

01 JUN 2018

Dear [REDACTED]

Thank you for your email of 14 May 2018 to the Ministry of Education (the Ministry) requesting the following information:

Pursuant to the Official Information Act 1982, I request a copy of the agenda of the first Youth Advisory Group (YAG) meeting, a copy of all documents they saw and looked at and also a copy of minutes from the meeting.

Your request has been considered under the Official Information Act 1982 (the Act).

The orientation and inaugural meeting of the Ministerial Youth Advisory Group (YAG) was held on 8 and 9 February 2018. All 12 members attended both days of the programme, which included meetings with both the Secretary for Education and Minister of Education. During the inaugural meeting there were three topics of discussion which were presented by specialists from the Education sector. The topics covered were:

- National Conversation on Education (presented by the Ministry of Education)
- NCEA Review (presented by the Ministry of Education and the NCEA Review Ministerial Advisory Group)
- NCEA Online (presented by the New Zealand Qualifications Authority (NZQA)).

We have identified seven documents within scope of your request. These are outlined, together with our decision on their release in the tables below.

Document Number	Title	Decision on release
1	<i>Youth Advisory Group: Programme and Agenda 8-9 February 2018</i>	Release in full.
2	<i>Topic 1 – National Conversation on Education</i>	Release in full.
3	<i>Topic 2 – NCEA Review</i>	Release in full.
4	<i>Topic 3 – NCEA Online</i>	Release in full.
5	<i>Youth Advisory Group Terms of Reference 2018</i>	Release in full.
6	<i>Approved YAG notes on each topic discussion</i>	Refused under section 18(d) of the Act.
7	<i>Characteristics of a good teacher</i> (A diagrammatic representation of the YAG's opinions on the characteristics of a good teacher).	Refused under section 18(d) of the Act.

Documents 6 and 7 will be publicly available on the Ministry's website in June this year. Once published, you will be able to access these documents on the Ministry's website at:

www.education.govt.nz/ministry-of-education/information-releases

Thank you again for your email. If you have any further queries about this matter please direct these to enquiries.national@education.govt.nz. You also have the right to ask an Ombudsman to review our decision on your information request. You can do this by writing to info@ombudsman.parliament.nz or Office of the Ombudsman, PO Box 10152, Wellington 6143.

Yours sincerely

Rose Jamieson
Deputy Secretary (Acting)
Parent Information and Community Intelligence



Youth Advisory Group

Programme and Agenda

8 – 9 February 2018

Meeting venue: Room 1.07, Level 1 | Mātauranga House | 33 Bowen Street | Wellington

Accommodation: Park Hotel | 101 The Terrace | Wellington

YAG Members

Shaneel Lal	Brodie Cross	Watene Campbell	Geniqua Samupo
Bevan Xiao	Nathan Farr	Hadassah Wharawhara	Abby McRoberts
Liam McLeavey	Costa Blackman	Okirano Tilaia	Kate Morris

Facilitator

Serena Curtis-Lemuelu

Support Person

Natasha Maraku

Topic

Presenter

Role

Agency

National Conversation on Education	Ross Clapcott	Policy Director	Ministry of Education
NCEA Review	Kate Curtis	Senior Advisor	Ministry of Education
NCEA Online	Andrea Gray	Deputy Chief Executive Digital Assessment Transformation	NZQA

Day 1 – Thursday 8 February 2018

Programme

Time	Activity	Lead	Notes
8.45am	Arrive at Mātauranga House and collect visitors pass at Reception		
9.00am	Welcome – whakawhanaungatanga	Serena	<p>We'll have an opportunity to introduce ourselves, become familiar with the building amenities and have a safety briefing on what to do in case of an emergency.</p> <p>We'll also talk about and prepare ourselves to meet with the Minister. This will include developing some key messages which we will convey to him during the morning session.</p> <p>Have a think about what education means to you, to prepare yourself for the conversation.</p>

			We'll also learn a few basics on good communication and how to be media savvy.
9.30am	Make way to Beehive. We need to ensure we are through security and are ready to go in the Beehive Lobby by 9.50am in preparation for the meeting below.		
10:00am	Meet Minister of Education Hon. Chris Hipkins at Parliament.	YAG	You'll have a chance to hear from Minister Hipkins at Parliament, and speak to him about areas of interest. Tea/coffee/biscuits will also be served during this time.
11.00am	Make way to Mātauranga House	Serena	
11:20am	Reflection/debrief on meeting with Minister	All	
12.00pm	LUNCH		We'll have lunch ready for you – a chance to relax!
12.50pm	Roles and responsibilities - housekeeping	Serena	We'll understand the importance of: <ul style="list-style-type: none"> • why you are here and what we need to do • all voices being heard • everyone (including any experiences and comments shared) being kept safe This afternoon you'll be asked to provide thoughts and advice on the topic of the education reform programme. A one-page briefing on this topic is included in your meeting pack.
2.20pm	AFTERNOON TEA		Break for some brain food!

Meeting Agenda

Time	Activity	Lead	Notes
2.40pm	Topic 1 – National Conversation on Education Presented by Ross Clapcott	MoE	We'll hear from the Policy Director, Ross Clapcott, who will seek your views about education. This will be followed with Q & A.
3.10pm	Reflection/debrief time	All	
3.40pm	Preparation for topics tomorrow - NCEA Review and NCEA Online	All	Tomorrow you'll be asked to provide thoughts and advice on these topics. A one-page briefing on each of these topics is included in your meeting pack.
4.00pm	Close of day 1	All	A time to reflect on what you've seen, discussed, and learnt. We can also address any outstanding questions.

Day 2 – Friday 9 February 2018

Meeting Agenda			
Time	Activity	Lead	Learning's Notes
9:00am	Welcome	Serena	We'll have an opportunity to reflect on day 1 and think about what's going to be covered today.
9.30am	Explore the topics that you want covered in 2018	Serena	You'll have the chance to put your ideas forward about what topics you'd like the YAG to discuss over the course of 2018.
10.15am	Topic 2 – NCEA Review. Presented by Kate Curtis	MoE	We'll hear from Senior Advisor, Kate Curtis, about the "NCEA Review"; followed with Q & A
10.45am	Reflection/debrief time	All	
11.15am	MORNING TEA		Break for some brain food!
11.35am	Topic 3 – NCEA Online Assessment. Presented by Andrea Gray	NZQA	We'll hear from Andrea Gray, who is NZQA's Deputy Chief Executive Digital Transformation staff member about the "NCEA Online - Transforming Assessment for Learners"; followed with Q & A
12.05pm	Reflection/debrief time	All	
12.35pm	LUNCH		We'll have lunch ready for you – a chance to relax!
1.10pm	Retrospective	All	A time to re-consider what we've seen, discussed, learnt over the course of the two days; and address any outstanding questions. What would make the next meeting better?
2.20pm	AFTERNOON TEA (in break out area outside Room 1.01)		You'll have a chance to hear from Iona Holsted, the Secretary for Education, and Apryll Parata, Deputy Secretary, and tell them your key messages. AFTERNOON TEA will also be served during this time.
2.45pm	Ka kite!	All	You'll have the chance to say goodbye and we'll see you next time!
3.00pm	Meeting close and collect luggage	All	Please ensure you are all packed ready to leave for the airport or to your transport as arranged.



Topic 1 – National Conversation on Education

Youth Advisory Group – February 2018

Presenter: Ross Clapcott

Overview

The Minister of Education is intending to hold an Education Summit this year, to create a vision of what New Zealanders want and need the education system to do.

The Summit will help inform the Government's education reform programme, and inspire more of the grassroots change that can take more immediate steps towards that vision. As part of this, the Ministry of Education are advising the Minister on a potential set of questions that could be used as conversation starters, so the conversation is relevant for a wide set of education system interests.

The Ministry of Education would like to co-create these questions with key audiences, including young people. This will make sure the questions resonate and are meaningful to everybody including children, students, parents, whānau, iwi, employers, business and industry.

Co-designing the questions with you will help the Ministry of Education bring in new perspectives and ideas, and ensures the questions are the rights ones to drive conversations at the Education Summit and across New Zealand.



Topic 2 - NCEA Review

Youth Advisory Group – February 2018

Presenter: Kate Curtis

Overview

During 2018, the Ministry of Education is undertaking a review of NCEA to ensure that its full potential as a national and international qualification can be realised. Also important to the review is how we can improve the experiences students have when doing and achieving their NCEA and the experience of teachers when bringing students through the NCEA.

As advisors to the Minister of Education, the Youth Advisory Group will contribute advice and members' experience on how the NCEA review team approaches the review from a student perspective. We have established a NCEA Ministerial Advisory Group (who are responsible for leading the review), and would also work with the YAG to ensure that the student experience of NCEA remains important in shaping improvements or recommendations to NCEA.

Your key role will be to help us test and validate our understanding of the student experience and ensure that our approach will work. This means we want to draw on your personal experiences of NCEA within the school setting. To assist us with our work, we want to hear from members of the YAG about:

- What is the best way to ensure good engagement with NCEA students
- What aspects of NCEA will be most important to students
- Key challenges and issues facing students as they complete their NCEA



Topic 3 – NCEA Online

Youth Advisory Group – February 2018

Presenter: Andrea Gray

Overview - NCEA Online: Transforming Assessment for Learners

NZQA wants all learners to be prepared for the [global, connected, digital world](#) we live in.

We have been working with teachers, students and technology partners to better understand how to successfully deliver external examinations (NCEA) online. This is to reflect the increasing use of technology in classrooms to support a changing approach to teaching and learning. If students are doing their learning online it makes sense to provide examinations online. By 2020, we plan to have available online all NCEA examinations. The bigger vision is for [transformed assessment](#) – *a 21st century approach to assessment online for anyone, anytime.*

We recognise that some students expect to work with their teachers to develop personalised learning pathways (content, pace, direction) that are relevant and accessible, so they can achieve their potential and make informed choices about their future. An annual paper exam may not best support personalised pathways however digital external assessment might.

We know employers look for young people with “work ready” skills and experiences - problem solving, creative thinking, collaboration and communication. Students are more likely to have these skills and experiences if they are confident and competent with a range of digital tools. Digital external assessment gives kids the future opportunity to be assessed using different tools such as simulations, greater use of assistive technologies like “text to speech”, adaptive assessment where students are offered different questions or questions in a different order based on their response to a previous question.

Digital external assessment allows greater flexibility in the way students are assessed too, including the current internal assessment, external by examination, external by submitted subject and assessment of literacy and numeracy. More flexibility could reduce over-assessment, whilst retaining the credibility of NCEA in New Zealand and overseas.

NZQA’s approach has some important features.

- We are working closely with schools and students to co-design the approach to digital assessment. Here are some links to our 2017 initiative – [Co-Managed Trials](#).

- We are taking the approach of encouraging schools and students to **opt in** when they are ready. Since 2014 around 30,000 students from around 350 schools have participated in external digital assessment. Students have said that they like the ability to edit work, present readable responses and do exams in a way that is more like their daily classroom experience; they have also provided constructive feedback about security and cheating being important to manage well, as well as having a good user interface for the digital examinations.
- We are focussed on equity of NCEA outcomes for all learners. We work with schools and other parts of the education sector to help increase accessibility to external assessment.
- We are making sure that digital external assessment follows digitally supported teaching and learning, while recognising that with external digital assessment on the way, this will stimulate what happens in the classroom.

Discussion prompts:

1. What are the benefits of digital external assessment (examinations) for students?
2. What are the disadvantages of digital external assessment (examinations) for students? Provide recommendations which you think will need to be taken into account when digital external assessment is implemented.
3. Is there anything else about digital external assessment (examinations) that you want NZQA to think about?



Youth Advisory Group Terms of Reference 2018

1. Purpose of the Youth Advisory Group

The purpose of the Youth Advisory Group is to:

- inform the Minister of Education on aspects of the education system and how they affect the children and young people that use the system,
- to provide an opportunity for New Zealand youth to voice their own experiences and perspectives on education, and
- bring these insights to the Ministry of Education and education sector, to help inform work practises.

2. Expectations and Responsibilities

Youth Advisory Group members may be required to:

- attend meetings with other members of the Youth Advisory Group for the duration of their tenure (one year),
- interact with the Minister of Education, Associate Ministers of Education, officials from the Ministry of Education, and/or other relevant government agencies (as required)
- receive and reply to emails from the Youth Facilitator as point of contact,
- engage in the Online Youth Forum,
- consider suitable topics for discussion, and contribute their perspectives on issues and opportunities that are important to young people.

Members are expected to:

- be proactive and committed to engage with the Minister of Education and Ministry of Education officials and/or facilitator to represent their perspectives on the subject important to them,
- provide constructive advice on policy and projects presented for discussion by the Ministry, whilst taking into account the wider needs, issues and views of young people,
- be approachable and mindful of other people's opinions and perspectives,
- work effectively and collaboratively with other people,
- bring additional youth issues and opportunities to table for consideration, and
- contribute their thinking to the Online Youth Forum.

In return for their commitment, the member will be provided with:

- support to carry out their duties through experiential learning,
- catering, travel to and from meetings and accommodation, where required,
- the experience and knowledge to make the voice of young people heard, and
- at the end of your tenure, a Certificate of Appreciation from the Minister of Education, outlining key competencies demonstrated through your participation and contributions.

3. Meetings

Members of the Youth Advisory Group will attend an Orientation meeting and quarterly meetings, based on the calendar year of their tenure at the Ministry of Education (or any other appropriate

location). The Ministry will discuss scheduling of meetings with members of the Youth Advisory Group.

It is expected that the members will attend at least three of the four meetings during their tenure.

The indicative dates for 2018:

Inaugural meeting and orientation	Thursday 8 and Friday 9 February (Term 1)
Meeting 2	Friday 11 May or Friday 18 May (Term 2)
Meeting 3	Friday 3 August or Friday 10 August (Term 3)
Meeting 4	Friday 26 October or Friday 2 November (Term 4)

If, for any reason, a member cannot make the meeting dates, please advise the Secretariat or Facilitator as soon as practically possible.

4. Reporting

The Ministry will test the insights of the Youth Advisory Groups with the Online Youth Forum, to include a wide range of perspectives. These will be collated and reported to:

- the Youth Advisory Group,
- Minister of Education,
- relevant Ministry Groups, and
- relevant Education Sector Agencies.

5. Membership

The Youth Advisory Group will include up to 12 members. If required, additional members may be brought into the Youth Advisory Group for their specialist knowledge and experience.

The Youth Advisory Group is expected to have a representative balance of:

- gender diversity,
- ethnic diversity,
- balance of regional diversity across New Zealand,
- and where possible,
 - inclusion of disability perspective,
 - inclusion of socioeconomic diversity,
 - consideration of different types of education, including Māori-medium, partnership, boarding, online education delivery, home schooling and NEETs (Not in Education, Employment or Training),
 - due consideration of different types of life experience that impact on education and learning (such as learning support, boarding, international study, ESOL (English as a Second Language), or LGBTQI+.

6. Criteria

Members must be:

- aged between 14 – 18 years as of 1 January 2018,
- have the ability to work with other people and in a team,
- proactive and committed to representing their own perspectives,
- approachable and effective communicators,
- return the signed parental/guardian/caregiver consent (where applicable),

- able to commit to the meeting schedule;
- able to attend at least 3 of the 4 meetings per year, and
- able to travel to Wellington to attend meetings.

7. Terms of Appointment

The standard term of appointment (or tenure) for each member will be for up to one year or at discretion of the Minister of Education. The term of appointment can be less than one year if a member resigns or no longer meets the criteria.

8. Appointment Process

Individuals who are interested in applying to be on the Youth Advisory Group need to meet the criteria as listed above and register through the online process.

Officials will shortlist candidates based on the criteria set out above, and make recommendations to the Minister of Education. The Ministry of Education will ensure an appropriate mix of diversity from across New Zealand.

The Minister of Education will approve the members.

9. Operation

The Ministry of Education will set up a secretariat to oversee the administration and support of the Youth Advisory Group, including any costs.

10. Member induction and training

All members joining the Youth Advisory Group will receive an orientation pack and information explaining the Ministry of Education functions and processes, the role of the Minister of Education and the purpose of the Youth Advisory Group.

11. Review

The Terms of Reference will be reviewed as required. All changes to the Terms of Reference will be subject to the approval of the Minister of Education.

Attachments:

Appendix 1: Role description for the Youth Advisory Group Secretariat, Facilitator and Members

Appendix 2: Code of Conduct for Youth Advisory Group

Appendix 3: Member Succession Process

Youth Advisory Group Terms of Reference

Appendix 1: Role description for the Youth Advisory Group Secretariat, Facilitator and Members

Position	Roles and accountabilities
Secretariat (Parents and Community Information Programme)	<ul style="list-style-type: none"> Co-ordinating the meetings; including, <ul style="list-style-type: none"> scheduling dates with the members, travel arrangements of members, organising meeting rooms, catering, accommodation (as required), communicate to the YAG members the necessary logistics. Co-design the orientation and orientation pack with the Facilitator, Jointly draft meeting agendas with Facilitator for confirmation by the Youth Advisory Members, Liaise with the Minister's Office before and after each meeting, and provide briefings to the Minister of Education on insights gathered. Liaise with the Ministry's policy design teams to understand key elements on which to seek feedback from the Youth Advisory Group, Co-design with the Facilitator the best way to engage the Youth Advisory Group in the policy content, Liaise with Ministry staff and officials who may be invited to present to the Youth Advisory Group Members on specific policies that have been identified for discussion at the quarterly meetings. Administration rights on the Online engagement platform, and provide training information to the members on the platform, Support the Facilitator and Members to be able to fulfil their roles. Act as communication link between the Advisory Group and Minister, or other Ministry staff / officials. The Secretariat will promote the insights of the Youth Advisory Group and Online Forum (where applicable); to Ministry staff and officials including to help them effectively engage and understand the youth perspective when updating, developing and implementing policy. Coordinate NZ Police vetting for all officials, as required for working with children, Administration support as required, Comply with the Code of Conduct in Appendix 2.
Youth Facilitator	<ul style="list-style-type: none"> Jointly draft meeting agendas with Secretariat for confirmation with the Youth Advisory Members, Co-design the orientation and orientation pack with the Secretariat, Receive from the Secretariat information from the Ministry's policy design teams and understand key elements on which to seek feedback from the Youth Advisory Group, Co-design with the Secretariat the best way to engage the Youth Advisory Group in the policy content, and translate policy and service design concepts into youth-friendly workshop materials, Planning and facilitating sessions that support young people to provide feedback, Facilitate Youth Advisory Group orientation and quarterly meetings. and managing the support facilitator's role in these events, Have Edit Rights on the Online Youth Forum and lead the conversations on there, to test the insights from the Youth Advisory Group, Provide a written briefing for the Secretariat after each meeting (including Online Youth Forum findings), ensuring information gathered will inform the Minister, and the Youth Advisory Group, Address issues and concerns of the young people as they arise, and helping them resolve personal issues, Support the development of the advisory group members, so that they each gain in some way from the experience,

- Chaperone members overnight (at the same accommodation) as required,
- Meet with the Secretariat to provide updates and resolve any issues, as needed,
- Maintaining connections with the Secretariat and on a regular basis as required and reasonable for the success of the Youth Advisory Group,
- Comply with the Code of Conduct in Appendix 2.

Members

- be proactive and committed to engage with the Minister of Education and Ministry of Education officials and/or facilitator to represent their perspectives on the subject important to them,
- provide constructive advice on policy and projects presented for discussion by the Ministry, whilst taking into account the wider needs, issues and views of young people,
- be approachable and mindful of other people's opinions and perspectives,
- work effectively and collaboratively with other people,
- bring additional youth issues and opportunities to table for consideration,
- contribute their thinking to the Online Youth Forum,
- Jointly decide meeting agendas with the Facilitator and other YAG members,
- Arrive at meetings and flights on time,
- Liaise with the Secretariat and/or Facilitator about any issues and concerns as they arise, including any personal issues,
- If for any reason, a member cannot make the dates decided, please let the Secretariat and/or Facilitator know,
- Advise the Secretariat and/or Facilitator if there are any accessibility or other health requirements that they need to be aware of, including but not limited to any dietary requirements, so that the necessary arrangements can be made,
- Comply with other requirements as detailed in the Criteria,
- Comply with the Code of Conduct in Appendix 2.

Non-members who will work with the Youth Advisory Group

Position	Roles and accountabilities
Ministry staff/officials	<ul style="list-style-type: none"> • Liaise with the Secretariat to provide work programme or policy items which they wish to seek feedback from the Youth Advisory Group, • Ministry staff and officials may be invited to present to the Youth Advisory Group meetings to hear the voice of young people or to answer queries about policy or design. • The Secretariat will promote the insights of the Youth Advisory Group and Online Youth Forum (where applicable) to Ministry staff and officials including helping them effectively engage and understand the youth perspective when updating, developing and implementing policy.

Youth Advisory Group Terms of Reference

Appendix 2: Code of Conduct

1. Objective

The objective of the code is to enhance:

- Mutual trust, respect and tolerance between the Youth Advisory Group Members as a group, the Facilitator, Secretariat and Ministry of Education.

2. Statement of Commitment from the Ministry of Education

The Ministry of Education is committed to the safety and wellbeing of the participants in the Youth Advisory Group. It provides an open, welcoming and safe environment for everyone.

3. Respecting the Rights of Others

Everyone participating in the Youth Advisory Group (including members, secretariat and facilitator) must adhere to the following standards of behaviour:

In performing your duties, you should respect the rights of all fellow participants in the Youth Advisory Group.

You are expected to establish and maintain trusting and respectful relationships in the Youth Advisory Group as well as between the Ministry and any third party.

To do this you must:

- be respectful of other participants and their cultural background
- not discriminate against anyone because of their gender or sexual orientation, colour, race, ethnic or national origins, religious or ethical beliefs, disability, marital status or family responsibilities, age or physical/psychiatric illness (or other grounds established by the Human Rights Act)
- respect the privacy of individuals in dealing with personal information in line with the Privacy Act 1993
- not harass, bully, subject to abuse – whether physical or mental or otherwise intimidate others
- have due regard for the safety of others in the use of Ministry property and resources

4. Relationships with others

Members will create a social contract where they will agree on how they engage with each other; with consideration to how they:

- treat each other fairly and with respect,
- respect other people's and the group's privacy,
- maintain confidentiality of information at all time,
- respect the authority of the government of the day,
- be a role model for other young people, and
- are honest and work to the best of their ability.

Members will conduct their dealings with each other in ways that:

- are open and honest,
- maintain integrity,
- focus on issues rather than personalities,
- avoid aggressive, offensive and abusive conduct, and
- maintains confidence within the group.

5. Contact with media

We ask that all media enquiries be redirected to the Ministry of Education in the first instance via the Secretariat, who will determine the appropriate person to comment.

- Views expressed to the media on behalf of the group must have been previously agreed on by the group as a whole.
- Members are free to express a personal view in the media or the view of other organisations of which they are a member, at any time. However, they must make clear that these represent their private views as an individual.

6. Confidential Information

In the course of their duties, members may receive information that they will need to treat as confidential. This may be information that is either system sensitive or is of a personal nature to a particular individual or organisation.

7. Individual queries

Members will not bring individual issues to the Group that can best be dealt with by going through the Education General enquiries.

8. Conflict resolution

If a conflict occurs, the group will work with the Facilitator or the Secretariat to resolve the issue. If there are any concerns, members should raise them, including:

- with the Facilitator if there is an issue related to other group members,
- with the Facilitator and/or Secretariat if there is an issue that is of a personal nature that may impact their contribution to the group,
- with the Secretariat if concerns are about the Facilitator, support facilitator other Ministry staff, and
- with the Facilitator if there are concerns about the Secretariat.

9. Drugs and Alcohol guidelines

- a. If you are under 18 years old, you must not consume any alcohol.
- b. Youth Advisory Group participants who are 18 years and over are permitted to consume alcohol at YAG sanctioned social events, but we ask all members to act with discretion outlined within this standard of behaviour clause. Intoxication or drunken behaviour will not be tolerated.
- c. Any form of unlawful drugs are prohibited at all times.
- d. If you have issues or difficulties adhering to these guidelines, please discuss with the YAG Facilitator or Secretariat.

10. Curfew requirements

All YAG participants under 18 must be in the accommodation by 10:00pm each night. YAG participants who are under 18 years old will be overseen by Ministry of Education staff members or a representative third party. We will ensure:

- a. That curfew times are met.
- b. That all under 18s are collected, or leave on the travel date as arranged.

11. Breach of Code of Conduct

Where a participant's conduct or behaviour is considered unacceptable and/or unsafe, a verbal warning will be given. However, the Ministry of Education Secretariat or Facilitator reserves the right to remove a person from the Group and send them home if a serious breach of this code of conduct is established.

12. Criminal Convictions

Members confirm they do not have any serious criminal convictions.

Youth Advisory Group Terms of Reference

Appendix 3: Member Succession Process

Towards the end of the 2017/18 tenure the Ministry of Education will review the success of the outcomes of the Youth Advisory Group process, identify where any improvements could be made and provide a report to the Minister of Education. Any future tenures of the Youth Advisory Group will be initiated with a call for registrations of interest from 14 – 18 year olds throughout New Zealand via different media. Young people interested will complete the registration. This will be done annually.

Annual intake

After the call for registrations of interest is closed, Ministry officials will shortlist applicants for the Minister's final approval, as per the Terms of Reference.

Replacement of Vacancies

Should vacancies arise, the Ministry will select a young person from the previously shortlisted applicants to bring the full number of members back to 12.