



27/02/2024

Tēnā koe

OIA: 1322071 – Ministry of Education restructure documents 2018-2019

Thank you for your email of 1 February 2024 to the Ministry of Education (the Ministry) requesting the following information:

Please release all Consultation and Decision Documents that were generated and circulated in the process of the following restructures from the FY 18-19:

1. *BE&S – Business Improvement and Support*
2. *BE&S – Finance*
3. *Education System Policy*
4. *Early Learning and Student Achievement (ELSA) – Office of Deputy Secretary and Investment and Innovation Groups*
5. *Early Learning and Student Achievement (ELSA) – Curriculum Publishing Channels*

For the purpose of this request, please consider these definitions:

Consultation Documents: that were circulated in the affected teams, business units or directorates. These are documents that describe the current state of the team, the reason for proposed changes, the proposed new structures (usually as an org chart), and the impact on roles, reporting lines and responsibilities.

Decision Documents that were circulated in the affected teams, business units or directorates. These are documents that list the feedback that was received, the leadership response to that feedback, and the final decision that was made based on it. They describe the final new structure (usually as an org chart) and the process and timeline for that new structure to take effect.

Your request has been considered under the Official Information Act 1982 (the Act).

Please refer to the **Appendix A Document Table** below this letter for a list of documents the Ministry holds in scope of your request, along with my decision on their release. Two documents have been released in full and four documents released in part.



You advised that staff names are not included in your analysis, only role titles. Therefore, we have removed staff names and photos as out of scope of your request, ensuring role titles remain visible.

You also confirmed on 15 February 2024, that job descriptions could be excluded from the request. Therefore, these have been removed as out of scope from documents 4-5.

I am refusing your request for documents relating to the BE&S - Finance restructure under section 18(e) of the Act, as the document alleged to contain the information requested does not exist or, despite reasonable efforts to locate it, cannot be found.

Please note, we may publish this response on our website after five working days. Your name and contact details will be removed.

Thank you again for your email. You have the right to ask an Ombudsman to review my decision on your request, in accordance with section 28 of the Act. You can do this by writing to info@ombudsman.parliament.nz or to Office of the Ombudsman, PO Box 10152, Wellington 6143.

Nāku noa, nā



Zoe Griffiths
Hautū | Deputy Secretary
Te Pou Rangatōpū | Corporate

Appendix A Document Table

#	Date	Title	Decision on release
1	September 2018	Education System Policy Change Proposal	Release in full.
2	8 October 2018	Education System Policy Decision Document	Release in full.
3	August 2018	Early Learning and Student Achievement Enabling Functions Change Proposal	Release in part. Out of scope information has been removed.
4	27 August 2018	ELSA Enabling Functions Change Proposal Decision document	Release in part. Out of scope information has been removed.
5	April 2018	Office of the Deputy Secretary, Business Enablement and Support Change proposal	Release in part. Out of scope information has been removed.
6	June 2018	Office of the Deputy Secretary, Business Enablement and Support Decision Document	Release in part. Out of scope information has been removed.