: _____
(List up to 3 and include Iwi)

Name of School or ECE child is attending: _____

Behaviour of concern: _____

Diagnosis (if known): _____

Name: _____ DOB: _____ Male/Female

Ethnicity: _____
(List up to 3 and include Iwi)

Name of School or ECE child is attending: _____

Behaviour of concern: _____

Diagnosis (if known): _____

REFERRER'S DETAILS (only if you are referring parents to Incredible Years):

Name: _____ Role: _____

Contact Phone: _____ Email: _____

Name of child receiving Special Education service (if applicable): _____

CMS (Special Education to fill in if applicable): _____

Key Worker (if applicable): _____

Other agencies involved with the family and/or child (if known): _____

Consent to refer family ☐ Yes ☐ No

I understand my information could be used for statistical purposes only.

I understand the Ministry of Education contracts other Non Government Organisations to provide Incredible Years Parent programmes and my referral information may be shared with them.

Signature of Parent/Caregiver

Signature of Parent/Caregiver

Date: _____

Date: _____

Please return completed forms to
Incredibleyears.waikato@education.govt.nz



THE INCREDIBLE YEARS TEACHER MANAGEMENT TRAINING Programme Outline

The Ministry of Education, Special Education will be holding several Incredible Years Teacher (IYT) training courses as part of the implementation of the Positive Behaviour for Learning programme (PB4L).

We are seeking expressions of interest to attend these courses from early childhood services and schools/kura. If you are interested please complete the attached form.

Programme Details:

- The IY Teacher training programme is targeted at teachers working with children who are aged 3 - 8 years old. Ideally there should be a minimum of two teachers enrolled in the training from your EC service/school/kura for the programme to be most effective.

Time Commitment:

- Teachers attend six one day sessions held over six months, and a follow-up one-day workshop three months after completion of the programme.

Financial Supports/Costs:

- Each EC centre/school/kura will be paid \$1000.00 per teacher attending the first 6 workshops. This is paid after session 2 and the expectation is for full attendance of the next four workshops. The Ministry of Education will reserve the right to seek a refund if teachers do not attend the remaining four workshops without valid reason.
- Your EC centre/school/kura will need to fund the follow-up day (Follow-up Workshop 7).

For further information about the Incredible Year Teacher Training programme please contact your local District Office and ask for the Incredible Years Coordinator.

For more general information visit www.incredibleyears.com



THE INCREDIBLE YEARS TEACHER CLASSROOM MANAGEMENT TRAINING EXPRESSION OF INTEREST

Name of Facility: _____

Facility MOE Number: _____

Address: _____

Facility Contact person: _____

Facility Phone number: _____

Facility Email address: _____

Name of teacher (1): _____

Class level teaching or _____

Age range of children for teacher: _____

Role in facility: _____

Name of teacher (2): _____

Class level teaching or _____

Age range of children for teacher: _____

Name of teacher (3): _____

Class level teaching or _____

Age range of children for teacher: _____

2021 MOE Course Enrolment

Ministry of Education

If you require extra course enrolment forms, please photocopy and complete this form to ensure enrolment in our courses.

School/ECE Name: _____

Course Title: _____

Course Date: _____

Cost (per person) \$ _____
(Inclusive of GST)

Participants Name/s:	Email Address / Cell Ph No.	Designation

Designation: Parent, Teacher, SENCO, RTLB

As there is a limit on course attendance numbers, we recommend early enrolment.

Complete this form. Once receipted and attendance confirmed, an invoice will be sent to you.

Direct Credit:

New Zealand Government Branch, Wellington Westpac 03 0049 0004125 00

Please email: businessservices.hamilton@education.govt.nz with date of payment, amount paid and name of course.

No payment before the course is run equates to no enrolment.

Refunds will only be accepted and processed if cancellation is advised two days prior to course date.

Free courses – email businessservices.hamilton@education.govt.nz the course name/date, attendee(s) names and contact details (form not necessary).

For enquiries regarding enrolments / cancellations, contact:
businessservices.hamilton@education.govt.nz

Direct Credit:

\$

Date: